

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
August 7, 2010, 1:00 PM
Tampa Marriott Waterside**

1. **Call To Order / Introductions** --Chair Tom Jewsbury called the meeting to order at 1:05 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Tom Jewsbury, Chair	West Central Chair	St. Petersburg-Clearwater Intl. Airport
Todd Lindner, V-Chair	Northeast Chair	Jacksonville Aviation Authority
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Terry Lloyd	East Central V-Chair	Kissimmee Gateway Airport
Gene Conrad	Central Chair	Lakeland Linder Regional Airport
Greg Donovan	Northwest Chair	Northwest Florida Regional Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
<i>Other Airports Represented</i>		
Allan Penksa	North Central	Gainesville Regional Airport
Steve Borowski	East Central	Valkaria Airport
Ed Dingley	East Central	Valkaria Airport
Ed Cooley	West Central	Hillsborough County Aviation Authority
Larry Dale	East Central	Sanford Airport Authority
Diane Crews	East Central	Sanford Airport Authority
Mark Stuckey	Southwest	Sarasota-Bradenton International Airport
George Speake	East Central	Sanford Airport Authority
Nadine Jones	West Central	Hillsborough County Aviation Authority
Darcy Foster	West Central	Hillsborough County Aviation Authority
Don Silvernell	West Central	Hernando County Airport
Lisha Harris	Northeast	Jacksonville Aviation Authority
Marilyn Gauthier	West Central	Hillsborough County Aviation Authority
Todd Cox	Treasure Coast	St. Lucie County International Airport
Carl Schweizer	East Central	Daytona Beach International Airport
Roy Sieger	East Central	Flagler County Airport

In addition, the following people were in attendance:

Name	Representing
Sandeep Singh	AVCON, Inc.
Tim Shea	AVCON, Inc.
Ronald Colas	Burns & McDonnell, Inc.
Joe Foster	Wilbur Smith Associates
Harry Downing	Wilbur Smith Associates
Ken Chalaine	LPA Group, Inc.
Mark Kistler	LPA Group, Inc.
Sabina Mohammadi	AID, Inc.
Mohsen Mohammadi	AID, Inc.
Robert Ori	Planning Technology, Inc.
Jack Reynolds	Consultant
Paula Raeburn	FATA
Jerry Roberts	Planning Technology, Inc.
Jack Thompson	C&S Companies
Rud Mueller	URS Corporation
Brian Clark	C&S Companies
Tim Parker	Hanson Professional Services

Mark Jansen	Kimley-Horn & Associates
Mariben Andersen	LPA Group, Inc.
Kelly Rubino	Hanson Professional Services
Chip Seymour	HES Global Services, Inc.
Sara Massey	Passero Associates
Don Ramdass	Passero Associates
Lisa Waters	Hanson Professional Services
Neil Cosentino	FASTA
Bart Varnace	FAA Orlando Airports District Office
Brian Hunter	FDOT District 7
Ray Clark	FDOT District 7
Jim Wikstrom	FDOT District 5
Aaron Smith	FDOT Aviation Office – State Aviation Manager
Erik Treudt	FDOT Aviation Office – Aviation System Manager
Andy Keith	FDOT Aviation Office – Aviation Development Administrator
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Jewsbury asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Terry Lloyd, seconded by Mr. Todd Lindner and passed by a unanimous vote of the members present.
3. **Regional Chairpersons Roundtable**
 - **Review of FDOT Joint Participation Agreement (JPA)** – The Administrator updated the group on this issue that was raised by former Treasure Coast Chair Mike Moon. Mr. Moon is interested in simplifying the FDOT grant document to make it easier for airport sponsors to understand and comply with applicable regulations. Mr. Andy Keith informed the group that this issue is being considered (along with a number of others) by a committee at the FDOT Central Office in Tallahassee. He reminded everyone that changing the document is a complicated process as it is used for all modes of Public Transportation and not just to issue aviation grants.
 - **Miami Class B Airspace Modifications** – In the absence of Mr. McArthur, the Administrator updated the group on this issue from the Southeast Committee. The committee heard a presentation from the FAA at the Round 2010-1 meeting outlining the process to modify the airspace. A report at the last regional meeting indicated that the public involvement process is coming to a close and that little or no changes to the proposed modifications are expected. The most noticeable changes to the current airspace will include a two (2) mile extension of the lowest Class B shelves on both the east and west sides of Miami International Airport. There will also be an extension to the west of the Fort Lauderdale area and this could impact areas that are currently used for flight training. If the process continues on track these changes should be in place toward the end of 2010 or early in 2011.
 - **Proposed EPA Changes to Water and Air Monitoring standards** – Mr. Larry Dale stated that he was contacted by the EPA about monitoring of general aviation aircraft. He stated that Daytona Beach, Orlando-Sanford and the Executive Airport in Orlando have been targeted as airports that have high air quality output numbers. Mr. Lloyd added that this is primarily tied to an effort to reduce lead in fuels and could lead to the reduction or elimination of 100LL aircraft fuel. Mr. Gene Conrad recommended that airports identified by the EPA for monitoring should be in touch with AOPA for legislative action/representation.

