

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
July 21, 2012, 1:00 PM
Waldorf Astoria Naples**

1. **Call To Order / Introductions** --Chair Todd Lindner called the meeting to order at 1:02 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Todd Lindner, Chair	Statewide Chair	Jacksonville Aviation Authority
Allan Penksa	North Central Chair	Gainesville Regional Airport
Todd Cox	Treasure Coast Chair	St. Lucie County International Airport
Terry Lloyd	East Central V-Chair	Kissimmee Gateway Airport
Don Silvernell	West Central Chair	Hernando County Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
Cindy Barrow	Central V-Chair	Bartow Municipal Airport
<i>Other Airports Represented</i>		
Ryan Frost	Southwest	Naples Municipal Airport
Tom Jewsbury	West Central	St. Petersburg-Clearwater Intl. Airport
Debra Lemke	Southwest	Lee County Port Authority
Terry Lloyd	East Central	Kissimmee Gateway Airport
Nina Demeo	Southeast	Broward County Aviation Department
Bryant Garrett	East Central	Orlando Sanford International Airport
Kerry Keith	Southwest	Naples Municipal Airport
David Dunkley	Northeast	Jacksonville Aviation Authority
Lisha Harris	Northeast	Jacksonville Aviation Authority
George Speake	East Central	Orlando Sanford International Airport
Karen Feaster	East Central	Daytona Beach International Airport
Carl Schweizer	East Central	Daytona Beach International Airport
James Furisi	Southwest	Lee County Port Authority
Nan Walsh	Central	Lakeland Linder Regional Airport
George Stokus	Treasure Coast	Martin County Airport - Witham Field
Mark Stuckey	Southwest	Sarasota-Manatee Airport Authority
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Diane Crews	East Central	Orlando Sanford International Airport
Larry Dale	East Central	Orlando Sanford International Airport

In addition, the following people were in attendance:

Name	Representing
Aaron Smith	FDOT State Aviation Manager
Andy Keith	FDOT Aviation Development Administrator
Kristi Smith	FDOT District 1
Jim Wikstrom	FDOT District 5
Roland Luster	FDOT District 2
Gene Lampp	FDOT District 2
Bart Vernace	FAA Orlando ADO
Margaret Wuerstle	Southwest Florida Regional Planning Council
Tim Parker	Hanson Professional Services
Mike Handrahan	Citizen
Lisa Waters	Hanson Professional Services
Mary Soderstrum	AVCON, Inc.
Ed Waters	Hanson Professional Services

Paula Raeburn	FATA
Jim Kriss	AVCON, Inc.
Sandeep Singh	AVCON, Inc.
Jack Thompson	C&S Companies
Lisa Mastropieri	AID, Inc.
Paula Raeburn	FATA
Bob Ori	PTI, Inc.
Nick Nesta	VHB, Inc.
Jerry Roberts	PTI, Inc.
Wilbur Mathurin	HTA, Inc.
Tim Shea	AVCON, Inc.
Mark Kistler	Michael Baker Jr., Inc.
Tricia Fantinato	TKDA, Inc.
Michael C. Moon	Hanson Professional Services
Scott Brady	Hanson Professional Services
Bill McGrew	Atkins
Harry Downing	CDM Smith, Inc.
Erik Treudt	FDOT Aviation System Manager
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Lindner asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Terry Lloyd, seconded by Mr. Allan Penksa and passed by a unanimous vote of the members present.
3. **Regional Chairpersons Roundtable**
 - **Obstruction Removal Enforcement Assistance** – Mr. Penksa updated the group on this issue noting that Chapter 333 F.S. appears to focus on man made obstructions and not trees. While there are a number of local ordinances on the books (around the state) that protect airports some jurisdictions are not carrying out enforcement. This lack of enforcement can cause issues for airport management when a licensing inspection identifies trees that need to be cut to maintain safety standards. Mr. Penksa suggested that it may be helpful to take an inventory of how local ordinances are handled around the state from an enforcement standpoint. He added that members of the North Central Committee felt that strengthening of available protections in Chapter 333 F.S. may benefit airports in Florida. Mr. Larry Dale noted that permission to cut trees on private property can be difficult to obtain and usually requires that the owner be compensated. Mr. Lloyd stated in his experience certain property owners were happy to take compensation for the tree removal and others wanted to fight it.
 - **FAA Asset Study** – Mr. Todd Cox updated the group on this study that was discussed at the Treasure Coast Committee meeting and in other regions during the last round. He noted that the last page of the study calls for a congressional review of the NPIAS. Details on the scope of this review are unknown at this time but many airport sponsors are concerned it could result in changes to funding models at the federal level. Mr. Cox added that the study uses based aircraft counts as one measure to categorize airports. There are concerns that these counts can be inaccurate since many aircraft spend time at multiple airports. Mr. Lloyd stated that he was concerned about a “one size fits all approach” that may improperly categorize certain larger GA airports. Chair Lindner encouraged the group to monitor this issue

