

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
November 10, 2010, 1:00 PM
Tampa International Airport**

1. **Call To Order / Introductions** --Chair Tom Jewsbury called the meeting to order at 1:08 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Tom Jewsbury, Chair	Statewide Chair	St. Petersburg-Clearwater Intl. Airport
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Kevin McNamara	East Central Chair	GOAA - Executive Airport
Cindy Barrow	Central V-Chair	Bartow Municipal Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
<i>Other Airports Represented</i>		
Allan Penksa	North Central	Gainesville Regional Airport
Steve Borowski	East Central	Valkaria Airport
Mikko Huttunen	East Central	GOAA – Planning Department
Ed Cooley	West Central	Hillsborough County Aviation Authority
Gary Steele	Southwest	Charlotte County Airport
Ellen Lindblad	Southwest	Lee County Port Authority
Mark Stuckey	Southwest	Sarasota-Bradenton International Airport
Josh Philpott	Southwest	Lee County Port Authority
Nadine Jones	West Central	Hillsborough County Aviation Authority
Darcy Foster	West Central	Hillsborough County Aviation Authority
Chris Curry	Southwest	Collier County Airport Authority
Marilyn Gauthier	West Central	Hillsborough County Aviation Authority
William Morris	West Central	City of Clearwater
Todd Cox	Treasure Coast	St. Lucie County International Airport
Roy Sieger	East Central	Flagler County Airport
Judi Jankosky*	Central	Arcadia Municipal Airport
Dr. Lawrence Miller	Central	Arcadia Municipal Airport

In addition, the following people were in attendance:

Name	Representing
Autumn Young	VHB, Inc.
Tim Shea	AVCON, Inc.
Nelson Rhodes	AOPA
Andy Kacer	AECOM
Will Hollingsworth	HOK Architecture
Ken Chalaire	LPA Group, Inc.
Dave Goode	LPA Group, Inc.
Sabina Mohammadi	AID, Inc.
Paula Raeburn	FATA
Jack Thompson	C&S Companies
Rudolph Mueller	URS Corporation
Rhonda McNeely	Hi-Lite Markings
Phil Jufko	LPA Group, Inc.
Mark Kistler	LPA Group, Inc.
Ron Boeger	Flex-O-Lite
Scott Brady	Hanson Professional Services
Edwin Hartin	USDA/APHIS/Wildlife Services

Jennifer Ganley	FAA Orlando Airports District Office
Brian Hunter	FDOT District 7
Ray Clark	FDOT District 7
Jim Wikstrom	FDOT District 5
Allison Delizia	FDOT District 5
Aaron Smith*	FDOT Aviation Office – State Aviation Manager
Erik Treudt	FDOT Aviation Office – Aviation System Manager
Andy Keith*	FDOT Aviation Office – Aviation Development Administrator
Dan Afghani	CFASPP Administrator

*Via teleconference

2. **Approve Last Minutes** – Chair Jewsbury asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Gary Duncan, seconded by Mr. Kevin McNamara and passed by a unanimous vote of the members present.

3. **Regional Chairpersons Roundtable**
 - **AVGAS (100 LL) Air Quality** – Chair Jewsbury briefly updated the group on this issue. He mentioned that the New Smyrna Beach Municipal Airport has been targeted for monitoring and that the City is exploring options/requirements for participation in the program.
 - **FAA NPRM on “Through the Fence” Operations** – Mr. Duncan stated that this FAA Notice of Proposed Rule Making (NPRM) closed for comments on October 31st. The proposal would install an amendment in Grant Assurance #5 that would expressly prohibit this type of operation. Mr. Mark Stuckey stated that the policy appears to be favorable to airport sponsors. Mr. Todd Cox stated that the House Committee on Infrastructure discussed the issue at a recent hearing noting that additional information on the issue is available on-line.
 - **Proposal for Increased Flight School Regulation** – The Administrator briefly updated the group on the origin of this discussion in the Southeast Florida Metro Area. He then asked Mr. Nelson Rhodes of AOPA to assist with a more detailed explanation of this issue. Mr. Rhodes stated that the proposal for additional regulation was made by a party that had lost money when a school closed in California and then again in Arizona. If implemented the proposal would make it very difficult for individual instructors or small flight schools to operate due to increased insurance costs. The proposal for additional regulation of flight schools was rejected in Arizona. Mr. Rhodes stated that a similar proposal may come to Florida at some point but hasn’t been brought forward yet. Mr. Rhodes and Ms. Paula Raeburn both stated that while this type of situation (a flight school closing) can occur it is relatively infrequent.
 - **Treasure Coast Regional Noise Study** – Mr. Eric Menger stated that there has been a renewal of interest in noise in the region. He mentioned that FDOT District 4 has funded an update to the previously completed Treasure Coast Regional Noise Study and that project is now moving forward.