- **Impact of Gulf Oil Spill on Tourism/Aviation** – Chair Jewsbury updated the group on the impact of the spill on tourism in the Tampa Bay area noting that area businesses have noticed a dip. Mr. Donovan stated that Northwest Florida is suffering a drop in tourism estimated to be around 40%. He stated that many residents and business owners are convinced that the downturn has been made worse by the continued negative media coverage. Mr. Donovan stated that the airports in the region have not been affected as much noting that a lot of tourists come to the area by car.
- **Central Florida Aerospace Academy** – Mr. Gene Conrad updated the group on the Academy that is run by the Polk County Schools and located on the Sun-N-Fun campus at the airport. He stated that it's a great opportunity for the airport and Sun-N-Fun to expand knowledge of aviation in the community with a homegrown talent base. The aviation focused school will allow student access to the many aviation related tenants at the airport increasing the opportunity for internships and exposure to other beneficial activities.

4. **FDOT Aviation**

- **Ongoing Projects**

- **Aviation Program Funding FY 2010-11** – Mr. Erik Treudt stated that \$129,921,080 in aviation funding was passed by the legislature and signed by the Governor for FY 2010-11. Mr. Treudt briefly reviewed a slide projecting aviation project funding through 2015 noting that this funding is always subject to final legislative approval.
- **2060 FTP Brief Update** – Mr. Treudt gave a brief overview of the project noting that a Statewide Summit is scheduled for August 19, 2010 in Orlando. Mr. Sunil Harmon from the Miami Dade Aviation Department is the aviation representative appointed to the 2060 FTP Steering Committee. Later in the program Mr. Harmon gave the group an in depth presentation highlighting the challenges that airports will face as they attempt to plan and construct the infrastructure required to adequately meet the needs of next generation aircraft from now until 2060.
- **SIS 2040 Unfunded Needs Plan Update-** Mr. Treudt updated the group on the plan that is being developed by the FDOT System Planning Office. He stated that the SIS 2040 Multimodal Unfunded Needs Plan will compile long term unfunded needs into one document. The SIS Multimodal Needs Plan publication will be complete and distributed to all stakeholders and partners in mid 2011. Ms. Darcy Foster asked Mr. Aaron Smith to clarify the origin of the funding estimates shown in the presentation as unfunded needs. She added that the Florida Association of Counties should be included as a project participant if they are not already.
- **Airport Compatible Land Use Study** – Mr. Treudt stated that the Airport Compatible Land Use Guidebook was completed in March. He stated that Informative Brochures and Summary Booklets are now available for distribution to airport sponsors and stakeholders. He then reviewed the location of information on the FDOT Aviation Office website. He added that multiple "Webinars" for airport/FDOT staff members are planned for later this year and they will highlight the regulations/procedures outlined in the Guidebook. Mr. Treudt stated that questions on this project can be directed to Mr. Sergey Kireyev at the FDOT Aviation Office at 850-414-4502 or email sergey.kireyev@dot.state.fl.us.