closely in an effort to ensure that GA funding levels are not negatively impacted as a result of data contained in the study.

4. FDOT Aviation

- **Project Updates**

- **FASP 2025 Overviews** – Mr. Erik Treudt stated that he has received the draft documents and will be sending them out to airport members for review prior to the next CFASPP round. The final deliverables are expected to be completed in October/November timeframe following the receipt of member comments.
- **Air Cargo Study Update 2012** – Mr. Treudt reported that this contract was executed in April noting that an amendment was recently added to include GA airports. The final deliverables are expected to be available in November. Questions on this project may be directed to Dr. Abdul Hatim at the FDOT Aviation Office.
- **Airport Compatible Land Use Guidebook Revision** – Mr. Treudt reported that a minor re-write of the guidebook is being conducted. The project is expected to be complete in November and those with questions are invited to contact Mr. Sergey Kireyev at the FDOT Aviation Office.
- **Chapter 333 F.S. Proposed Amendment** – Mr. Treudt stated that this project will focus on clarifying existing provisions and eliminated outdated ones. The stakeholder group will also be considering measure to increase encroachment protections for airports. There are two (2) more stakeholder meetings scheduled for August 3rd and September 27th in Tampa. For additional information or to request a list of participants please contact Mr. Sergey Kireyev at the FDOT Aviation Office.
- **Airport Rates and Charges Analysis** – Mr. Treudt commented on this project noting that it will help airports establish competitive rates by compiling average landing and tie down fees, fuel flowage fees, hangar rents and other relevant measures. Mr. Paul Phillips wanted to know how this survey will differentiate between GA and Commercial Service Airport fees. Mr. Treudt stated that the project will consider each type of airport. He added that this project is expected to be completed in June 2013. Those participants interested in additional information on this project are welcome to contact Mr. Treudt at the FDOT Aviation Office.
- **Aviation Program Funding FY 2012-13** – Mr. Treudt reviewed the aviation budget for FY 12/13 noting that the legislature approved \$176.9 million in aviation program grants through the General Appropriations Act. The total AIP funding is \$129.5 million and total SIS funding for the year is \$31.4 million.
- **Florida Freight & Mobility Trade Plan** – Mr. Treudt stated that the Freight, Logistics and Passenger Operations Office are conducting “listening sessions” on the Florida Freight & Mobility Trade Plan. The sessions will begin in Miami on August 8th and end in Panama City on August 17th. He also advised participants that copies of the full schedule and locations are available on the back table.
- **GA Security Assessment Project** – Mr. Jim Wikstrom updated the group on this project that is now underway. An inventory of existing security facilities at GA airports will be collected by the project team. The inventory results will be matched against TSA and FDLE requirements in an effort to identify viable security improvement projects. Due to the sensitive nature of the information collected the final deliverables will only be made available to appropriate decision

makers and agency representatives. Ms. Darcy Foster asked if this project may help lead to the reenactment of 100% security funding by FDOT. Mr. Aaron Smith replied that any legislative effort to bring the 100% funding back would likely be spearheaded by the Florida Airports Council (FAC) and not FDOT.

