

Meeting Minutes
CFASPP STATEWIDE STEERING
COMMITTEE MEETING
December 8, 2022
Tampa International Airport

1. **Call to Order/Introductions** – Chair Kerry Keith called the meeting to order at 1:01 p.m. and asked everyone to stand for the Pledge of Allegiance. He then asked the committee members in attendance and on the phone to introduce themselves. In addition to the Chairperson’s and Technical Advisors, more than 100 other aviation professionals were in attendance at the meeting and via the online platform.

| <u>Name</u> | <u>Region</u> | <u>Representing</u> |
|-------------------|----------------------|------------------------------------|
| Kerry Keith | Statewide Chair | Naples Airport Authority |
| John Helms | Statewide Vice-chair | Bartow Executive Airport |
| Nate Coyle* | Northeast Chair | Fernandina Beach Municipal Airport |
| Brandon Dambeck* | Treasure Coast Chair | Vero Beach Regional Airport |
| Roy Sieger | East Central Chair | Flagler Executive Airport |
| Rich Lesniak | West Central Chair | Albert Whitted |
| Allan Penksa, AAE | North Central Chair | Gainesville Regional Airport |
| Scott Kohut* | Southeast Chair | Boca Raton Airport |
| David Pollard* | Northwest Chair | Tallahassee International Airport |

In addition, the following technical advisors were in attendance to support the committee:

| <u>Name</u> | <u>Representing</u> |
|---------------|--|
| Aaron Smith | State Aviation Manager |
| Bart Vernace* | FAA Orlando ADO Manager |
| David Roberts | FDOT Aviation Operations Administrator |
| Nick Harwell | FDOT Airport Planning Manager |
| Mike McClure | FDOT Aviation System Manager |
| Dan Afghani | CFASPP Administrator |

*Via Web Meeting

2. **Approve Last Minutes** – Chair Keith asked for a motion to approve the minutes from the last meeting. Mr. Allan Penksa made a motion to approve that was seconded by Mr. Rich Lesniak and passed by a unanimous vote of the committee members present.
3. **Regional Chairperson’s Roundtable**
 - **Hurricane Ian Impacts (All)** – Chair Keith updated the group on damage at airports in Southwest Florida. He noted that the airfield lighting system at Naples Airport suffered significant damage. Most structures west of U.S. 41 were impacted by the wind or water. Additional committee discussion indicated that aviation facilities in other areas of the state came through the storm without major damage.
 - **Draft Policy for Land Use Changes on Federally Acquired/Conveyed Land (TC)** – Mr. Brandon Dambeck introduced this issue noting that if implemented, it would complicate the land leasing process for airports in Florida. The Administrator noted that this was a topic of concern and multiple regional meetings. FAA Orlando ADO Manager, Mr. Bart Vernace updated the group on the proposal from the FAA side. He noted that he had no information on the final disposition of the proposal and would be happy to take any questions/concerns airports may have and pass them along to FAA headquarters.
 - **St. Cloud Seaplane Base Feasibility Review (EC)** – Mr. Roy Sieger advised the committee that based on discussion and a final vote at the last meeting, the East

Central Metro Area committee had sent a recommendation to include the St. Cloud SPB in the FASP to the State Aviation Manager. Mr. McClure explained that the FDOT was currently reviewing the recommendation and the State Aviation Manager would make a final decision on the matter in the near future in accordance with FDOT policy.

4. **FDOT Aviation**

- **Florida Aviation System Plan (FASP) Update** – Mr. McClure advised that Phase 1 of the FASP Update ongoing. FASP Input Team (FIT) meetings began on September 19th and included a general overview of the scope and purpose of the FASP update and a discussion of the need for establishing relevant and practical goals, objectives, and performance measures. Airport surveys were sent out to 120 airports. Part 1 of the survey collected information on activities and the degree, or level, that the activities occurred at each airport. Part 2 collected information on emerging trends and technologies, asking the anticipated timeframe that the listed trends and technologies are expected to impact the airport. A primary focus of the FASP 2043 Update is to establish the most important goals, objectives, and performance measures that will provide the FDOT with more efficiency in decision-making to support funding and project development priorities and provide system airports with development recommendations and data that support their individual missions while also contributing to the overall strength and health of the FASP. Next steps in the FASP Update include collecting survey data from FDOT District Aviation Coordinators and AO Staff. Additional FIT Team Meetings were conducted in October and November and a FAC Webinar was held on November 17th. The list of goals and measures is being refined, and this will lead the development of the scope for Phase 2 in 2023.
- **Advanced Air Mobility (AAM) Planning** – Mr. McClure reported that Phase 1 was completed earlier this year and established a policy framework and Best Practices to assist Florida municipalities with the integration of AAM into their local transportation networks. Phase 2 of this project began in August with a plan to develop Airport Compatibility documents for 30 airports in Florida. At this point, 2 of 4 Working Group meetings have been held. Questions on this project may be directed to Mr. Nick Harwell at the FDOT Aviation Office – Email: Nick.Harwell@dot.state.fl.us.
- **2022 Airfield Pavement Inspection and Repair Training** – Mr. McClure advised that the final training session for the year will be held in Orlando on December 13-15, 2022. Questions on the program may be directed to Dr. Abdul Hatim at the FDOT Aviation Office. Email: Abdul.Hatim@dot.state.fl.us.
- **New Florida Aviation Database (FAD)** – The FDOT Aviation Office has initiated the first phase to develop a new FAD. Elements of the effort will include evaluating the existing FAD, conducting stakeholder outreach and documenting current processes, capabilities, and limitations. FDOT will be leading the creation of a vision and recommendations for the replacement system by producing a roadmap for development and implementation. The first phase of this project is expected to be completed in late spring 2023.
- **Reminders on Airport Security Plans and DEF Plans** – Mr. McClure briefly covered the statutory reporting requirements for airports as is relates to security plans and the storage of Diesel Exhaust Fluid on airports.
- **Pavement PCN-PCR Conversion** – Mr. McClure noted that the FAA's AC 150/5335-5D (Standardized Method of Reporting Airport Pavement Strength – PCR) was issued in April 2022. This AC requires PCN for the Part 139 airports to be converted into PCR by September 2024. A cost estimate for the PCR project will be submitted as a pre-application for the FAA grant that will cover the project cost.

