

**Meeting Minutes
CFASPP STATEWIDE STEERING
COMMITTEE MEETING
December 8, 2021
Orlando International Airport**

- Call to Order/Introductions** – Chair Kerry Keith called the meeting to order at 1:00 p.m. and asked everyone to stand for the Pledge of Allegiance. He then asked the committee members in attendance and on the phone to introduce themselves. In addition to the Chairperson’s and Technical Advisors, more than 90 other aviation professionals were in attendance at the meeting and via the online platform.

<u>Name</u>	<u>Region</u>	<u>Representing</u>
Kerry Keith	Statewide Chair	Naples Airport Authority
Alex Vacha*	Central Vice-chair	Winter Haven Regional Airport
Nate Coyle	Northeast Chair	Fernandina Beach Municipal Airport
Brandon Dambeck	Treasure Coast Chair	Vero Beach Regional Airport
Roy Sieger	East Central Chair	Flagler Executive Airport
Rich Lesniak	West Central Chair	Albert Whitted Airport
Allan Penksa, AAE	North Central Chair	Gainesville Regional Airport
Nina MacPherson*	Southeast Chair	BCAD-North Perry Airport
David Pollard*	Northwest Chair	Tallahassee International Airport

In addition, the following technical advisors were in attendance to support the committee:

<u>Name</u>	<u>Representing</u>
Andy Keith*	FDOT Aviation Development Administrator
Mike McClure	FDOT Aviation System Manager
Dan Afghani	CFASPP Administrator

*Via Web Meeting

- Approve Last Minutes** – Chair Keith asked for a motion to approve the minutes from the last meeting. Mr. Allan Penksa made a motion to approve that was seconded by Mr. Rich Lesniak and passed by a unanimous vote of the committee members present.
- Regional Chairperson’s Roundtable**
 - FEMA Limit of Moderate Wave Action (LiMWA)** – Following an introduction of the topic by the Administrator, Mr. Tom Jewsbury of the St. Pete-Clearwater Intl. Airport updated the committee on the potential impacts to airports from the implementation of these guidelines. He noted that it would make future development at coastal airports difficult, if not impossible as the guidelines require most buildings to be on stilts or have raised foundations that conflict with existing slope requirements for hangar construction.
 - FAA changes to Instrument Approach Procedures (IAP) without notice to sponsors** – The Administrator introduced this topic noting that it had been reported by Mr. Mark Cervasio of the Venice Municipal Airport during the last Southwest Florida regional meeting. He added that most of the changes were reported to result in lower minimums in an attempt to improve landing capabilities during IFR conditions. The unintended consequences reported by Mr. Cervasio involved the potential impacts to future airport development due to increased primary surface width and other airspace related concerns. The Administrator noted that this had happened before. The direction from the FAA at that time was to bring the matter to the attention of the ADO program manager for investigation within the agency.

- **Fire Marshal requirements for T-hangar construction** – Mr. Roy Sieger updated the committee on this issue noting that the fire marshal in Flagler County has started to require additional fire protection measures for T-hangars. The new requirements will result in a significant increase in the cost of construction. Mr. Sieger explained that he is working with the marshal in an attempt to explain why advanced fire protection measures are not necessary for what amounts to a storage facility.

4. **FDOT Aviation**

- **Adopted Aviation 5-year Work Program (FY2022-2026 and 2027 tentative)** - Mr. Mike McClure briefed the group on future allocations for the FDOT Aviation Work Program. He noted that funds solely dedicated to the airport development program average \$176.2 million per year for the next 5 years. SIS funds identified for airports during this period average \$70.6 million per year. This puts the average annual commitment of FDOT funding for airport development projects in the \$240 million range during the period. He added that the tentative amount programmed for FY2027 is \$218 million.
- **State Transportation Trust Fund (STTF)** – Mr. McClure updated the committee on the mechanics of the STTF and the revenue sources that feed into it. He noted that the STTF for FY2022 is \$4.1 billion. Aviation receives a portion of these funds through annual distributions to the FDOT modal offices. These distributions (all modes) typically equal 15% of the fund with the balance going to highway projects.
- **Update on Chapter 332.0075 F.S. – Commercial Service Airports: Transparency and Accountability** – Mr. McClure updated the group on this statute noting that was adopted in 2020. At this time, FAD contact credentials have been updated for 15 affected commercial service airports. The FAD F.S. 332.0075 training module is now operational. A training CBT has been posted in the FAD Training Module. Questions on this program or the related FAD modules may be directed to Ms. Alice Lammert, Private Airport and Finance Manager at the FDOT Aviation Office – Alice.Lammert@dot.state.fl.us
- **Update on F.S. 330.401 – Diesel Exhaust Fluid (DEF) Safety Mitigation and Exclusion Plan** – Mr. McClure updated the group on compliance requirements for this statute which became law earlier this year. He noted that airports that are required to have a DEF plan should have those plans available for review during FDOT licensing inspections beginning on January 1, 2022. Mr. McClure mentioned that FDOT convened a working group in early October. The goal of the working group was to develop uniform industry standards based on the minimum plan requirements outlined in the statute and in the NATA Operational Best Practice No. 36, *DEF Handling and Contamination*. Questions on DEF related issues may be directed to Mr. David Smith, Airport Inspection and Safety Manager at the FDOT Aviation Office – DavidP.Smith@dot.state.fl.us
- **Florida Aviation System Plan (FASP) Update (RFI and Upcoming RFP/ITN Advertisement)** – Mr. McClure advised that the RFP is expected to be released in January 2022. Responses will be due in April 2022 with a final selection and contract award taking place by June. CFASPP System Plan Review Teams (CSPRT) will be formed and begin meeting in late 2022.
- **Aviation Office 411 Guide** – Mr. McClure advised that the guide provides introductory information about a variety of aviation related resources in one place. The guide is available online by visiting www.fdot.gov/aviation
- **Florida Statewide Airport Stormwater Study Update** – Mr. McClure advised that there are now three (3) new products available to assist airport sponsors/consultants

