

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
November 12, 2008, 1:00 PM
Tampa International Airport**

1. **Call To Order / Introductions** --Chair Chip Seymour called the meeting to order at 1:06 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Chip Seymour, Chair	Statewide Chair	Jacksonville Aviation Authority
Tom Jewsbury, V-chair	West Central Chair	St Petersburg-Clearwater Int'l Airport
Greg Donovan	Northwest Chair	Okaloosa County Airports
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Todd Lindner	Northeast Chair	Jacksonville Aviation Authority
Kevin McNamara	East Central Chair	Greater Orlando Aviation Authority
Bob Mattingly	Southwest Chair	Sarasota-Manatee Airport Authority
Chris McArthur	Southeast Chair	Miami Dade Aviation Department
<i>Other Airports Represented</i>		
Bryan Cooper	Northeast	St. Augustine Airport
Mike Iguina	North Central	Gainesville Regional Airport
Steve Borowski	East Central	Valkaria Airport
Jack Thompson	East Central	Flagler County Airport
Jack Reynolds	East Central	Orlando Sanford International Airport
Louis Miller	West Central	Hillsborough County Aviation Authority
Ed Cooley	West Central	Hillsborough County Aviation Authority
Nadine Jones	West Central	Hillsborough County Aviation Authority
Tony Mantegna	West Central	Hillsborough County Aviation Authority
Paul Phillips	West Central	Hillsborough County Aviation Authority
Don Silvernell	West Central	Hernando County Airport
Rich Lesniak	West Central	Albert Whitted Airport
Jose Ramos	Southeast	Miami-Dade Aviation Department

In addition, the following people were in attendance:

Name	Representing
Bill Ashbaker	Florida Department of Transportation, Aviation Office
Aaron Smith	Florida Department of Transportation, Aviation Office
Jim Wikstrom	Florida Department of Transportation, District Five
Brian Fallon	Florida Department of Transportation, District Five
George Boyle	Florida Department of Transportation, District Seven
Ray Clark	Florida Department of Transportation, District Seven
Terry Beacham	Florida Department of Transportation, District One
Jeff Leopold	Florida Department of Transportation, District One
Kristi Smith	Florida Department of Transportation, District One
Juan Brown	FAA Orlando ADO
CDR Stephen Hartung	USN – FAA ASO-930
Mike Penland	Eglin AFB
Jack Tungstill	Albert Whitted Airport Advisory Board
Jim Kriss	AVCON, Inc.
Sandeep Singh	AVCON, Inc.
Cory Lamb	Clough Harbor & Associates, Inc.
Andy Soloman	Columbia Air Services
Tim Parker	DMJM, Inc.
Lisa Mastropieri	DY Consultants, Inc.

Dennis Yong	DY Consultants, Inc.
Ilyce Simonov	FIT Graduate Student
Don Pruim	FIT Student
Neil Cosentino	Flight 2014
Dave Byers	Florida Tech College of Aeronautics
Steve Ferrell	HDR, Inc.
Tim Cyr	HDR, Inc.
Dave Goode	LPA Group, Inc.
Prateele Sharma	Montgomery Consulting Group, Inc.
Chase Stockon	Panther International, LLC
Sara Massey	Passero Associates, Inc.
Jack Karibo	Passero Associates, Inc.
Tom Roda	PBS&J, Inc.
Ben Siwinski	VHB, Inc.
Harry Downing	WSA, Inc.
Andy Keith	Florida Department of Transportation, Aviation Office
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Seymour asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Tom Jewsbury, seconded by Mr. Kevin McNamara and passed by a unanimous vote of the members present.
3. **Regional Chairpersons Roundtable**
 - **Aircraft Sales Tax Collection (WC)** – Mr. Greg Donovan briefed the group on the current FAC involvement on this issue. Mr. Dave Byers stated that Paula Raeburn has asked FIT to attempt to put a dollar amount for the impact to out of state pilots. Mr. Bryan Cooper gave an example of a Malibu at Vero Beach that received a bill of more than \$100,000 from the FDOR. The airport community remains concerned about the overall impact this issue is having on the aviation economy in the State including flight schools and other aviation businesses. **After the discussion, Mr. Bob Mattingly made a motion for the Chair to draft a Resolution supporting the FAC efforts to enact legislation that would eliminate this issue as a concern for aviators visiting Florida with their recently purchased aircraft. The motion was seconded by Mr. McNamara and passed by a unanimous vote of the members present.**
 - **Inclusion of a Wildlife Plan Section in the FASP (EC)** – Mr. Kevin McNamara spoke about this issue that was brought forward by Mr. Larry Dale at the East Central Meeting. He noted the significant expense to airports that must deal with Wildlife Permitting. Mr. Jack Reynolds stated that Orlando Sanford International continues to work with regulatory agencies to maintain eagle habitats. Chair Seymour stated that he would discuss options for inclusion of a plan with the FDOT Aviation Office. Mr. Andy Keith noted that Wildlife Attractants are briefly addressed in the Plan although there could be an option to address the topic in a more specific manner. He added that stormwater control is also briefly addressed but a separate “Best Management Practices Plan” was completed outside the FASP to assist airport sponsors with the issue.
 - **FAA Based Aircraft Reporting Requirement** – Chair Seymour and the group discussed this FAA proposal that would require non-primary airports seeking federal funds to provide aircraft registration information for based aircraft along with grant applications. The Administrator noted that the deadline for comment on this proposal

was October 8th. He added that the Treasure Coast Region adopted a Resolution objecting to the proposal that was signed by Chair Mike Moon and forwarded to the FAA ahead of the deadline.