- **Statewide Airfield Pavement Management Program (SAPMP)** – Currently SAPMP Phase 2 is wrapping up. The airfield pavement inspection for all participating airports in this phase has been completed. Additionally, in-house QA and independent QA inspections are in progress. Phase 2 final reports will be completed by January 2023. Questions on the program may be directed to Dr. Abdul Hatim at the FDOT Aviation Office.
 - **Statewide Pavement Marking & Condition Assessment/Independent QA Services** – The FDOT Aviation Office executed a state term contract to enable airport sponsors to procure competitively priced airfield pavement marking and marking condition assessment services. Contract # BEA97 was awarded to Florida Airfield Maintenance, JV. Airports may be able to use BIL funding to cover the cost – check with your FAA Program Manager to verify details on this. The current 3-year term of the contract ends on 12/31/2023. For more information on the program please visit - <https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/aviation/executed-contract-bea97-docusigned-rev.pdf>.
 - **Operations Counting Technologies at Non-Towered Airports** – Mr. McClure advised that the final White Paper by ERAU for the Operations Counting research project was completed in May. The ERAU research team is in the process of scheduling field testing of new technologies at two (2) airports (Ormond Beach and Flagler Executive). The final report for the Operations Counting research project will be delivered in March 2023.
 - **2022-2023 Aviation Project Handbook** – Mr. McClure updated the group on the Florida Aviation Handbook noting that the latest version was just released. It addresses various state grant funding categories, such as the Florida Aviation Grant Program, the Strategic Intermodal System (SIS) Grant Program and other funding mechanisms. Find link to **Florida Aviation Project Handbook** here: <https://www.fdot.gov/aviation/flpub.shtm/aviation-grant-program>.
 - **2022 Florida Airport Directory and 2022 Florida Aeronautical Chart** – Mr. McClure advised that printed copies of the 2022 Florida Aeronautical Chart and Florida Airport Directory are now available. If you need copies for your airport, please let him know.
 - **Aviation Office 411 Guide** – Mr. McClure advised that the guide provides introductory information about a variety of aviation related resources in one place. Included are links, QR codes, descriptions, and summaries for these key publications and trainings produced by the Aviation Office. The latest version of the guide is available online by visiting www.fdot.gov/aviation.
 - **Florida Statewide Economic Impact Study** – FDOT Airport Planning Manager, Mr. Nick Harwell introduced the final version of the Florida Aviation Economic Impact Study (AEIS). He noted that aviation in Florida contributes more than 2 million jobs and a total economic impact of more than \$336 billion to the state economy. Mr. Harwell showed the group a short video highlighting the importance of aviation to the economy in Florida. The video is expected to be released to the public very soon.
5. **FAA Comments / Announcements** – Mr. Bart Vernace, (Manager, FAA Orlando ADO) briefed the committee on items of interest from the FAA Orlando ADO. He noted that ACIP meetings are taking place and the JACIP deadline is December 31, 2022. The deadline to submit for FAA Safety Awards is December 15, 2022. The FAA is currently reviewing ADIP applications. There is no timeline for final this round of selections, but he encouraged airports that are not successful this round to apply again as additional project selections are expected as the program progresses.

6. **Old Business** – No items held over for discussion.
7. **New Business**
 - **Legislative Items of Interest** – Chair Keith asked Ms. Lisa Waters of Florida Airports Council (FAC) to update the group on current legislative items impacting aviation. Following her update, Ms. Waters reminded the group that weekly legislative calls would resume in early January. The annual FAC fly-in to visit legislators will be held in Tallahassee the week of February 6th.
8. **Open Forum** – None.
9. **Time & Place of Next Meeting** – The Administrator advised the committee that the next meeting of the CFASPP Statewide Steering Committee is scheduled for March 29, 2023. The committee determined that the meeting would be held at the Lakeland Linder International Airport on that date beginning at 10:30 a.m.
10. **Adjournment** – Hearing no further business for the committee to consider, Chair Keith adjourned the meeting at approximately 2:01 p.m.