

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
August 1, 2009, 1:00 PM
Loews Miami Beach Hotel**

1. **Call To Order / Introductions** --Chair Chip Seymour called the meeting to order at 1:05 p.m. and asked all in attendance to introduce themselves. Following the introductions, Chair Seymour congratulated Mr. Aaron Smith on his appointment as the new FDOT State Aviation Manager.

Name	Region	Representing
Chip Seymour, Chair	Statewide Chair	Jacksonville Aviation Authority
Tom Jewsbury, V-chair	West Central Chair	St. Petersburg-Clearwater Intl. Airport
Greg Donovan	Northwest Chair	Okaloosa County Airports
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Todd Lindner	Northeast Chair	Jacksonville Aviation Authority
Gary Quill	Southwest V-Chair	Charlotte County Airport
Diana Lewis	Treasure Coast V-chair	St. Lucie County International Airport
Chris McArthur	Southeast Chair	Miami-Dade Aviation Department
<i>Other Airports Represented</i>		
Allan Penksa	North Central	Gainesville Regional Airport
Brian Cooper	Northeast	St. Augustine Airport
Arlene Smith	East Central	Daytona Beach International Airport
Karen Feaster	East Central	Daytona Beach Municipal Airport
Carl Schweizer	East Central	Daytona Beach Municipal Airport
Roy Sieger	East Central	Flagler County Airport
George Stokus	East Central	Kissimmee Gateway Airport
Larry Dale	East Central	Orlando Sanford International Airport
Diane Crews	East Central	Orlando Sanford International Airport
Jack Reynolds	East Central	Sanford Airport Authority
Steve Borowski	East Central	Valkaria Airport
Ed Dingley	East Central	Valkaria Airport
Don Silvernell	West Central	Hernando County Airport
Ed Cooley	West Central	Hillsborough County Aviation Authority
Paul Phillips	West Central	Hillsborough County Aviation Authority
Nadine Jones	West Central	Hillsborough County Aviation Authority
Cindy Barrow	Central	Bartow Municipal Airport
Mark Fisher	Southwest	Lee County Port Authority
Gary Duncan	Southwest	Lee County Port Authority
Mark Stuckey	Southwest	Sarasota-Manatee Airport Authority
Nina Demeo	Southeast	Broward County Aviation Department
Clara Bennett	Southeast	Fort Lauderdale Executive Airport
Mike Handrahan	Southeast	Miami-Dade Aviation Department

In addition, the following people were in attendance:

Name	Representing
Aaron Smith	Florida Department of Transportation, State Aviation Manager
Jim Wikstrom	Florida Department of Transportation, District Five
Dionne Henry	Florida Department of Transportation, District Six
Bart Vernace	FAA Orlando ADO
Nelson Rhodes	AOPA
Paula Raeburn	FATA
Sandeep Singh	AVCON, Inc.

