

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
July 19, 2008, 1:00 PM
The Breakers Hotel and Resort**

1. **Call To Order / Introductions** -- Chair Chip Seymour called the meeting to order at 1:10 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Chip Seymour, Chair	Statewide Chair	Jacksonville Aviation Authority
Tom Jewsbury, V-chair	West Central Chair	St Petersburg-Clearwater Int'l Airport
Todd Lindner	Northeast Chair	Jacksonville Aviation Authority
Greg Donovan	Northwest Chair	Okaloosa County Airports
Kevin McNamara	East Central Chair	Greater Orlando Aviation Authority
John DuBose	Central V-chair	Lakeland Linder Regional Airport
Gary Quill	Southwest V-chair	Sarasota-Manatee Airport Authority
Diana Lewis	Treasure Coast V-chair	St. Lucie County International Airport
Chris McArthur	Southeast Chair	Miami Dade Aviation Department
<i>Other Airports Represented</i>		
Allan Penksa	North Central	Gainesville Regional Airport
Bryan Cooper	Northeast	St. Augustine Airport
Jim Sheppard	East Central	Greater Orlando Aviation Authority
Mikko Huttunen	East Central	Greater Orlando Aviation Authority
Terry Lloyd	East Central	Kissimmee Gateway Airport
Jack Thompson	East Central	Flagler County Airport
Steve Borowski	East Central	Valkaria Airport
Larry Dale	East Central	Orlando Sanford International Airport
Diane Crews	East Central	Orlando Sanford International Airport
Dennis McGee	East Central	Daytona Beach International Airport
Arlene Smith	East Central	Daytona Beach International Airport
Don Silvernell	West Central	Hernando County Airport
Louis Miller	West Central	Hillsborough County Aviation Authority
Ed Cooley	West Central	Hillsborough County Aviation Authority
Cindy Barrow	Central	Bartow Municipal Airport
Gary Duncan	Southwest	Lee County Port Authority
Fred Watts	Southwest	Venice Municipal Airport
Heather LeDuc	Southwest	Venice Municipal Airport
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Mike Handrahan	Southeast	Miami-Dade Aviation Department
Nina Demeo	Southeast	Broward County Aviation Department
Ana Sotorrio	Southeast	Miami-Dade Aviation Department

In addition, the following people were in attendance:

Name	Representing
Bill Ashbaker	Florida Department of Transportation, Aviation Office
Aaron Smith	Florida Department of Transportation, Aviation Office
Jim Wikstrom	Florida Department of Transportation, District Five
Bart Vernace	FAA Orlando ADO
Nelson Rhodes	AOPA
Paula Raeburn	FATA
Seth Young	Embry-Riddle Aeronautical University
Dave Byers	Florida Tech College of Aeronautics
Jim Kriss	AVCON, Inc.

Sandeep Singh	AVCON, Inc.
Jack Reynolds	Consultant
Lisa Waters	Hanson Professional Services, Inc.
Steve Ferrell	HDR, Inc.
Dave Goode	LPA Group, Inc.
Joe Gettys	Montgomery Consulting Group, Inc.
Bill McGrew	PBS&J
Jerry Roberts	Planning Technology Inc.
Bob Ori	Planning Technology Inc.
Ramsey Agarie	PSA Airlines, Inc.
Barb Fritsche	WSA, Inc.
Harry Downing	WSA, Inc.
Andy Keith	Florida Department of Transportation, Aviation Office
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Seymour asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Tom Jewsbury, seconded by Mr. Greg Donovan and passed by a unanimous vote.
3. **Regional Chairpersons Roundtable**
 - **Aircraft Sales Tax Collection (NW)** – Mr. Greg Donovan briefed the group on this issue that was raised in the Northwest Region. He indicated that reports have suggested that the local FBO's are being asked to report potential sales tax violators in return for a 10% reward (based on any taxes actually collected by the State). Ms. Paula Raeburn stated that her discussions with the Florida Department of Revenue (FDOR) lead her to believe that a reward can be collected, but that the FDOR is not actively speaking to FBO owners about turning in violators. Mr. Nelson Rhodes stated that AOPA still warns its members about the potential tax liability that could arise from bringing a new aircraft to Florida for a visit. The committee agreed to do some fact finding on this issue and revisit it at the next meeting to formulate a position.
 - **Neighborhood Opposition to Helicopters** – Mr. Chris McArthur stated that the issue started at Pompano Beach and has since migrated to other airports in the region. A Congressman basically forced the management and ATC staff at Pompano Airpark to limit the number of helicopters that can be training at one time. Ms. Lisa Waters stated that the issue also includes other types of operations and not just helicopter training. The FAC Noise and Environmental Committee will address the issue at a conference in January.
 - **Alternative Fuel Solutions** – Mr. Gary Quill said Chair Mattingly suggested using the NGA Study funds to analyze alternative fuel solutions for airports. Chair Seymour stated that he believes it's too late to use the NGA funds (as the project is nearly complete) but recognized the importance of the issue to airports going forward.
4. **FDOT Aviation**
 - **Aviation Office**
 - **Airport Land Use Compatibility Project** – Mr. Keith stated that this project is moving along and the first working group meeting is scheduled for July 28th. Mr.

