Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
April 19, 2007, 1:00 PM
Orlando International Airport –GOAA Board Room

1. **Call To Order / Introductions** –- Chair Ed Cooley called the meeting to order at 1:01 p.m. and asked all in attendance to introduce themselves. Following the introductions, Chair Cooley asked for a moment of silence recognizing the passing of former Tampa Airport Manager Stewart Mast and in recognition of those affected by the tragedy at Virginia Tech.

Name	Region	Representing
Ed Cooley, Chair	West Central Chair	Hillsborough County Aviation Authority
Jerry Sealy	Northwest Chair	Okaloosa County Airports
Chip Seymour	Northeast Chair	Jacksonville Airport Authority
Kevin McNamara	East Central Chair	Greater Orlando Aviation Authority
Bob Mattingly	Southwest Chair	Sarasota Manatee Airport Authority
Chris McArthur	Southeast Chair	Miami Dade Aviation Department
	Other Airports Represented	
Nadine Jones	West Central	Hillsborough County Aviation Authority
Tom Jewsbury	West Central	St Petersburg-Clearwater Int'l Airport
Quincy Wylupek	North Central	Citrus County Airports
Glenn Ball	Northeast	City of Palatka
Dottie Baker	Northeast	City of Keystone Heights
Ramsey Agarie	East Central	Valkaria Airport
Jim Sheppard	East Central	Greater Orlando Aviation Authority
Nickolis Landgraff	East Central	City of Deland
Jack Thompson	East Central	Flagler County Airport
Terry Lloyd	East Central	City of Kissimmee
Eric Menger	Treasure Coast	City of Vero Beach
Jose Ramos	Southeast	Miami-Dade Aviation Department

In addition, the following people were in attendance:

Name	Representing
Bill Ashbaker	Florida Department of Transportation, Aviation Office
Aaron Smith	Florida Department of Transportation, Aviation Office
Ray Clark	Florida Department of Transportation, District Seven
Jim Wikstrom	Florida Department of Transportation, District Five
Brian Fallon	Florida Department of Transportation, District Five
Matthew J. Thys	FAA Orlando ADO
Pedro Blanco	FAA Orlando ADO
Paula Raeburn	Florida Aviation Trades Association
Nelson Rhodes	AOPA
Lisa Mastropieri	DMJM Aviation, Inc.
Mike Arnold	ESA Airports
Don Harris	Grip-Flex Surfacing, Inc.
Jonathan Moore	Grip-Flex Surfacing
Doug DiCarlo	HTA, Inc.
Doug Norman	HTA, Inc.
Dave Goode	LPA Group, Inc.
Marisol C. Elliott	Montgomery Consulting Group, Inc.

Name	Representing
Jeff Kyser	R.W. Armstrong, Inc.
Todd Anderson	Sheltair Aviation Development
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Cooley asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Mattingly, seconded by Mr. Sealy and passed by a 6-0 vote.

3. **FASP 2025**

Status of Regional Perspective Documents Update – The Administrator informed the group that updates and proposed changes to the documents had been widely received and that Dr. Lance DeHaven-Smith is in the process of incorporating those changes. He added that Dr. DeHaven-Smith is expecting to finish the updates sometime near the end of April. The group was able to view a PowerPoint slide of the new cover planned for the Regional Perspective Documents.

4. **FDOT Aviation Office**

- **New Secretary –** Mr. Ashbaker informed the group that Ms. Stephanie Kopelousos has been named as the new FDOT Secretary of Transportation.
- **New Aviation Development Administrator –** Mr. Ashbaker introduced Mr. Aaron Smith as the new Aviation Development Administrator. He stated that Mr. Smith has replaced Mr. Chuck Arnold who retired from the Department on March 1st. Mr. Ashbaker briefly reviewed Mr. Smith's professional background and stated that many of the on-going FDOT Aviation Office projects will now be in his capable hands.
- **Airport Compatible Land Use Project –** Mr. Ashbaker stated that the FDOT Aviation Office will undertake this project with WSA serving as the Prime Consultant. He distributed a white paper outlining the project goals. Chair Cooley asked Mr. Ashbaker about how the project would be coordinated based on the large number of interested parties. Mr. Ashbaker stated that he expected that about six (6) meetings would be held consisting of an "educational part" and "recommendation part" in the consultant task. This project will be carried out over the next year and it will be fast tracked where possible to assist airports with on-going Land Use concerns and issues.
- **FDOT Test Center –** Mr. Ashbaker announced that the FDOT will be ending this project effective July 1, 2007. He added that this decision was made as a result of advances in web based technology that now allow product tests to be conducted without the expense of a dedicated facility.
- **UNICOM Frequency Expansion Project –** The Administrator and Mr. Smith provided the group with an update on the UNICOM Frequency Expansion Project. Mr. Smith stated that preliminary information has been gathered and that the FDOT Aviation Office is working with it's consultant to determine frequency usage at various airports. This information will help to determine the value of dividing the frequencies strictly by distance, or whether another method might be more appropriate.
- **Next Generation Aircraft Project (NGA) –** Mr. Ashbaker stated that as a result of limited funds and the immediate need for the Airport Compatible Land Use Project, the NGA project will not begin until at least the start of the next fiscal year on July 1.

