

Meeting Minutes
CFASPP STATEWIDE STEERING
COMMITTEE MEETING
April 6, 2022
Lakeland Linder International Airport

- Call to Order/Introductions** – Chair Kerry Keith called the meeting to order at 10:31 a.m. and asked everyone to stand for the Pledge of Allegiance. He then asked the committee members in attendance and on the phone to introduce themselves. In addition to the Chairperson’s and Technical Advisors, more than 115 other aviation professionals were in attendance at the meeting and via the online platform.

<u>Name</u>	<u>Region</u>	<u>Representing</u>
Kerry Keith	Statewide Chair	Naples Airport Authority
John Helms	Statewide Vice-chair	Bartow Executive Airport
Nate Coyle*	Northeast Chair	Fernandina Beach Municipal Airport
Brandon Dambeck*	Treasure Coast Chair	Vero Beach Regional Airport
Roy Sieger	East Central Chair	Flagler Executive Airport
Rich Lesniak	West Central Chair	Albert Whitted Airport
Allan Penksa, AAE	North Central Chair	Gainesville Regional Airport
Nina MacPherson*	Southeast Chair	BCAD-North Perry Airport
David Pollard	Northwest Chair	Tallahassee International Airport

In addition, the following technical advisors were in attendance to support the committee:

<u>Name</u>	<u>Representing</u>
Aaron Smith	State Aviation Manager
Bart Vernace	FAA Orlando ADO Manager
Andy Keith	FDOT Aviation Development Administrator
Mike McClure	FDOT Aviation System Manager
Dan Afghani	CFASPP Administrator

*Via Web Meeting

- Approve Last Minutes** – Chair Keith asked for a motion to approve the minutes from the last meeting. Mr. Roy Sieger made a motion to approve that was seconded by Mr. Rich Lesniak and passed by a unanimous vote of the committee members present.
- Regional Chairperson’s Roundtable**
 - Chapter 403.9302 F.S. – Stormwater Management Projections (SW)** – Chair Keith advised the committee on stormwater reporting requirements associated with Chapter 403.9302 F.S. – Stormwater Management Projections. The recently adopted statute requires each county to submit required information prior to June 30, 2022. While most municipal and county owned airports are likely covered, Independent/Dependent Special Districts (Airport Authority’s) may need to coordinate the submission of the required information with local jurisdictions.
 - Urban Air Mobility (UAM) companies at airports (SE)** – The Administrator introduced this topic noting that it had been discussed at the last Southeast Metro Area meeting. The Palm Beach County Department of Airports and the Miami-Dade Aviation Department had both advised that plans to accommodate UAM companies at their airports were underway. Mr. Allan Penksa noted that the Gainesville Regional Airport had also been approached by a UAM company. Mr. Bart Vernace noted that at this point, the FAA is still studying the impacts of UAM operations.
 - Unleaded Aviation Fuel (UL94) for General Aviation (SE)** – The Administrator introduced this issue noting that it was also discussed at the Southeast Metro Area

meeting. Mr. Scott Kohut of the Boca Raton Airport provided additional background noting that airports in California have already begun to use this type of fuel. The issue that airport sponsors in Florida may need to consider relate to fuel farm modifications or additional infrastructure that may be required to support UL94. A timeline for the full implementation (if ultimately required) of this type of alternative fuel remains unknown.

- **Rising project costs and limited contractor availability (All)** – Chair Keith and Mr. Penksa led this discussion noting that it is becoming increasingly difficult to secure contractors to complete projects at competitive prices. They encouraged airport sponsors to work closely with their FAA and FDOT partners to identify funding shortfalls or other project delivery issues at the earliest opportunity.

4. **FDOT Aviation**

- **AO Office Reorganization** - Mr. Mike McClure noted that the previous organizational structure of the AO included two (2) main sections under the State Aviation Manager. The Aviation Development Section and the Aviation Operations Section. Effective January 3, 2022, the new organizational structure has three (3) main sections. The Aviation Program Section, the Aviation Operations Section and the newly formed Aviation Planning Section. Mr. Andy Keith and Mr. David Roberts continue in their positions as section administrators. The Aviation Planning Administrator position is expected to be approved and filled in the near future. Primary staff shuffles resulting from the reorganization include:
 - Mr. Michael McDougall shifted from Communications Manager under the Operations Section to the Aviation Program Manager under the Aviation Program Section.
 - Mr. Nick Harwell and I shifted from the former Aviation Development Section to the new Aviation Planning Section.
- **Legislative Bills of Interest**
 - **SB 780/HB 631 - Airport Funding** - Mr. Mike McClure updated the group on this bill noting that it was passed and presented to the Governor for signature on March 28, 2022. The adopted bill changes last sentence of [Section 332.007\(6\)\(c\), F.S.](#) to read: Such funding (*up to 80%*) is limited to general aviation airports, or commercial service airports that have fewer than 100,000 passenger boardings per year as determined by the Federal Aviation Administration. Mr. McClure advised that the FDOT would review the FAA's *CY Passenger Boarding Data* annually to determine appropriate funding limits.
 - **SB 728/HB 100 – Advance Air Mobility** – Mr. McClure advised that this bill did not pass during the legislative session.
 - **HB 5001– General Appropriations Act** – Mr. McClure advised that the legislature had approved a budget that contains funding for aviation projects as follows:
Aviation Development / Grants: \$314,536,592
Spaceports = \$64,823,172
Aviation / Airports = \$249,713,420
*Includes \$51,476,672 in SIS Funding
- **Florida Aviation System Plan (FASP) Update (RFI and Upcoming RFP/ITN Advertisement** – Mr. McClure advised that the AO will no longer be moving forward with a Request for Proposal (RFP). The AO will instead complete the FASP Update using an existing continuing consultant contract. A team from AVCON and Mead & Hunt will lead the next FASP Update. Mr. McClure noted that scoping for the FASP project is under development and kickoff of the project is expected by June.
- **Diesel Exhaust Fluid (DEF) Safety Mitigation and Exclusion Plan - F.S. 330.401** – Mr. McClure advised that have been completed to the [Florida Aviation Database \(FAD\)](#)

