

**Meeting Minutes
CFASPP STATEWIDE STEERING
COMMITTEE MEETING
December 2, 2020
Virtual Meeting via GoToMeeting**

1. **Call to Order/Introductions** – Chair Roy Sieger called the meeting to order at 1:04 p.m. and asked everyone to stand at their location and recite the Pledge of Allegiance. He then asked the committee members in attendance and on the phone to introduce themselves. He later noted that in addition to the committee members, more than 122 airport representatives and other Florida aviation stakeholders were participating in the meeting in person or via the web/phone.

<u>Name</u>	<u>Region</u>	<u>Representing</u>
Roy Sieger	Statewide Chair	Flagler Executive Airport
Kerry Keith	Statewide Vice-chair	Naples Airport Authority
Nate Coyle*	Northeast Chair	Fernandina Beach Municipal Airport
Brandon Dambeck*	Treasure Coast Chair	Vero Beach Regional Airport
John Helms	Central Chair	Bartow Executive Airport
Rich Lesniak*	West Central Chair	St. Pete-Clearwater Intl. Airport
Allan Penksa, AAE	North Central Chair	Gainesville Regional Airport
Nina MacPherson*	Southeast Chair	BCAD-North Perry Airport
Richard McConnell*	Northwest Chair	Northwest Florida Beaches Intl. Airport

In addition, the following technical advisors were in attendance to support the committee:

<u>Name</u>	<u>Representing</u>
Mike McClure	FDOT Aviation System Manager
Dan Afghani	CFASPP Administrator

*Via Web Meeting

2. **Approve Last Minutes** – Chair Sieger asked for a motion to approve the minutes from the last meeting. Mr. John Helms made a motion to approve that was seconded by Mr. Nate Coyle and passed by a unanimous vote of the committee members present.
3. **Regional Chairperson’s Roundtable**
 - **Regional Reports/Issues related to Covid-19** – Multiple committee members in attendance reported on the impacts to aviation in their respective regions as a result of the Covid-19 pandemic. Reports indicated that GA traffic has continued to recover well with many areas back to normal or even exceeding year over year numbers. Airline traffic continues to be down, particularly in more business focused markets. Mr. Allan Penksa reported that passenger traffic at the Gainesville Regional Airport is still down more than 40%. Mr. Brandon Dambeck reported that the Treasure Coast Region airports are seeing increased operations over the last few months. This includes an increase in charter/fractional ownership private operations as well.
 - **Chapter 332.007(6)(c) F.S.- Project Funding Ratios for Commercial Service Airports** – The committee revisited this topic with Chair Sieger initially noting that the Florida Airports Council (FAC) plans to propose changes to the established funding categories during the upcoming legislative session. Mr. Allan Penksa and Mr. Eric Menger of Hanson (former Vero Beach Regional Airport Director) provided the committee with background on the matter noting that smaller commercial service airports become ineligible for 80% FDOT project funding once they establish a very small amount of airline service. It was their opinion that the

revenue from the airline service does not come close to replacing the drop off in funding from 80% to the 50% commercial service level.

- **TSA Amendment for Employee Screening at Part 139 Airports** – The Administrator advised the committee that discussions at the North Central and Northwest Region meetings were held on this topic. In short, the proposed changes would require cross trained employees at smaller commercial service airports to pass a security screening each time they change workstations (counter to gate). This would also require the procurement of additional infrastructure and manpower to conduct the screenings. Mr. Penksa advised the both the Florida Airports Council (FAC) and ACI are addressing the matter with the appropriate government officials.

4. **FDOT Aviation**

- **Aviation Office (AO) Update**

- **Reductions to the FY21 FDOT Work Program/Aviation Grant Funding** - Mr. Mike McClure briefed the group on the ongoing effort to reduce project funds within the FDOT Work Program as a result of lower than expected inflows to the State Transportation Trust Fund. He explained that the governor had signed EO 20-275 that exempted FDOT from statutory allocation requirements for the Work Program. In determining the reductions, Mr. McClure explained that priority was given to protecting funds for contracts that were already executed and then to safety/preservations projects. Each district aviation coordinator has or will shortly be receiving information on the reductions in their districts. If they have not already done so, they will be reaching out to airport sponsors with the information and available options for reprogramming projects that were identified in the reductions. Following Mr. McClure's briefing, the committee had a brief discussion on the impacts of the reductions in their CFASPP regions.
- **Florida Aviation Professionals Academy (FAPA)** - the Fall 2020 FAPA course was conducted in Tallahassee at the Tallahassee International Airport on Tuesday and Wednesday, November 17-18. The Spring 2021 FAPA course dates and location are still TBD. In addition to the regular FAPA in Spring 2021, a modified FAPA course for presentation to an audience of elected officials, primarily county and city officials, is under development. Dates and locations are TBD, and it is expected that the course will be made available for both in-person and virtual attendance.
- **2021 Florida Airport Directory** - draft updates are under review. The 2021 Directory will be available on or shortly after January 1, 2021 in electronic format on the FDOT Aviation Office webpage – link is below . <https://www.fdot.gov/aviation/flpub.shtm/electronic-copies>
- **Florida Flyer Fall 2020 Edition** - the planned publication date is December 3rd. and the Flyer will be available for download in electronic format on the FDOT Aviation Office webpage link shown here, under Documents & Publications, Electronic Copies - <https://www.fdot.gov/aviation/flpub.shtm/electronic-copies>
- **2020 Airport Airspace & Land Use Guidebook**. The 2020 Airport Airspace and Land Use Guidebook (Guidebook) provides local government planners with the information necessary to adopt airport zoning regulations compliant with state law and federal regulations that aim to protect people on the ground and in the air. This Guidebook addresses the importance of protecting airspace