Jack Thompson	C&S Companies
Dave Goode	LPA Group, Inc.
Joe Gibbs	Montgomery Consulting Group, Inc.
Jerry Roberts	Planning Technology, Inc.
Todd Anderson	Sheltair Aviation Services
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Seymour asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Greg Donovan, seconded by Mr. Chris McArthur and passed by a unanimous vote of the members present.
3. **Regional Chairpersons Roundtable**
 - **New Environmental Regulations** – Vice-chair Jewsbury updated the group on this issue mainly impacting efforts at the Hernando County Airport to relocate tortoises. The new regulations require the sponsor to obtain a permit at a cost of nearly \$3,000 and to set aside a one (1) acre mitigation site. The airport has sought advice from the FAA seeking to declare tortoises as a hazard to aviation that would allow immediate removal. Mr. Larry Dale stated that they recently completed a successful tortoise removal effort at Orlando Sanford International Airport with the appropriate permits. Mr. Bart Vernace stated that the FAA has previously allowed wildlife hazard removal as long as wetlands are not disturbed. Chair Seymour opted to hold this issue over for discussion until the exact rule can be studied closer and a meeting seeking a workable solution for all parties can be held.
 - **Economic Stimulus Funding (ALL)** – Chair Seymour reported that Florida has received approximately \$45 million in projects of which \$3.9 million has been spent to date. Airports in the USA will receive \$1.1 billion in funding as part of the ARRA Program. Mr. Donovan asked Mr. Vernace if lower project bids (less project cost) will result in additional projects being approved at airports in Florida. Mr. Vernace stated that the extra money should remain with airport projects but must be turned in to FAA Headquarters for redistribution.
 - **Wetland Mitigation Procedures at Airports** – Mr. Tom Sawyer asked Mr. Allan Penksa to update the group on this issue and the changes he would like to see implemented. Mr. Penksa stated that they have run into trouble removing trees in the RPZ at his airport. Mr. Dale stated that if an airport has an approved Wildlife Plan they can take immediate action to maintain public safety as necessary according to a newly formed State Statute. He added that this new Statute came about as part of a compromise between airports and the Water Management Districts around the State. Mr. Penksa stated that they would also be interested in new language for “Conservation Easements” that would simplify the removal process of items that compromise aviation safety.
4. **FDOT Aviation**
 - **Ongoing Projects**
 - **Airport Compatible Land Use Study** – Mr. Aaron Smith stated that the project is currently in Phase 2 with work on-going on the *Aviation Land Use Guidebook*. The project may result in proposed changes to Chapter 14-60 of the Florida Administrative Code and may ultimately include proposed changes to parts of Chapter 333 F.S. Chair Seymour asked that airports be allowed to review the document in draft form. Mr. Smith stated that Phase 3 of the project will focus on

outreach/education of the airport community. Mr. Penksa commented on the need for noise contours to be looked at for applicability. Mr. Smith stated that Chapter 333 is the relevant statute and that most local jurisdictions have only adopted the “tall structure” element of Chapter 333. He added that the Guidebook will be targeted to assist aviation and local government planners gain a better understanding of land use issues around airports.

- **Economic Impact Study** – Mr. Smith stated that they are now in Phase 2 of this project with a planned completion date of March 2010. The economic impact of all airports in Florida will be considered including commercial service, general aviation, and military facilities.
 - **Florida Aviation Database** – Mr. Smith stated that they are still working on the new Florida Aviation Database (FAD) with updates to JACIP containing the most noticeable new features for airport sponsors.
 - **Stormwater Pond Modeling** – Mr. Smith thanked the FAA for their assistance with a grant for this project which he expects to start in a month or so. He mentioned that the Florida Administrative Code currently has a placeholder for the inclusion of FAA Wet Detention Ponds standards. The existing FAA pond model (currently used at airports) will undergo testing at the University of Florida in Gainesville to examine functionality and wildlife repellent characteristics.
 - **Aviation Program Funding** – Mr. Smith stated that the aviation program has come to about \$157 million for the coming year. The requirement to put 15% of the Transportation Trust Fund into PTO was removed, however the Secretary of Transportation elected to put all money back in aviation that was taken from PTO after it was originally slated for removal.
 - **Pre-Qualified JPA (Deferred Reimbursement JPA)** – Mr. Smith stated that this JPA is now called “Deferred Reimbursement JPA” and they are working with the Department Comptroller on procedures that will limit the State’s exposure to payment amounts that present cash flow problems. Ten (10) quarterly payments will be given for each year of funding that exceeds \$2 million. Amounts \$2 million and under may be paid in one lump sum payment. All prequalified agreements will need to be updated with a new Exhibit “B” and “E” and this will be coordinated through the appropriate FDOT District Office.
 - **ALP Submission** – Mr. Smith requested that airport sponsors that make changes to ALP’s submit a copy to the FDOT Aviation Office once approved by the FAA in order to maintain coordination/cohesion between the agencies.
 - **SIS Funding** – Mr. Dale asked about the status of this funding program. Mr. Smith stated that Bob Ball is working on the committee for airports. Vice-chair Jewsbury asked if they were considering modifications to the eligibility requirements for airports. Mr. Smith stated that he thought there were some modifications under consideration.
- **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – Mr. Bart Vernace stated that reauthorization is still in committee and has not made it to the Congressional Floors and there is a possibility of not having the money for a new program prior to September 30, 2009. He stated that both the House and Senate Bills have come in at about \$4 billion. The minimum discretionary level proposed is \$520 million for airports. The current Part A and Part B programs have resulted in about \$174 million. They have programmed \$74 million in ARRA Grants and there are still some entitlement dollars that need to be put