- **TSA Notice of Proposed Rule Making (NPRM) on GA Airport Security** – Mr. Bryan Cooper informed the group that the definition of “Large Aircraft” has yet to be determined and could include certain types of King Airs that use most GA Airports. As a result, he encouraged airport sponsors to follow this issue closely as the TSA determines aircraft definitions and other factors that may have a significant impact on GA operations if this proposal goes forward.

4. FDOT Aviation

- **Aviation Office**

- **Airport Land Use Compatibility Project** – Bob Mattingly updated the group on the Land Use Working Group that has been established between multiple state agencies in an effort to solidify planning for land around airports in Florida. Co-Chairs Clara Bennett and Debra Lemke have led the group on issues including legal, political and other concerns. The first meeting determined which Florida Statutes should be studied and identified differences between Florida law and Federal Regulations. The second meeting had discussion on the airport master plan and licensing as it relates to Land Use Planning. The group discussed military involvement and actions they have taken to address land near airports. It seems that many local governments are not enforcing existing land use regulations and the group discussed how an airport can deal with this issue. Mr. Mattingly stated that recommendations from the 2nd meeting included having FDOT give assistance via CFASPP Regional Committees. The 3rd meeting had presentations from the Air Force and the Navy on dealing with Land Use issues. Joint Land Use Studies have been completed by the military as a partnership with local governments including a study involving MacDill AFB and the City of Tampa. Mr. Bill Ashbaker stated that the next project phase for FDOT will consist of a consultant taking the Working Group recommendations and starting work on rewrites (where applicable) of different jurisdictional documents including the relevant administrative rules and statutes. Mr. Ashbaker stressed the importance of educating local governments on aviation land use concerns noting that the updated documents will serve to simplify this process going forward. **It was requested that the results from the Airport Land Use Compatibility Workshop meetings be posted on the FDOT Aviation Office Web site and that it be linked to the CFASPP Web site.**
- **2010 SIS Plan Update** – Mr. Keith spoke very briefly about the 2010 SIS Update that occurred during the regional meetings. He invited anyone that has comments on the process to provide those to FDOT SIS Office at their earliest convenience.
- **Next Generation Aircraft (NGA) Project Update** – Mr. Keith gave a background of the project stating that the CFASPP Statewide Committee appointed a subcommittee of airport members to provide guidance to the consultant during project development. The final deliverables consist of a technical report, two (2) brochures and a slide show that Mr. Keith highlighted on the screen. The slide show is available in PowerPoint for airport sponsors to use when briefing advisory board members and other decision makers. Mr. Keith mentioned that the subcommittee and the FDOT were very pleased with the final product.

- **UNICOM Frequency Expansion Project** – Mr. Keith stated that the final distribution plan is complete and that a total of thirteen airports will be changing UNICOM frequencies. The majority of the airports that are going to change frequencies will come off of 122.8. Although he had hoped to arrange a coordinated effort with the FCC to facilitate these changes it now appears as if that will not be an option. As a result, Mr. Keith stated that when he sends out the final plan next week, the appropriate paperwork to begin the frequency change process will be attached.
 - **NextGen / ASAT Overview** – Mr. Bill Ashbaker updated the group on the status of this effort. He stated that DayJet was a large player in the NextGen Air Transportation System until they ceased operations in late summer due to on-going financial difficulties. DayJet was apparently unable to secure the long term financing required to sustain flight operations in these difficult economic times. He added that they are still working on marketing their proprietary scheduling software around the world to different air carriers. Mr. Ashbaker stated that he believes that NextGen will suffer a delay as a result of the loss of this important equipment testing partner.
 - **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – Mr. Juan Brown stated that they hope to be able to provide entitlement amounts to airports by next week. He asked the airport sponsors to pay close attention to the deadlines for applications and other paperwork as discussed during the FAA Workshop in October.
6. **Old Business/New Business**
- **Gulf Region Airspace Strategic Initiative** – Mr. Greg Donovan updated the group on this initiative stating that the main objective is to open up more airspace in the Northwest Florida region. He then introduced Mr. Mike Penland from Eglin AFB who proceeded to show the group a PowerPoint presentation on the GRASI Program. Mr. Penland highlighted existing flight corridors in the Northwest Florida region and the challenges air traffic controllers currently face in maintaining separation of civilian and military air traffic in the area. He also spoke about the new challenges that will be introduced once the new Panama City airport is commissioned noting the proximity of training areas for Tyndall AFB and Eglin AFB to the new airport. Mr. Donovan concluded by noting the statewide importance of this issue given the high number of commercial aircraft that transit Northwest Florida on the way to destinations on the peninsula.
 - It was requested that a conference line option be provided for Regional Chairs that cannot attend future CFASPP Statewide meetings.
7. **Open Forum**
- **AOPA** – No comments.
 - **FATA** – No comments.
 - **Florida Aviation Hall of Fame** – The inductees for this year are Mr. Kermit Weeks, Mr. Ed Hoffman and Mr. Zach Mosley. The induction ceremony will be held in Lakeland on December 12, 2008.
 - **FAC** – Mr. Donovan noted that the annual FAC Legislative Summit will be held on February 4th in Tallahassee. He added that FAD/JACIP Training for airports will be held with FDOT on February 5th.

8. **Time & Place Next Meeting** – Chair Seymour stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is April 9, 2009 at Orlando International Airport. The meeting will begin at 1:00 p.m. and the room location will be posted on the CFASPP website once it is determined.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Seymour adjourned the meeting at approximately 2:43 p.m.