

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
April 16, 2009, 1:00 PM
Orlando International Airport**

1. **Call To Order / Introductions** --Chair Chip Seymour called the meeting to order at 1:02 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Chip Seymour, Chair	Statewide Chair	Jacksonville Aviation Authority
Greg Donovan	Northwest Chair	Okaloosa County Airports
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Todd Lindner	Northeast Chair	Jacksonville Aviation Authority
Kevin McNamara	East Central Chair	Greater Orlando Aviation Authority
Don Silvernell	West Central V-Chair	Hernando County Airport
Fred Watts	Southwest Chair	Venice Municipal Airport
Diana Lewis	Treasure Coast V-Chair	St. Lucie County International Airport
Steve Rocco	Southeast V-Chair	Pompano Beach Airpark
<i>Other Airports Represented</i>		
Mike Iguina	North Central	Gainesville Regional Airport
Quincy Wylupek	North Central	Citrus County Airports
John Youell	Northeast	Palatka Municipal – LT Kay Larkin Field
Terry Lloyd	East Central	Kissimmee Gateway Airport
Mikko Huttunen	East Central	Greater Orlando Aviation Authority
Jim Sheppard	East Central	Greater Orlando Aviation Authority
Steve Borowski	East Central	Valkaria Airport
Ed Dingley	East Central	Valkaria Airport
Karina Delerme	East Central	Daytona Beach International Airport
Karen Feaster	East Central	Daytona Beach International Airport
Carl Schweizer	East Central	Daytona Beach International Airport
Roy Sieger	East Central	Flagler County Airport
Steve Lichliter	East Central	Ormond Beach Municipal Airport
Cindy Barrow	Central	Bartow Municipal Airport
Cheryl Connor	Central	Winter Haven's Gilbert Airport
Mark Stuckey	Southwest	Sarasota-Manatee Airport Authority
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Laverne Smith	Treasure Coast	Vero Beach Municipal Airport
Roberto Gomez	Southeast	Miami Seaplane Base

In addition, the following people were in attendance:

Name	Representing
Bill Ashbaker	Florida Department of Transportation, Aviation Office
Aaron Smith	Florida Department of Transportation, Aviation Office
David Roberts	Florida Department of Transportation, Aviation Office
Sergey Kireyev	Florida Department of Transportation, Aviation Office
Jeff Leopold	Florida Department of Transportation, District One
Jim Wikstrom	Florida Department of Transportation, District Five
Brian Fallon	Florida Department of Transportation, District Five
Ray Clark	Florida Department of Transportation, District Seven
Bart Vernace	FAA Orlando ADO
Pedro Blanco	FAA Orlando ADO
Bill Farris	FAA Orlando ADO
Gavin Fahnestock	FAA Orlando ADO

Paula Raeburn	FATA
Walt Houghton	Florida Tech College of Aeronautics
Jim Kriss	AVCON, Inc.
Sandeep Singh	AVCON, Inc.
Jack Thompson	C&S Companies
Lisa Mastropieri	DY Consultants, Inc.
Rick Alberts	ESA Airports
Mike Arnold	ESA Airports
Sarah Brammel	ESA Airports
Steve Farrell	HDR, Inc.
Doug DiCarlo	HTA, Inc.
Doug Norman	HTA, Inc.
Wilbur Mathurin	HTA, Inc.
Dave Goode	LPA Group, Inc.
Mariben Andersen	LPA Group, Inc.
Pratele Sharma	Montgomery Consulting Group, Inc.
Bill McGrew	PBS&J
Harry Downing	WSA, Inc.
Andy Keith	Florida Department of Transportation, Aviation Office
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Seymour asked for a motion to approve the **last** minutes. A motion to approve the minutes was made by Mr. Kevin McNamara, seconded by Mr. Todd Lindner and passed by a unanimous vote of the members present.