under grant. The Inspector General (IG) has been calling for information on grants and they are finding that quarterly reports are not being submitted. Mr. Vernace implored the airport sponsors to keep up with the submission of these reports so it doesn't become harder to program grants. He stated that the IG is requesting multiple project visits for ARRA projects and that is hard for the ADO to accomplish. They have closed seventy (70) grants this year with a goal to meet of eighty-eight (88). He commented on the Safety Management System (SMS) that is being implemented and grants may soon require a risk management assessment be completed as part of a project.

6. **Old Business/New Business**

- **TSA Notice of Proposed Rule Making (NPRM) GA Airport Security** – Chair Seymour encouraged airports to continue to monitor this issue as it is now being discussed at the federal level. The committee reported that preliminary indications suggest that the new minimum weight requirement for participation in the program could go up to between 25,000 and 30,000 lbs as opposed to the previously proposed 12,500 lbs. The increased weight threshold would likely exempt many smaller airports from complying with new security requirements.
- **ARFF Staffing Proposal (SW)** – Mr. Mark Stuckey stated that the Senate version of the proposed bill does not currently have any new requirements. He noted that a report came out recently projecting the cost of implementation would be in the range of \$4 billion. Approximately \$1 billion in additional manpower and about \$2.9 million in new infrastructure.
- **Resolution 2009-1 of the Statewide Executive Committee** – Chair Seymour read the approved Resolution thanking Mr. Bill Ashbaker for his service as FDOT State Aviation Manager. Mr. Ashbaker was not present but Chair Seymour stated that he would present the Resolution to him at an appropriate time during the FAC Conference.
- **Statewide Contracting Opportunities for FDOT funded projects** – Mr. Smith stated that they are currently working with procurement services on a statewide pavement painting contract. He added that Mr. Andy Keith is now coordinating this effort for the FDOT Aviation Office.
- **Motion to work towards a formal Wildlife Hazard Removal Exemption** – Mr. Larry Dale made a motion that the CFASPP Statewide Committee should support FDOT in an effort to gain a permanent exemption for the removal of Wildlife Hazards at airports by working with appropriate regulatory agencies. The motion was seconded by Mr. Sawyer and the group began a discussion. After the discussion, Chair Seymour opted to table the item until the next meeting to allow further investigation on how the proposed motion could be carried out by the Committee.

7. **Open Forum**

- **AOPA** – Mr. Nelson Rhodes stated that Greg Fuller is the new President and noting that he hopes to expand AOPA coordination with other aviation interest groups. They are also increasing AOPA activity with political leaders including Governor Charlie Crist on the Aviation Use Tax Issue.
- **FATA** – Ms. Paula Raeburn stated that they had their annual meeting in June and attendance was pretty good. She welcomed the newest Board Member Mr. Paul Phillips from HCAA. She mentioned that they continue to work on politicians to raise awareness of the Aviation Use Tax Issue.

8. **Time & Place Next Meeting** – Chair Seymour stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is November 12, 2009 at Tampa International Airport. The meeting will begin at 1:00 p.m. in the HCAA Board Room.
9. **Adjournment** – Hearing no further business for the committee to consider, Chair Seymour adjourned the meeting at approximately 2:32 p.m.