- **Airport Master Plan Guidebook** – Mr. Treudt reviewed the location of the electronic version of the Airport Master Plan Guidebook on the FDOT Aviation Office website. He stated that questions on this project can be directed to Mr. Abdul Hatim at the FDOT Aviation Office at 850-414-4504 or email Abdul.hatim@dot.state.fl.us.
 - **Statewide Aviation Pavement Management Program-** Mr. Treudt stated that the FDOT Aviation Office will conduct an additional training course on pavement inspection and pavement distress repair at the Tallahassee Regional Airport on August 12th and 13th. He added that formal pavement inspections are expected to begin at airports around the State this fall. State Aviation Manager Mr. Aaron Smith thanked Mr. Bart Varnace and the staff at the FAA Orlando ADO for their assistance in securing a grant for this program. Mr. Treudt invited those with questions on this project to contact Mr. Vu Trinh at the FDOT Aviation Office at 850-414-4510 or email vu.trinh@dot.state.fl.us.
 - **Airport Emergency Response Guidebook** – Mr. Treudt updated the group on this project that will result in the development of a guidebook to assist emergency responders to aircraft incidents both on and off airports. He stated that Phase I is underway and includes gathering data on the various types of aviation emergencies that can occur on and off airport property. He added that an informational brochure will be completed in early 2011. He also advised that these guidebooks are not intended for ARFF personnel. Those with questions on this project are invited to contact Mr. David Roberts, Aviation Operations Administrator, at the FDOT Aviation Office at 850-414-4507 or email david.roberts@dot.state.fl.us for more information.
 - **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – Mr. Bart Varnace of the FAA Orlando Airports District Office stated that they still have about \$16 million in uncommitted funds so he encouraged airports to speak with their respective program managers if they have project funds to expend. He announced that a position in the ADO for an Environmental Specialist will be advertised shortly. They have forty-five (45) grants that need to be closed and he added that reauthorization from Congress has still not occurred. Mr. Varnace stated that an AGIS program is set for implementation. There is a pilot program underway to develop Advisory Circular guidance for implementation of this new technology. There will be some flexibility in the application of the guidance in the AC's and airports should work with their program managers on these issues. Mr. Varnace stated that guidance on Risk Management Evaluations is being incorporated into an AC that should be out by the end of the year. Mandatory compliance with this AC is likely to be required by 2014. He stated that Wildlife Hazard Assessments for Part 139 airports are now required to be completed. The NTSB has requested guidance from the FAA on a procedure to implement a similar process at general aviation airports. He stated that it is likely that GA airports will be grouped into four (4) categories that will determine a timeframe for completion of a Wildlife Assessment. Mr. Varnace added that the program managers have asked to receive sponsor PFC applications at least sixty (60) days in advance to allow enough time for processing. Mr. Duncan asked about the compliance dates for the Risk Management Program. Mr. Varnace stated that 2011 seems to be the proposed timeframe although this doesn't give much time for airports to work on this issue.
6. **Old Business/New Business**

- **FAA Aviation Forecasting Procedures** – Mr. Dale explained his view that current forecasting procedures being utilized by the FAA might not be accurately portraying the impacts of the latest economic downturn on aviation in Florida. He noted that an overly harsh interpretation of the recession as it pertains to future forecasted growth can inhibit an airport sponsor's ability to attract and compete for future grant funding. He encouraged the FAA staff members to work with airport sponsors on forecasting estimates/models prior to publication to determine if all relevant factors have been considered.
- **Expiration of Safe Council** – Chair Jewsbury explained that funding for this program has come from the "United We Stand" license plates. Language in the rules governing the program prohibits use of these funds for administrative purposes making it difficult to accomplish certain security related efforts. As a result the SAFE Council will be allowed to expire and the funds will be transferred to the FDOT Aviation Office for use on security related projects at Florida airports.
- **Statewide Pavement Painting Contract** – Mr. Treudt stated that work with the FDOT Procurement Office has been completed and that this contract will be let by the end of August. The FDOT Aviation Office will monitor the contract usage by airports going forward to see if it might make sense to include other grant eligible items under a similar bulk type contract.
- **Wildlife Hazard Removal Exemption (Blanket Permitting)** – Mr. Dale stated that after a lot of effort a new Statute has been passed that will allow airports operating under a Wildlife Management Plan to take any type of wildlife that is a danger to aircraft based on the view of the airport management. This has been endorsed by the Florida Fish and Wildlife Department via a new policy (aligning with the new Statute) effective July 27, 2010. Ms. Mariben Andersen further explained that the new legislation applies to species protected by Florida law and not Federal law. Mr. Dale then encouraged all to read the new law prior to acting to ensure compliance.

7. **Open Forum**

- **FATA** – Ms. Raeburn reported on the FATA program to promote the benefits of aviation to members of the business community. She stated that there were about forty (40) representatives at the first meeting and future events are on the calendar at different locations around the State.
8. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is November 10, 2010 at the Tampa International Airport. The meeting will begin at 1:00 p.m. in the HCAA Board Room.
9. **Adjournment** – Hearing no further business for the committee to consider, Chair Jewsbury adjourned the meeting at approximately 2:47 p.m.