with stormwater management. They are the FDOT Stormwater Brochure for Airport Managers: This is a non-technical brochure on using the Florida Statewide Airport Stormwater Study. A Draft Scope of Services for Stormwater Projects: This includes draft contract language for agreements to use the study for water management design and permitting of your airport projects The last product is the Statewide Airport Stormwater Management CFASPP Presentation: This is a short video providing more information on the Stormwater Study Update.

The stormwater brochure can be downloaded from the link below:

<https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/aviation/fdot-stormwater-brochure-for-airport-managers---final-8-17-21.pdf>

- **Independent QA (IQA) of Airfield Marking Projects** – Mr. McClure updated the committee on the IQA of marking projects noting that FDOT now funds these assessments as part of state term contract #BEA97.
- **Statewide Airfield Marking Contract** – Mr. McClure updated the group on the airfield marking contract noting that typical services include rubber removal, paint removal, airfield markings and marking condition assessments. Engineering of changes to existing markings, survey, escort and other maintenance of traffic services remain the responsibility of the airport sponsor. Contractor is responsible for conducting a pre-project meeting and meeting all required FAA specs and tolerances. **Information on the contract can be found by visiting the link below:**
<https://www.fdot.gov/aviation/flpub.shtm/statewide-airport-engineering>
- **Statewide Airfield Pavement Management Program – Phase 2** - Phase 2 includes a mix of 46 commercial service and GA reliever airports. Pavement Condition Index (PCI) surveys to be completed by November 2022. Individual airport Pavement Evaluation Reports are expected to be completed by January 2023. Pavement inspection GIS data will be added to the new Interactive Web Application (IWA).
Link to IWA Tool: <https://airportpavement.fdot.gov/>
Link to IWA Training Webinar:
<https://www.florida-aviation-database.com/library/filedownload.aspx?guid=7ad2d8d0-d992-4f59-85fa-6525fa564be3>
- **Guidebook for Airport Master Planning / Florida Aviation Project Handbook 2021-2022 Updates** – Mr. McClure advised that the annual review and updates to both of these documents are now complete. **Link to Florida Aviation Project Handbook:**
<https://www.fdot.gov/aviation/flpub.shtm/aviation-grant-program>
Link to Guidebook for Airport Master Planning:
<https://www.fdot.gov/aviation/flpub.shtm/planning>
- **2022 Florida Statewide Economic Impact Study** – Mr. McClure advised that the 2022 Statewide Economic Impact Study is underway with the initial phase concluding at the end of March 2022. The purpose of Phase 1 is to collect the data through airport outreach while performing methodology test and route analysis in an effort to compile the information for Phase 2 of which should be completed in by end of 2022 and readily available for the 2023 legislative session.
- **Florida Airport Directory and Florida Aeronautical Chart** – Mr. McClure advised that the FDOT Aviation Office is pursuing the annual update to both documents and is planning to provide both in electronic and printed versions this year. There are still hurdles to be overcome but it looks very promising. Look for them to be available after January 1, 2022.

5. **FAA Comments / Announcements** – Mr. Bart Vernace, (Manager, FAA Orlando ADO) briefed the committee on items of interest from the FAA Orlando ADO via a pre-recorded message. He noted that Mr. Armando Rovira would be retiring at the end of December after 38 years with the FAA. Mr. Scott Carrera has rejoined the agency as a Community Planner. Mr. Vernace reviewed the expected implementation timeline and categories of eligibility for funding under the recently passed infrastructure bill. He also updated the group on changes to the review process for Modification to Standards requests. Mr. Vernace invited any committee members of participants with questions about items covered during his update to email him at Bart.Vernace@faa.gov.
6. **Old Business** – No items held over for discussion.
7. **New Business**
 - **Legislative Items of Interest** – Ms. Lisa Waters, Executive Director of the Florida Airports Council (FAC) updated the committee on the current status of four (4) primary legislative items of interest from the FAC list of priorities. First was FAC opposition to proposed Senate Bill 686 which would limit airport sponsors ability to regulate TNC services/rates at airports in Florida. FAC support of Senate Bill 786 which would eliminate sales tax collection on the sale of aircraft in Florida. Support of a bill that would exempt airports from claims related to PFAS. And finally, FAC support for an Advanced Air Mobility Study. Ms. Waters noted that the session begins on January 11, 2022. FAC plans to update the CFASPP committees on the status of these and other relevant bills during the next round in February.
8. **Open Forum** – None.
9. **Time & Place of Next Meeting** – The Administrator advised the committee that the next meeting of the CFASPP Statewide Steering Committee is scheduled for April 6, 2022. The committee determined that if available, the meeting would take place at the Lakeland Linder International Airport on that date beginning at 10:30 a.m.
10. **Adjournment** – Hearing no further business for the committee to consider, Chair Keith adjourned the meeting at approximately 1:56 p.m.