4. **FDOT Aviation**
 - **Ongoing Projects**
 - **2060 FTP Brief Update** – Mr. Treudt reviewed a slide presentation on the 2060 FTP project including progress to date. Chair Jewsbury stated that the participation level from airports at the preliminary meetings was great. He added that he has not seen a formal notice requesting comments from FDOT and he

asked Mr. Treudt to forward a notice to CFASPP Participants about the pending comment suspense dates. Mr. Duncan asked how the FASP is rolled into the 2060 FTP Plan. Mr. Treudt stated that the FASP should be an integrated part of the 2060 FTP Plan. The goals and objectives of both are used in the development of the other but they remain separate documents. Mr. Duncan stated that consistency should be maintained to the extent possible when aviation is discussed in either of the documents.

- **CFASPP Website Upgrade** - Mr. Treudt updated the group on planned upgrades to the CFASPP website. The new version of CFASPP.com will be ADA compliant and easier to navigate for everyone. The FDOT is currently working with the consultant on the new design and the updated version should be on-line in 2011.
- **Airport Compatible Land Use Study Phase 3** – Mr. Treudt briefly reviewed some slides on this project noting that Phase 3 is now underway. Both Mr. Menger and Chair Jewsbury commented on the excellent support of this project by the aviation community and the need to make local planning agencies aware of the pending deadlines for comments on this effort. Mr. Todd Cox stated that FDOT should be working with the Department of Community Affairs (DCA) to ensure that information on the importance of this project is coming out of both agencies. Mr. Treudt stated that questions on this project can be directed to Mr. Sergey Kireyev at the FDOT Aviation Office at 850-414-4502 or email sergey.kireyev@dot.state.fl.us.
- **Airport Stormwater Pond Modeling Study Update** – Mr. Treudt reviewed the current status of this project and he mentioned that a training course for airport stakeholders is planned for March 11, 2011 at the University of Florida in Gainesville. He stated that questions on this project can be directed to Mr. Abdul Hatim at the FDOT Aviation Office at 850-414-4504 or email Abdul.hatim@dot.state.fl.us.
- **Statewide Aviation Pavement Management Program**- Mr. Treudt stated that the FDOT Aviation Office conducted a training course on pavement inspection and pavement distress repair at the Tallahassee Regional Airport on August 12th and 13th. He stated that field inspections are now in the scheduling process and airports that have on-going projects and need to postpone an inspection date should contact Mr. Vu Trinh at the FDOT Aviation Office. Mr. Trinh can be reached at 850-414-4510 or email vu.trinh@dot.state.fl.us.
- **Airport Emergency Response Guidebook** – Mr. Treudt updated the group on the status of this project that is now underway with Phase 1. This project will result in the development of a guidebook to assist first responders that deal with aviation emergencies in an off airport setting. He added that an informational brochure will also be produced and distributed in early 2011. Those with questions on this project are invited to contact Mr. David Roberts, Aviation Operations Administrator, at the FDOT Aviation Office at 850-414-4507 or email david.roberts@dot.state.fl.us for more information.
- **FAD Application Update Project (Data Validation Phase)**- Mr. Treudt stated that this project is now well underway and they are just about ready for airports to perform a self review of operational data kept in the FAD. Chair Jewsbury strongly encouraged airport sponsors to review the site data shown for their airports to ensure that it is correct.
- **Statewide Airport Marking/Painting Contract**- Mr. Treudt mentioned that this contract has been awarded to Hi-Lite Markings of Adams Center, NY and is now

available for use. He showed the group a series of slides detailing the location of contract information on the FDOT website. He added that Ms. Rhonda McNeely from Hi-Lite Markings was in attendance and prepared to discuss project needs/issues with interested airport sponsors.

- **FDOT District Announcements** – None.

5. **FAA ADO Comments / Presentations** – Ms. Jennifer Ganley stated that she can send CD's of the presentation to those that were unable to attend the FAA Workshop in Sanford. Ms. Ganley can be reached at the FAA Orlando Airports District Office at (407) 812-6331. Chair Jewsbury stated that the presentation was excellent and he congratulated the FAA on their work.
6. **Old Business/New Business**
 - **Wildlife Hazard Removal Exemption (Blanket Permitting)** – Mr. Treudt reported that the Florida Fish and Wildlife Commission (FFWC) final summary document is available on the back table for attendees to collect and review. The summary highlights the recently adopted changes to state statute and subsequent changes to FFWC policy on allowable wildlife taking procedures at Florida airports.
 - **Statewide Steering Committee By-Laws Review-** Mr. Treudt mentioned the on-going review of the Regional By-Laws and noted that it was now time for a review of the By-Laws serving the Statewide Committee. After a brief discussion with the committee Chair Jewsbury asked the Administrator and Mr. Treudt to distribute the current version of the By-Laws to the committee members electronically. He asked the members to look over the document and submit any proposed changes to his attention prior to the next meeting in April when the By-Laws will be presented for ratification.
7. **Open Forum**
 - **FATA** – Ms. Paula Raeburn reported that they are still operating their “Beyond the Runway” Program that highlights the economic value of airports to local community leaders and business persons.
8. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is April 6, 2011 at the Orlando International Airport. The meeting will begin at 1:00 p.m. in the GOAA Board Room.
9. **Adjournment** – Hearing no further business for the committee to consider, Chair Jewsbury adjourned the meeting at approximately 2:18 p.m.