5. **Regional Chairpersons Roundtable**

- **East Central –** Mr. McNamara stated that many GA Airports in the region are interested in keeping track of the FAA reauthorization, user fees and the effect on GA Airports. Mr. Mattingly echoed Mr. McNamara's statement on the necessity to track the FAA reauthorization with their legislators.
- **Southwest –** Mr. Mattingly reported that Venice will be completing their Master Plan Update in the coming weeks and that Southwest Florida International has had their Master Plan successfully inserted into the Local Comprehensive Plan. He added that Mr. Ted Soliday of Naples is chairing the VLJ Research Board and that people with questions can give him a call for information. Sarasota/Bradenton International is beginning a Master Plan, terminal improvements and they are reviewing final site studies for the relocation of the ATC Tower.
- **Northeast –** Mr. Ball reported that a new Terminal Building is planned at Palatka and he noted a new runway planned for Flagler County. He added that Mr. Johnson is dealing with political issues at Fernandina Beach. Mr. Seymour reported that the JIA Terminal Expansion is well underway at a cost of $170 million and that Cecil Field is also doing well. Mr. Seymour asked the group if other FDOT Districts were seeing excess airport funds allocated to highway projects. The consensus of the group seemed to be that this was occurring in multiple FDOT Districts. Mr. Mattingly asked Mr. Ashbaker if there was a way to keep these funds in the aviation program. Mr. Ashbaker stated that he would look into the process based on this request. ***Mr. Seymour made a motion to task the Statewide Chair to work with Mr. Ashbaker to identify a means to keep these excess funds in the aviation program. The motion was passed by a unanimous vote of the Committee.***
- **West Central –** Chair Cooley reported that the West Central committee spent the majority of the meeting time discussing the updates to the Regional Perspective.
- **Northwest –** Mr. Sealy reported that Pensacola has Terminal Modifications and the rehabilitation of Runway 17-35 underway. Mr. Sealy added that Okaloosa Regional Airport is working on new rental car facilities and he mentioned the new airport in Panama City is scheduled to break ground in June. The Destin ATC Tower siting project is underway and hangar tenants in the region are having trouble getting reasonable (or any) insurance for their metal hangars.
- **Southeast –** Mr. McArthur reported that the ALP for Kendall-Tamiami is complete. The Superbowl was in Miami this year and bad weather plagued the event, but the overall traffic level was high. He mentioned emergency planning that is going on to handle a mass migration of immigrants from Caribbean nations should they occur. Mr. McArthur asked that airport managers that have successfully dealt with gopher tortoises to contact Mr. Alex Erskine at FXE.
- **Effect of Proposed Elimination of Property Taxes on Airports**
  Chair Cooley asked FAC President Mr. Eric Menger to give a brief update on the issue as it stands in the Legislature. Mr. Menger stated that people in Tallahassee are monitoring the issue. The group undertook a discussion on the drastic effect that this policy could have if passed. The result would likely be that smaller City and County budgets would have mandatory spending caps. If this occurs, smaller airports could see a major reduction in funds available to operate the airport and to complete capital projects. Mr. Menger stated that this could also re-raise the revenue diversion issue once cities begin looking for extra funds for the budget. From the standpoint of the Statewide CFASPP Committee, Chair Cooley asked if any action was warranted. Chair Seymour asked Mr. Ashbaker if there has been any discussion of this matter within FDOT. Mr. Ashbaker stated that to this point, there

had not. Mr. Menger reiterated the need to work with your legislators to get your point of view across. Mr. Ball stated that we need to be proactive on this issue. Mr. Wylupek stated that Citrus County would lose most of the CIP plans for their two airports if the bill is passed. Chair Cooley ended the discussion by determining that no action was required by the Committee, but noted that this issue should continue to be monitored.

