Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
April 13, 2006, 1:00 PM
Orlando International Airport

1. **Call To Order / Introductions** – As a result of the delayed arrival of the Chair, Vice-Chair Rick Crider called the meeting to order at 1:18 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Ed Cooley, Chair	West Central Chair	Hillsborough County Aviation Authority
Rick Crider, Vice Chair	North Central Chair	Gainesville Regional Airport
Chris McArthur	Southeast Chair	Miami-Dade Aviation Department
Mark R. Fisher	Southwest Chair	Lee County Port Authority
Chip Seymour	Northeast Chair	Jacksonville Airport Authority
Garth Saalfield	East Central Vice-Chair	Daytona Beach International Airport
	Other Airports Represented	
Tom Jewsbury	West Central	St. Petersburg-Clearwater Int'l Airport
Andrew Van Gaale	East Central	Sanford Airport Authority
Jim Sheppard	East Central	Greater Orlando Aviation Authority
Terry Lloyd	East Central	Kissimmee Gateway Airport
Nadine S. Jones	West Central	Hillsborough County Aviation Authority
Robert J. Mattingly	Southwest	Sarasota Manatee Airport Authority
Tony Mantegna	West Central	Hillsborough County Aviation Authority

In addition, the following people were in attendance:

Name	Representing
Bill Ashbaker	Florida Department of Transportation, Aviation Office
Raymond Clark	Florida Department of Transportation, District 7
Jim Wikstrom	Florida Department of Transportation, District 5
Clipper Tefft	Florida Department of Transportation, District 5
Matthew J. Thys	FAA Orlando ADO
Rebecca Henry	FAA Orlando ADO
Patrick McCarthy	Florida Space Authority
Nelson Rhodes	AOPA
Paula Raeburn	Florida Aviation Trades Association
Sandeep Singh	AVCON, Inc
Steve Ritter	ESA Airports
Mike Arnold	ESA Airports
Don Harris	Grip-Flex Systems
Jonathan Moore	Grip-flex Systems
Dave Goode	LPA Group, Inc.
Claudia Holliway	LPA Group, Inc.
Mark Jansen	LPA Group, Inc.
Jack Reynolds	MEA Group, Inc.
Bill McGrew	PBS&J
Steven Calabr	WSA, Inc.
Gloria Loungeway	WSA, Inc.
Andy Keith	Florida Department of Transportation, Aviation Office
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Vice-Chair Crider made a motion to approve the last minutes. The motion was seconded by Mr. Jewsbury and passed by a 6-0 vote.

3. **Statewide Resolutions**

- **FASP Implementation –** Mr. Bill Ashbaker explained that the FDOT Aviation Office has been instructed by upper management to ensure that a definable link exists between all FDOT funded projects and established FDOT Policies and Procedures. As a result, he informed the group that many of the statewide projects such as the FASP Implementation Plan and A380 Study will need to be slowed, not stopped, as the Aviation Office works to comply with this directive from upper management. Mr. Ashbaker stated that he expected this transition period to last about nine (9) months. Mr. Ashbaker emphasized that while the Aviation Office will take a more active role in project compliance issues after this transition is complete, airport sponsors will still continue to work with their respective District representatives on all funding and project related activities.
- **A380 Study –** Mr. Ashbaker explained that while the committee had approved this project at the previous meeting in Tampa, funding to complete the project is not available at the present time. As a result of this situation and the previously discussed "redirection" of the Aviation Office, Mr. Ashbaker asked the committee to consider refining the scope of the project to include other types of new large aircraft (NLA) such as the Boeing 787 Dreamliner along with the A380. Mr. Ashbaker proposed the establishment of a subcommittee made up of CFASPP members to develop this scope refinement. The effort should be redirected to look at all NLAs in the near term (5 years) and the long term (20 years). The committee would bring the revised scope to the CFASPP Statewide Meeting prior to the Annual FAC Conference in July 2006 for approval. Once approved, the committee will flesh out the scope to get final approval from the State Committee that meets in Tampa in January 2007, which should coincide with completion of the Aviation Office "redirection". It will then be given to Mr. Ashbaker and he can give the scope to a consultant and get a revised price. The study can be finished for presentation at the FAC 2007 Annual Conference. After a brief discussion on the matter, the committee endorsed Mr. Ashbaker's suggestion and the following people volunteered for the subcommittee:

  - Chair Jim Sheppard
  - Ed Cooley
  - Chip Seymour
  - Bob Mattingly
  - Andrew Van Gaale

  Mr. Sheppard stated that other airport representatives than the volunteers above will be invited to participant in the subcommittee.

4. **Regional Chairpersons Roundtable**

- **East Central –** Vice-Chair Saalfield and Mr. Lloyd updated the group on the East Central meeting highlighting the discussion on obstruction removal difficulties being encountered at the Kissimmee Gateway Airport as a result of a state statute being deemed unconstitutional. If the ruling holds, the airport may have to pay extreme compensation to affected property owners seriously increasing the cost of keeping approaches clear of obstructions.