- **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – Mr. Bart Vernace stated that Mr. Dean Stringer has retired and they currently have an acting manager at the Orlando ADO until the end of August. He mentioned that a “geo balancing” effort within the FAA is underway. This means that certain ADO’s are experiencing shifts in the geographical areas that they serve. The FAA is attempting to standardize approximately thirty (30) operating procedures in each region to achieve a level of consistency nationwide. Mr. Vernace reported that they are now in full swing with the AIP program and are busy issuing grants. He stated that airport sponsors with a time sensitive grant issue may contact Mr. Juan Brown or he to see what might be done to expedite the request. He reminded the group that projects over \$100,000 require that an independent cost estimate be completed and submitted with the grant request. Mr. Vernace reported that LED lighting can now be specified in airport lighting projects in certain situations. He also noted that P-211 limerock that doesn’t originate from approved sites requires a modification to standards. Mr. Vernace encouraged the group to familiarize themselves with the checklist for non-aeronautical leases. He noted that leases may be approved for a period of up to 50 years but “substantial” investment in the property is required to justify this term length. Mr. Harry Downing asked if the airport sponsor/airport consultant information conference will be held this year. Mr. Vernace stated that they are going to seek approval to hold the event this year but in light of current events approval seems unlikely.
6. **Old Business/New Business**
- **Republican National Convention (RNC) Preparations/Procedures** – Mr. Mark Stuckey and Mr. Tom Jewsbury both updated the group on various activities underway to prepare for the convention that will be held in Tampa from August 26th to 30th. Mr. Stuckey noted that the final TFR information is expected to be released approximately 30 days prior to the event. He added that posters will be distributed to FBO’s in an effort to educate local pilots about the event and the applicable flight restrictions. Mr. Jewsbury mentioned that the St. Petersburg-Clearwater International Airport is located just outside the primary 10 mile TFR. They expect to handle a large influx of GA traffic during the convention since security screenings will not be required to arrive or depart PIE.
 - **Student Involvement in CFASPP** – At the last meeting the committee requested that the Administrator/FDOT make an effort to invite interested aviation students to participate in CFASPP. Mr. Treudt reported that he sent a letter of invitation to seven (7) student chapters of the Florida Airports Council at colleges/universities around the state.
 - **Florida Department of Revenue (DOR) Aircraft Registration Inquiries** – Ms. Paula Raeburn stated that FATA has met with the DOR in an effort to understand the motives behind the inquiries. She stated that the inquiries are obviously related to tax collection efforts but appear to be very general at this point.
 - **FAC Environmental Award-** Chair Lindner noted that Mr. Bryan Cooper has retired from the Northeast Florida Regional Airport. Mr. Cooper had a passion for

environmental issues and had a long record of service to the aviation community in this area. As a result Chair Lindner had asked members of the FAC Environmental Committee to consider naming the annual environmental award in honor of Mr. Cooper. Ms. Debra Lemke then announced to the group that the committee had considered the request and the award will now in fact be named in honor of Mr. Cooper.

- **Resolution Recognizing former CFASPP Statewide Chair Tom Jewsbury** – Chair Lindner read a proposed resolution to the committee recognizing the service of Mr. Tom Jewsbury of the St. Petersburg-Clearwater International Airport. He then asked for a motion to approve the resolution. Mr. Gary Duncan made a motion to approve the resolution as presented that was seconded by Mr. Terry Lloyd and passed by a unanimous vote of the members present. Chair Lindner then presented a copy of the resolution to Mr. Jewsbury and thanked him for his work with the CFASPP program.

7. **Open Forum**

- **FATA** – Ms. Paula Raeburn reported that they have revamped their website and are expanding their social media presence.

8. **Time & Place Next Meeting** – Chair Lindner stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is scheduled for November 14, 2012 at Tampa International Airport beginning at 1 p.m.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Lindner adjourned the meeting at approximately 2:24 p.m.