

**Meeting Minutes**  
**CFASPP STATEWIDE STEERING**  
**COMMITTEE MEETING**  
**July 30, 2022**  
**Hyatt Regency Grand Cypress - Orlando**

1. **Call to Order/Introductions** – Chair Kerry Keith called the meeting to order at 1:00 p.m. and asked everyone to stand for the Pledge of Allegiance. He then asked the committee members in attendance and on the phone to introduce themselves. In addition to the Chairperson’s and Technical Advisors, more than 100 other aviation professionals were in attendance at the meeting and via the online platform.

<u>Name</u>	<u>Region</u>	<u>Representing</u>
Kerry Keith	Statewide Chair	Naples Airport Authority
John Helms	Statewide Vice-chair	Bartow Executive Airport
Nate Coyle	Northeast Chair	Fernandina Beach Municipal Airport
Brandon Dambeck	Treasure Coast Chair	Vero Beach Regional Airport
Roy Sieger	East Central Chair	Flagler Executive Airport
Mark Sprague	West Central Vice-Chair	St. Pete-Clearwater International Airport
Allan Penksa, AAE	North Central Chair	Gainesville Regional Airport
Scott Kohut	Southeast Chair	Boca Raton Airport
Matt Coughlin	Northwest Vice-Chair	Pensacola International Airport

In addition, the following technical advisors were in attendance to support the committee:

<u>Name</u>	<u>Representing</u>
Aaron Smith	State Aviation Manager
Bart Vernace*	FAA Orlando ADO Manager
Andy Keith	FDOT Aviation Development Administrator
Mike McClure	FDOT Aviation System Manager
Dan Afghani	CFASPP Administrator

\*Via Web Meeting

2. **Approve Last Minutes** – Chair Keith asked for a motion to approve the minutes from the last meeting. Mr. Roy Sieger made a motion to approve that was seconded by Mr. Allan Penksa and passed by a unanimous vote of the committee members present.
3. **Regional Chairperson’s Roundtable**
  - **Air Traffic Delays and Ground Holds Impacts (SE, SW)** – Chair Keith reported that airports in Southwest Florida had experienced an unusual amount of air traffic delays particularly during the high season in early 2022. The committee briefly discussed the issue noting that the FAA has cited increased space launch activity and manpower shortages as contributing factors to the delays.
  - **Revenue Generating Parking Facilities (NW and FDOT AO)** – Mr. Matt Coughlin expressed appreciation to FDOT for changing their policy regarding the funding of revenue generating parking facilities at Florida airports. Mr. Mike McClure reviewed the official FDOT notice confirming the policy change that was issued by Secretary Perdue.
  - **St. Cloud Seaplane Base Feasibility Review (EC)** – Mr. Roy Sieger advised the committee that the East Central Metro Area committee had received a request from the State Aviation Manager to review the feasibility study for the St. Cloud SPB and make a recommendation for/against inclusion of the facility in the Florida Aviation System Plan (FASP). Mr. Sieger stated that most of the comments at the last meeting