- **Southwest –** Chair Fisher updated the group on the Southwest region's discussion on the protection of private aviation facilities. He added that the LCPA had sent a letter asking for FDOT assistance in returning certain parameters to the private airport registration program to assist with the protection of facilities that provide a public service such as hospital helistops and law enforcement facilities.
- **Northeast –** Chair Seymour noted the presentation by Mr. Glenn Ball on hurricane preparedness and the issue of the role of CFASPP as brought forward by Mr. Ed Wuellner of the St. Augustine airport. It seems that Mr. Wuellner was uncomfortable with the content and direction of the program and he suggested that a possible reduction in meetings might be appropriate. Chair Seymour stated that he and most members of his committee feel that the current meeting format is beneficial and that three (3) meetings per year is appropriate, but since the issue was raised, he needed to hear from other regions. Mr. Tom Jewsbury stated that he is "comfortable" with the current number of meetings. Chair Cooley noted that no other group brings together such a broad scope of transportation professionals including airports, MPOs, military representatives and aviation consultants. A brief discussion on this matter seemed to indicate that most regions concur that the role of the CFASPP program has developed into much more than just system planning. The group cited the valuable link between airports and the FDOT as well as the opportunity to learn about important legislative and regional aviation issues. Chair Seymour stated that he would take this report back to his regional members and allow them to decide on the future of current meetings in the Northeast region.
- **North Central –** Chair Crider stated the North Central has seen an increased interest in the CFASPP program as a result of the effort to focus on regional issues. He noted that the past meeting was highlighted by a DRI presentation from Mr. Jeff Breeden of RS&H and that a presentation on Instrument Approach development is planned for the next meeting in May.
- **Southeast –** Chair McArthur noted that hurricane preparedness is an issue of concern in the region as the beginning of the next hurricane season approaches on June 1. He added that the past meeting was highlighted by a presentation on the emergency kits prepared by the Miami-Dade Aviation Department and the experiences of MDCAA staff that assisted in New Orleans after hurricane Katrina.
- **West Central –** Chair Cooley noted that the "t-hangar firewall" issue originally raised by West Central member Charlie Bramer is scheduled to be resolved after the Florida Building Commission votes on a proposal this May that will make NFPA 409 the default fire suppression regulation for t-hangar construction in Florida.
- **Treasure Coast –** Mr. Keith briefed the group on the Indian River County Property Appraiser's attempt to collect ad valorem taxes from FBOs. Ms. Paula Raeburn noted that FATA is fighting this issue on behalf of the FBOs.

5. **Aviation Office –** Mr. Keith briefly updated the group on the status of Aviation Office projects including the Airport Master Planning/ALP Guidebook Update, Pavement Management Program, GA Security and UNICOM Frequency Expansion projects.

6. **FDOT Comments** – None.

7. **FAA Comments –** None.

8. **Old Business/New Business**

- **Action Items** – None
- **Recognition –** Chair Cooley noted that Mr. Bill Ashbaker was recognized by AOPA at the Sun-N-Fun Fly-in for his leadership in the development of aviation education in Florida.

9. **Open Forum**

- **FAC** – Mr. Cooley updated the group on FAC issues noting that there is a conference call each Monday while the legislature is in session. He added that current "hot" issues include the proposed cut in the aviation fuel tax and multiple proposed bills that would increase the FDOT flexibility in the aviation grant program. Jack Reynolds asked about the wording of the proposal dealing with FDOT guidelines on matching FAA funds. Chair Cooley stated that he did not have the exact language of the proposed bill, but that he would check on it.
- **FATA**- Ms. Paula Raeburn updated the group on FATA activities noting that the organizations 60th anniversary will be celebrated during the FAC Conference in Fort Myers.
- **Aviation Impact Presentation**- Chair Cooley asked about the presentation given by Bill Ashbaker at the past meeting and when/if it was scheduled to be shown to the FDOT District Secretaries. Mr. Ashbaker stated that it had not yet been shown to the Secretaries but that it was still his intention to do so.
- **AOPA –** Mr. Nelson Rhodes stated that the restrictions imposed by the City of Pompano Beach were ordered removed by the FAA.
- **Purchase of Airport Development Rights-** Mr. Jack Reynolds informed the group about a new FAA program designed to compensate airport owners for maintaining their facilities as opposed to developing them for residential purposes.

10. **Time & Place Next Meeting** – Mr. Keith stated that the next scheduled meeting of the Statewide Committee is July 22, 2006 in Fort Myers prior to the annual FAC conference. The meeting will begin at 1:00 p.m. and the location is still TBD.

11. **Adjournment** – Hearing no further business for the committee to consider, Vice-Chair Crider adjourned the meeting at approximately 2:59 p.m.