3. **Regional Chairpersons Roundtable**
 - **ARFF Staffing Proposal (SW)** – Mr. Mark Stuckey spoke about this issue noting that proposed changes to the ARFF staffing standards required of smaller air carrier airports would cause serious budget issues. He noted that Sarasota/Bradenton International Airport would be required to increase the firefighting and rescue staff from five (5) to twelve (12) personnel and the purchase of additional equipment would also be necessary. Chair Seymour commented on the importance of this issue and encouraged airports to closely monitor the proposal and to educate legislative representatives about the potential cost increases. Mr. Greg Donovan thanked Mr. Stuckey and staff for providing a spreadsheet to other airports that will calculate the cost of the proposed changes.
 - **Economic Stimulus Funding (ALL)** – Chair Seymour stated that the FAA has posted the results of airports getting these funds and all funds in Florida have been allocated.
 - **Statewide Runway Painting Contract (EC)** – Mr. McNamara informed the group about the effort which would help reduce painting costs to airports by contracting with a firm to complete work at more than one airport at a fixed unit price. Chair Seymour asked about the way to take this effort forward and Mr. Bill Ashbaker stated this would be possible from an FDOT perspective and that they would begin to study the steps necessary to implement this cost saving program.
 - **Helicopter Operations Issues (SE)** – Mr. Steve Rocco explained that complaints at Pompano Airpark have gone down lately most likely as a result of the sagging economy. He noted that they were considering a study to recommend improved

operating procedures in the Southeast Metro Area but that idea has been tabled for the time being. It seems that a large helicopter operator went out of business and this may have contributed to reduced noise complaints and improved conditions overall. Mr. Mike Arnold of ESA updated the group on a study they did for Palm Beach County that revealed a significant increase in helicopter operations in the region since 2002.

- **FAA Implementation Schedule for WAAS Approaches (NC)** – Mr. Tom Sawyer updated the group on this issue from the North Central Region and stated the question at hand seems to be where and how does a small airport go for information on completing the approach development process? Chair Seymour asked for FDOT help in getting contact information for these smaller airports for use at the next CFASPP round. *Following the meeting, the Administrator received two (2) website addresses from the FDOT Aviation Office that provide information on approach development. Links to the websites were subsequently posted on the CFASPP website for use by the aviation community.*

4. **FDOT Aviation**

- **Aviation Office**

- **Airport Land Use Compatibility Project** – Mr. Andy Keith updated the group on the project which is now entering Phase 2. He noted that recent meetings with Department of Community Affairs (DCA) revealed that a number of the recommendations made by the working group during Phase 1 are already part of Chapter 163 F.S. and have not been strictly enforced by local jurisdictions. This phase of the project will include an update to the Aviation Land Use Guidebook and may result in proposed revisions to Chapter 333 F.S. to strengthen existing land use controls. Mr. Keith noted that Mr. Sergey Kireyev is the FDOT Project Manager for this effort.
- **New Economic Impact Study** – Mr. Keith gave the background of the project stating that the consultant is now in the process of collecting data for the project through individual airport visits. Chair Seymour noted the importance of this project which will highlight the positive economic impacts that airports have on local communities. Mr. Keith mentioned that the FDOT Project Manager is Mr. Abdul Hatim inviting those with additional questions to contact him at the FDOT Aviation Office.
- **Pavement Management Program** – Mr. Keith stated that the first training session was recently completed in Orlando and was very successful with approximately fifty (50) members of the aviation community in attendance. The next training session is scheduled for June 1-2 in Orlando.
- **2010 SIS Plan Update** – Mr. Bill Ashbaker gave a presentation on the 2010 SIS Plan Update. He stated that SIS is now in the process of examining the program goals and a new leadership group is in place. Mr. Bob Ball is the airport representative for the State. He briefly reviewed a schedule and then posed several questions to the group for them to consider regarding the methods for determining SIS eligibility. Chair Seymour asked that this presentation be posted on the CFASPP website along with the notes and he confirmed that comments on the program should be sent to Bill Ashbaker via e-mail in the next couple of weeks. Mr. Todd Lindner asked about Spaceport eligibility for SIS funds and Mr. Ashbaker stated it's currently under consideration.