and are now 'live'. Airport personnel issued with FAD credentials to complete the electronic pre-inspection reviews for their respective airports have been granted edit capability of the FBO tab. Login to the FAD and go to the FBO tab on the left-hand side of the screen to answer the questions on the applicability of the DEF plan requirement. Note that all three conditions outlined in the statute ([Section 330.401\(1\)\(a\), FS.](#)) must be present on the airport for the DEF plans to be required. The new FBO tab in FAD can be updated at any time throughout the year and needs to be reviewed annually when completing the electronic pre-inspection review before your annual inspection. Questions may be directed to Mr. David P. Smith, Airport Inspection and Safety Manager at the AO: E-Mail: DavidP.Smith@dot.state.fl.us Phone: 850-414-4515.

- **FDOT Disaster Preparedness Training** – Mr. McClure provided a brief overview of the Disaster Preparedness Tab in the FAD. In person training sessions for this year will take place in May/June. He noted that the training schedule is expected to be finalized and disseminated by end of April.
 - **2022 Florida Statewide Economic Impact Study** – Mr. McClure advised that to date, 94% of the site visits are complete. Pursuant to the project schedule all site visits will be completed by the end of May. All modeling will be completed by the end of September to include individual airport deliverables which will be completed by the end of December with the goal being that the information will be readily available for the 2023 Legislative Session.
 - **Advanced Air Mobility (AAM) Planning** – Mr. McClure reported that FDOT has initiated a project to identify how Advanced Air Mobility will impact Florida's aviation infrastructure and operations. The report(s) associated with this effort will identify the basic needs of an AAM operators, assess where operations might first appear, identify required infrastructure, and strategically plan for and share information on these new entrants. Project completion is scheduled for the end of July with reports available in August. Phase 2 is expected to begin later this year. Questions on this project may be directed to Mr. Nick Harwell at the FDOT Aviation Office – Nick.Harwell@dot.state.fl.us
 - **Florida Aviation Professionals Academy (FAPA)** – Mr. McClure advised that the Spring 2022 FAPA course would be held at the FDOT District 5 Operations Center in Cocoa on April 26-27, 2022.
 - **Aviation Office 411 Guide** – Mr. McClure advised that the guide provides introductory information about a variety of aviation related resources in one place. Included are links, QR codes, descriptions, and summaries for these key publications and trainings produced by the Aviation Office. The guide is available online by visiting www.fdot.gov/aviation
 - **2022 Florida Airport Directory and 2022 Florida Aeronautical Chart** – Mr. McClure advised that printed copies of the 2022 Florida Aeronautical Chart and Florida Airport are now available. Contact Mr. Michael McDougall at the FDOT Aviation Office to order printed copies – Michael.McDougall@dot.state.fl.us or download the electronic version here: <https://www.fdot.gov/aviation/flpub.shtm/electronic-copies>
 - **FDOT Annual Aviation Awards** – Mr. McClure advised nominations for the 2022 awards program are due by May 31, 2022. Award winners will be announced following the CFASPP Statewide Meeting in Orlando on July 30, 2022. Awards Nomination Forms link: <https://www.fdot.gov/aviation/flpub.shtm/awards-program>
5. **FAA Comments / Announcements** – Mr. Bart Vernace, (Manager, FAA Orlando ADO) briefed the committee on items of interest from the FAA Orlando ADO. He noted that in

addition to the recently adopted BIL legislation, the FAA expects to have a full Airport Improvement Program (AIP) this year. They have already received a number of BIL applications for the airport terminal program and these are currently under review. He noted that a number of engineering briefs have recently been canceled or replaced. Airport sponsors and consultants should take care to ensure they are using the most up to date versions of these documents. He noted that the final NPIAS adjustments were published in September. Following his comments, Mr. Vernace answered a few program related questions from the meeting attendees.

6. **Old Business** – No items held over for discussion.
7. **New Business**
 - **Legislative Items of Interest** – Chair Keith noted that the annual legislative session recently ended. He reported on some wins and losses for aviation noting that the aviation fuel tax would remain the same. The bill related to the regulation of TNC services at airports did not pass. The aviation funding bill to support projects in the FDOT Work Program was approved.
8. **Open Forum** – None.
9. **Time & Place of Next Meeting** – The Administrator advised the committee that the next meeting of the CFASPP Statewide Steering Committee is scheduled for July 30, 2022, at the Hyatt Regency Grand Cypress in Orlando (FAC Annual Conference Venue) beginning at 1 p.m.
10. **Adjournment** – Hearing no further business for the committee to consider, Chair Keith adjourned the meeting at approximately 11:33 a.m.