Rich Null and Sergey Kireyev are the points of contact at the FDOT Aviation Office. Chair Seymour stated that CFASPP was given three (3) spots on the committee noting that he has appointed Ms. Diana Lewis, Mr. Jack Thompson and Mr. Bob Mattingly to represent CFASPP with Mr. Greg Donovan serving as the alternate. Mr. Larry Dale asked about the specifics of the project and Chair Seymour and Mr. Keith offered a brief synopsis of the project goals. Mr. Dale then reiterated his view of the importance of having an airport master plan adopted into the Local Comprehensive Plan.

- **Pavement Management Program** – Mr. Keith stated that the inspection phase of the project is pretty much complete. He noted that final reports are currently being prepared for distribution to airports sponsors, FDOT District Offices and the FAA. District reports that identify the ten (10) most deficient pavements in a district are also being prepared and will be delivered to staff in person by the aviation pavement consultant. Training will be held for airport staff two times in FDOT FY 2008/2009 and the dates will be posted once available.
 - **Next Generation Aircraft (NGA) Project Update** – Mr. Keith introduced Ms. Barb Fritsche of Wilbur Smith Associates (WSA) who gave a brief presentation on the progress of this project to date. She explained that the project was started four or five months ago and that they have been busy working with the Sub-committee members and collecting data for the project. She went over the purpose of the study and some of the technical analyses that will be performed during the project. She reviewed the Tasks as outlined in the Scope for both New Large Aircraft (NLA) and Very Light Jets (VLJ). She covered facility requirements, the NLA and VLJ Activity outlook, the NLA Demand Outlook and the Economic Impact Timeframe. She mentioned that the Draft Technical Report will be presented to the CFASPP Sub-committee at a meeting later this afternoon.
 - **NextGen / ASAT Overview** – Mr. Bill Ashbaker updated the group on the Alliance for Sustainable Air Transportation (ASAT), a new initiative started by Governor Charlie Crist. This program will begin the effort necessary to switch airport NAVAID infrastructure from ground based to satellite based systems. He stated that Florida has been designated as a test bed for NextGen systems by the FAA. He noted that the FAA is also organizing a working group to test the implementation of ADS-B hardware at airports in Florida. Mr. Ashbaker mentioned that DayJet is also a participant in the ADS-B working group. He then covered what he described as the 3rd Part of the overall effort, ASAT. ASAT has received a lot of press as it was endorsed by Governor Crist and the FAA Administrator among others
 - **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – Mr. Bart Vernace thanked the airports for their hard work in meeting the June 20th deadline for grant applications. He stated that the FAA is moving into Phase B of the AIP program where airports will decide to use or carry over entitlements and this should be accomplished by August 1st. He stated that FAA Headquarters (HQ) is looking at ways to limit the impact of rising fuel prices on airports and he added that nine (9) FAA program managers are at the conference and available to answer questions from attendees.

6. Old Business/New Business

- **O & D Study** – Chair Seymour stated that this issue continues to move forward noting that CFASPP sent a resolution to the Florida Congressional Delegation supporting this study back in January.
- **Gulf Region Airspace Strategic Initiative** – Mr. Greg Donovan updated the group on this initiative stating that the main objective is to open up more airspace in the Northwest Region which in turn may be able to help traffic flow in other parts of the State as well. He noted that air traffic flows are particularly complex in the Northwest Region due to the mix of military and civilian traffic. Mr. Donovan asked Chair Seymour about the possibility of a presentation on this issue from the military at the next CFASPP Statewide Meeting. Chair Seymour concurred with the idea noting that he has seen a preview of the presentation and it's quite interesting.
- **Statewide Bylaws Review** – Mr. Keith reviewed the final bylaws with the committee highlighting the changes that had been proposed during the review period. After a brief discussion, Mr. Donovan made a motion to adopt the bylaws as presented that was seconded by Mr. Kevin McNamara. Mr. Donovan's motion was passed by a unanimous vote.

7. Open Forum

- **AOPA** – Mr. Nelson Rhodes stated that despite statements about the FDOR's (lack of) intentions for the collection of aircraft sales tax, AOPA is still concerned about the issue and the potential negative impact to pilots visiting Florida.
- **FATA** – Ms. Paula Raeburn stated that she will continue to investigate the status of the aircraft sales tax issue via FDOR and other available resources.
- **CASA** – Ms. Paula Raeburn spoke about a CD highlighting the importance of general aviation in Florida and highlights several of the issues discussed today.
- **Past Chairperson Presentation** – Chair Seymour presented Mr. Ed Cooley with a framed Resolution recognizing his service as past Chair of the CFASPP Statewide Committee.

8. **Time & Place Next Meeting** – Chair Seymour stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is November 6, 2008 at Tampa International Airport. The meeting will begin at 1:00 p.m. and the room location will be posted on the CFASPP website once it is determined.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Seymour adjourned the meeting at approximately 2:43 p.m.