- **FAD / JACIP Update** – Mr. Andy Keith stated that two (2) scheduled training sessions have been completed and that the new version of FAD is up and running as scheduled. He then proceeded with an abbreviated review of the new software program and invited those in the group with additional questions to contact him at the FDOT Aviation Office.
 - **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – Mr. Bart Vernace stated that most of the Economic Stimulus money has been programmed and they are continuing on with AIP Program B. He stated that data has been loaded into SOAR and that discretionary projects are now under consideration. They expect to announce the successful discretionary projects in the next couple of weeks. Mr. Vernace stated that the FAA is hoping to receive executed grants by the end of August and will be looking for applications at the end of July. The FAA ADO is prepared to work with airports and he encouraged sponsors to work with program managers to decide on entitlement usage. He asked for the sponsors help in closing out older grants to get things finished up. Mr. Vernace encouraged the sponsors to draw down funds for existing grants to provide evidence of project progress.
6. **Old Business/New Business**
- **TSA Notice of Proposed Rule Making (NPRM) GA Airport Security** – Chair Seymour encouraged airports to continue to monitor this issue which is currently on-hold as part of the new administration program review process.
 - **FAA Based Aircraft Reporting Requirement for Non-primary Airports** – Mr. Vernace stated that this issue is not yet final but may be rolled into future legislation. He is aware of the airport communities concern about the reporting requirement but noted that Florida has nearly 100% compliance on this issue already.
 - **Aircraft Use Tax (CFASPP Statewide Resolution 2008-2)** – Ms. Paula Raeburn stated that the legislative session is underway and this issue and exemptions to the law are currently being considered. The House version would need to match the Senate version but she stated that she is optimistic about the chances of some type of relief on this issue coming out of the Session. She noted that FAC is also monitoring this issue.
 - **Resolution Supporting the Efforts of the State Aviation Manager Mr. Bill Ashbaker** – Chair Seymour asked for a Resolution recognizing the efforts and positive contributions to aviation in Florida by State Aviation Manager Mr. Bill Ashbaker. Mr. Ashbaker will be retiring from FDOT on July 31, 2009. Mr. Fred Watts made the motion as suggested by Chair Seymour. The motion was seconded by Ms. Diana Lewis and passed by a unanimous vote of the members present. Chair Seymour encouraged the airports to express their desire to maintain the position of State Aviation Manager as it has a positive impact on airports around the State. Mr. Ashbaker then thanked all of the regional chairs for their work and asked that they pass his thanks on to regional members. He mentioned that CFASPP is now in the 25th year and Florida is the only State in the nation that has achieved this level of involvement among airport sponsors. He noted that funding for airports in the State has increased at an annual level of 17% during the period. He mentioned the many positive things that come from having a CFASP Process and he encouraged the airports sponsors to continue their support

of the program. Mr. Ashbaker mentioned that he plans to attend the FAC Annual Conference in Miami following his retirement and that he looks forward to seeing everyone there.

- **Action Items from Last Meeting** – None

7. **Open Forum**

- **AOPA** – No comments.
- **FATA** – Ms. Paula Raeburn stated that they are working on the Aircraft Use Tax and several other issues of interest to the aviation community this legislative session.
- **FAC** – Chair Seymour stated that FAC is busy on a number of issues affecting aviation in Florida. Ms. Mariben Andersen reminded the group that project nominations for the FAC Environmental Award are now due.
- **Florida Aviation Historical Society** – On behalf of Mr. Neil Cosentino, Chair Seymour requests to advise CFASPP Participants about the FAHS “Aviators Ball” scheduled for New Years Eve 2009 in Tampa. The entire aviation community is invited to attend and additional information is available at FloridaAHS.org.
- **Special Thoughts** – Mr. Jeff Leopold asked the group to think of Southwest Vice-chair and Director of the Charlotte County Airport Mr. Gary Quill who recently lost his wife of thirty-three (33) years.

8. **Time & Place Next Meeting** – Chair Seymour stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is August 1, 2009 at the Loews Miami Beach Hotel immediately prior the FAC Annual Conference. The meeting will begin at 1:00 p.m. and the room location will be posted on the CFASPP website once it is determined.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Seymour adjourned the meeting at approximately 2:22 p.m.