- **SIS Program -** Mr. Ashbaker stated that legislation is being considered that would bring GA airports into the SIS program. He noted that this idea is only in the preliminary stages and if approved, the action would have to be enacted through the legislative process prior to implementation.

6. **FDOT District Announcements**

- District 5 – None.
- District 7 – None.

7. **FAA Comments**

- Mr. Matthew Thys stated that their may be a lot less fall out money available this fiscal year. This may not be the year to shelve projects to be ready for last minute fall out money. He asked airports to consider the amount of time prior to project start when entering cost estimates in the JACIP. Many airports are seeing their grants come up short when projects begin a year later and the JACIP cost estimate is no longer enough to complete the job.
- Mr. Thys asked airports to assist the FAA Consultant in updating the total based aircraft list**.** He stated that certain airports may no longer be categorized as relievers based on the results of the update.
- Mr. Thys introduced Mr. Pedro Blanco as a new Program Manager at the FAA ADO and mentioned that the ADO is still trying to fill two (2) vacant positions.
- The Committee then asked Mr. Thys multiple policy and procedure questions prior to beginning a discussion on FAA Reauthorization. Chair Cooley reiterated the importance of the airports visiting legislators regularly to highlight the need for a reauthorization of FAA funding.

8. **Old Business/New Business**

- **Action Items** – None
- **Employee Security Screening Plan -** Mr. Mattingly stated that a meeting between various security agencies has resulted in an employee security screening plan being developed. He noted that any recommendations made by this group may have an effect on airport planning projects going forward at air carrier airports. Mr. Seymour and Chair Cooley stated that all types of screening are becoming problematic based on the lack of available screeners. Mr. Sheppard stated that Orlando International is one of the top O and D markets in the country, yet they still do not have an adequate TSA force in place to reduce wait times. Mr. Seymour highlighted efforts underway at Jacksonville International Airport to reduce wait times at security.

9. **Open Forum**

- **FAC –** Mr. Eric Menger, current President of FAC gave a brief background on the goals of FAC. He noted that these goals include keeping funding levels constant and

monitoring important legislative initiatives that effect airports. Mr. Menger stated that the FAC Board Meeting was yesterday and the key discussion item was the upcoming conference in Orlando this July. He stated that registration for the conference has already surpassed 700 – a record for the annual conference. The 2008 conference will be held at the Breakers Hotel in Palm Beach. Mr. Menger also spoke about an airport internship program that is being supported by FAC and the FDOT. To this point, seven internships have been issued to GA Airports in the State.

- **AOPA –** Mr. Nelson Rhodes stated that AOPA is not supporting the proposed FAA reauthorization based on the negative effect that it would have on private pilots.
- **FATA-** Ms. Raeburn spoke about the Aviation Entrepreneur Hall of Fame stating that plaques for the nominees would be kept at Embry-Riddle Aeronautical University.
- **CASA –** Ms. Paula Raeburn read the following statement into the record from Mr. Ray Wabler:

  The Consortium for Aviation System Advancement, or CASA, has continued to work with its members and the Personal Air Transportation Alliance, or PATA, to re-assure the JPDO, the TRB and the FAA that the influx of Very Light Jets will not "blacken the sky" as the Wall Street Journal reported and that in reality the majority of the VLJs will not be using major airports, since they will be utilizing Community Airports. As such, there is research required to modernize the community airports. CASA has been working with FDOT, the FAA and the air taxi companies to identify what the airports need to do to attract VLJ operations. Ray Wabler will be presenting the results of that work at the FATA panel discussion in Sarasota on June 13th. We are waiting to hear if we will be presenting the results at FAC yet.

  On another note, CASA was just notified that we are the recipient of a Wolf Grant to develop presentation material that airport managers can use to educate local authorities and economic development leaders as to the value and potential of their airport to the economic development of their communities. This will be available to any airport interested by the end of the summer.

10. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the Statewide Committee is July 7, 2007 at the Rosen Shingle Creek Resort. The meeting will begin at 1:00 p.m. and the room location is still to be determined. Once the location is finalized, it will be posted on the CFASPP website along with the meeting handout material.

11. **Adjournment** – Hearing no further business for the committee to consider, Chair Cooley adjourned the meeting at approximately 2:48 p.m.