- were in support of the facility. Final discussion on the matter and a vote on a recommendation to FDOT will take place at the next meeting in October.
- **Project Supply Chain Delays/Rising Costs (SE and SW)** – Chair Keith and Mr. Scott Kohut led this discussion noting that it continues to be difficult to secure contractors to complete projects at competitive prices. They encouraged airport sponsors to work closely with their FAA and FDOT partners to identify funding shortfalls or other project delivery issues at the earliest opportunity.
4. **FDOT Aviation**
- **F.S. 332.007(6)(c) – Funding for “Emerging” Commercial Service Airports** – Mr. McClure advised that this amended statute became effective on July 1, 2022. The statute was changed to allow up to 80% FDOT project funding for commercial service airports that have less than 100,000 annual passenger boardings. Based on current policy interpretation, Commercial Service airports are currently limited to a 50% FDOT funding match on eligible projects.
  - **Florida Aviation System Plan (FASP) Update** – Mr. McClure advised that Phase 1 of the FASP Update is now underway. Primary elements of Phase 1 will include identification of goals, objectives and performance measures, consideration of airport functional uses and a review of available data sources. Phase 1 – complete by end of 2022. Phase 2 will begin in 2023 and include the airport inventory, identification of alternatives and recommendations for application to the airport system.
  - **2022 Florida Statewide Economic Impact Study** – Mr. McClure advised that this project is underway with a scheduled conclusion date of April 2023. Airport profiles to include economic impacts associated with each respective airport will be distributed to each individual airport prior to the 2023 legislative session.
  - **Pavement PCN-PCR Conversion** – Mr. McClure noted that the FAA's AC 150/5335-5D (Standardized Method of Reporting Airport Pavement Strength – PCR) was issued in April 2022. This AC requires PCN for the Part 139 airports to be converted into PCR by September 2024. RDM International originally did the PCN project. Currently we are in the process of a contract amendment to include RDM International as sub-consultant. A cost estimate for the PCR project will be submitted as a pre-application for the FAA grant that will cover the project cost.
  - **2022 Airfield Pavement Inspection and Repair Training** – Mr. McClure advised that the final two (2) training sessions for 2022 will be held in Orlando on September 28-30 and November 1-3. Registration information will be sent out later this month. Questions on the program may be directed to Dr. Abdul Hatim at the FDOT Aviation Office.
  - **Statewide Airfield Pavement Management Program (SAPMP)** – Currently SAPMP Phase 2 is in progress. The airfield pavement inspection for 24 airports out of 46 airports in this phase has been completed. Additionally, in-house QA and independent QA inspections are in progress. The SAPMP Phase 2 will be completed by January 6, 2023. Questions on the program may be directed to Dr. Abdul Hatim at the FDOT Aviation Office.
  - **Florida Aviation Professionals Academy (FAPA)** – Mr. McClure advised that the Fall 2022 FAPA course would be held at the FDOT District 5 Operations Center in Leesburg on October 4-5, 2022.
  - **Aviation Office 411 Guide** – Mr. McClure advised that the July 2022 update has been completed. The guide provides introductory information about a variety of aviation related resources in one place. Included are links, QR codes, descriptions, and

- summaries for these key publications and trainings produced by the Aviation Office. The guide is available online by visiting [www.fdot.gov/aviation](http://www.fdot.gov/aviation)
- **Operations Counting Technologies at Non-Towered Airports** – Mr. McClure advised that the final White Paper by ERAU for the Operations Counting research project was completed in May. The ERAU research team is in the process of scheduling field testing of new technologies at four (4) airports (Ormond Beach, Flagler, Palatka and Massey Ranch Airports). The final report for the Operations Counting research project will be delivered on October 2022.
  - **Advanced Air Mobility (AAM) Planning** – Mr. McClure reported that at this point, all thirty (30) airports have been notified (based on a volunteered basis) that their airport was selected for the Compatibility Map Report. Phase 1 has been extended to October 31, 2022, and Phase 2 will begin shortly after that.
  - **2022 Florida Airport Directory and 2022 Florida Aeronautical Chart** – Mr. McClure advised that printed copies of the 2022 Florida Aeronautical Chart and Florida Airport Directory are now available. See Mr. McClure if you need copies for your facility.
5. **FAA Comments / Announcements** – Mr. Bart Vernace, (Manager, FAA Orlando ADO) briefed the committee on items of interest from the FAA Orlando ADO. He noted that they plan to hire up to five (5) new staff members at the ADO. At this point, two (2) have been hired. Mr. Vernace noted that construction prices are high and continue to rise and this highlights the need for airports to have accurate project cost estimates. He mentioned that the use of bid alternates may provide a vehicle to complete projects that are not able to be fully funded. Mr. Vernace updated the group on the Bipartisan Infrastructure Law (BIL) funding. He encouraged airports to continue submitting requests for projects under this program, even if past submissions were not successful. Mr. Vernace advised that JACIP meetings will begin in early October. He noted that PCR index will be required for Part 139 airports by 2024.
  6. **Old Business** – No items held over for discussion.
  7. **New Business**
    - **Legislative Items of Interest** – Chair Keith asked Mr. Chad Rosenstein to cover this item. Mr. Rosenstein reported on the results of the 2022 legislative session noting that the PFAS bill was passed. The aviation fuel tax remained unchanged. FAC will continue to follow items of interest to aviation in preparation for the 2023 session.
  8. **Open Forum** – During the Open Forum, Mr. Les Goldsmith of Virtower advised the attendees that up to 12 airports in Florida have confirmed GPS interference with their NAVAIDS. Airports that detect this type of interference should report the matter to the FCC.
  9. **Time & Place of Next Meeting** – The Administrator advised the committee that the next meeting of the CFASPP Statewide Steering Committee is scheduled for December 8, 2022. The committee ultimately determined that the meeting would be held at Tampa International Airport on that date beginning at 1 p.m.
  10. **Adjournment** – Hearing no further business for the committee to consider, Chair Keith adjourned the meeting at approximately 1:48 p.m.