and the land surrounding civil and military airports; the roles for federal, state, and local government in providing a safe aviation environment; characteristics of incompatible development; and how to draft regulations. The complete Guidebook and Guidebook Primer were completed in October and are available for download on the Aviation Office website via the link below: <https://www.fdot.gov/aviation/flpub.shtm/airspace-protection-and-zoning>.

- **Statewide Airport Marking Contract** – the current FDOT Statewide Airfield Marking contract will end by December 31 of this year, and a new contract will start effective January 1 of 2021. Currently the new contract is under the procurement action and has been advertised.
 - **2020 Airfield Pavement Training Courses** – the Airfield Pavement Inspection and Repair Training program dates for session 1 and session 2 are listed here. Session one is scheduled for January 25 to 27, that's a Monday through Wednesday, and session 2 is scheduled for February 22 to 24 also a Monday through Wednesday. Both of these sessions will be conducted in the Orlando area.
 - **Guidebook for Airport Master Planning Update** – the Guidebook for Airport Master Planning 2020-2021 Update was completed in November and is available for download in electronic format on the FDOT Aviation Office webpage at <https://www.fdot.gov/aviation/flpub.shtm/planning>.
 - **Impacts of Covid-19 to the Airport and Airline Industry** – the final report for the Commercial Service airports is expected by the end of December. The report for General Aviation airports (National & Regional NPIAS airports) is expected by February 2021.
 - **FDOT District Announcements** – Ms. Laurie McDermott of FDOT District 4 advised her airport sponsors on the call that she expects to have final numbers on the Work Program reductions in the coming days.
5. **FAA Comments / Announcements** – Mr. Bart Vernace, (Manager, FAA Orlando ADO) briefed the committee on activities at the FAA. He stated that they are hoping to have a grant program but continue to work via continuing resolution. They are reviewing pre-applications and holding ACIP meetings for 2022-2024 projects. He reminded the group about the FAA ADIP program and the multiple functions that can be completed within it (5010 updates, mod to standards, etc.).
6. **Old Business**
- **Transition to new CFASPP Statewide Chairperson** – The Administrator advised the committee that the changeover to a new Chairperson would have normally taken place at the last meeting. Citing the remote format and the inability for the incoming Chairperson to attend in person, the committee opted to defer the changeover until this meeting. Vice-chair Kerry Keith advised that he was prepared to accept the position of Chairperson of the CFASPP Statewide Committee. The Administrator advised that this appointment would be for a two (2) year term and did not require a vote. A vote to fill the Vice-chair position vacated by Chair Keith could be handled at the next meeting. The committee thanked outgoing Chair Sieger for his service to the committee over the past three (3) years. Chair Sieger remains on the CFASPP Statewide Committee in his role as Chairperson of the East Central Metro Area regional committee.
7. **New Business**

- **Ad Valorem Taxes** – Mr. Gene Conrad of the Lakeland Linder Intl. Airport updated the committee on the status of a taxation case between the Hillsborough County Property Appraiser and the Hillsborough County Aviation Authority. He noted that the case had been decided in favor of the appraiser and this could have significant tax impacts on airports. He encouraged airport sponsors to be in touch with their legislators in an effort to amend Chapter 196 F.S. to clarify the intent of property tax exemptions for aviation facilities (aeronautical and non-aeronautical).
 - **Legislative Items of Interest** – Chair Sieger briefed the group on the current status of a number of legislative issues of interest referencing the FAC priority list for the 2021 legislative session. Issues being monitored include Diesel Emissions Fluid (DEF), PFAS, the aviation fuel tax and the previously discussed threshold changes to Chapter 332.007 F.S.
8. **Open Forum** – No comments.
 9. **Time & Place of Next Meeting** – The Administrator advised the committee that the next meeting of the CFASPP Statewide Steering Committee is scheduled for April 14, 2021. The committee determined that the Lakeland Linder Intl. Airport would host the meeting on that date beginning at 10:30 a.m.
 10. **Adjournment** – Hearing no further business for the committee to consider, Chair Sieger adjourned the meeting at approximately 2:16 p.m.