

**Meeting Minutes  
CFASPP STATEWIDE  
STEERING COMMITTEE MEETING  
November 9, 2011, 1:00 PM  
Tampa International Airport**

1. **Call To Order / Introductions** --Chair Tom Jewsbury called the meeting to order at 1:08 p.m. and asked all in attendance to introduce themselves.

<b>Name</b>	<b>Region</b>	<b>Representing</b>
Tom Jewsbury, Chair	Statewide Chair	St. Petersburg-Clearwater Intl. Airport
Todd Lindner, V-Chair	Northeast Chair	Jacksonville Aviation Authority
Kevin McNamara	East Central Chair	Executive Airport
Gene Conrad*	Central Chair	Lakeland Linder Regional Airport
Chris McArthur	Southeast Chair	Miami-Dade Aviation Department
Allan Penksa	North Central Chair	Gainesville Regional Airport
Todd Cox	Treasure Coast Chair	St. Lucie County International Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
<i>Other Airports Represented</i>		
Don Silvernell	West Central	Hernando County Airport
Dr. Lawrence Miller	Central	Arcadia Municipal Airport
Judy Jankosky*	Central	Arcadia Municipal Airport
Chris Rozansky	Southwest	Venice Municipal Airport
Mark Stuckey	Southwest	Sarasota/Bradenton International Airport
Bob Loomis	East Central	Orlando North Airpark
Rodger Anderson	East Central	West Orange Airport Authority
Guy Haggard	East Central	West Orange Airport Authority
Josh Philpott	Southwest	Lee County Port Authority
Paul Phillips	West Central	Hillsborough County Aviation Authority
John Schussler*	Southwest	Sarasota/Bradenton International Airport
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Bob Jackson*	East Central	Orlando Apopka Airport
Bill Roberts*	North Central	Perry-Foley Airport

In addition, the following people were in attendance:

<b>Name</b>	<b>Representing</b>
Doug DiCarlo	HTA, Inc.
Sandeep Singh	AVCON, Inc.
Steve Ferrell	HDR, Inc.
Sabina Mohammadi	AID, Inc.
Mohsen Mohammadi	AID, Inc.
Jennifer Ganley	FAA Orlando ADO
Nick Nesta	VHB Miller Sellen
Jack Thompson	C&S Companies
Mike Thompson	URS Corporation
Paula Raeburn*	FATA
Neil Cosentino	FASTA
Doug Norman	HTA, Inc.
Bob Furey	HTA, Inc.
Chris Ryle	RS&H
John Walz	RS&H
Renee Culmer	AID, Inc.
Don Strobridge	CDM
Yu Zhang	University of South Florida

Scott Brady	Hanson Professional Services
Manny Pumariega	Tampa Bay Regional Planning Council
Sarah Brammell	ESA
Julie Sullivan	ESA
Mike Arnold	ESA
Andy Kacer	AECOM
Navin Natarajan	AECOM
Bunti Patel	AECOM
Ben Siwiniski	VHB
Lee Lewis*	AVCON
Brian Hunter	FDOT District 7
Ray Clark	FDOT District 7
Jim Wikstrom	FDOT District 5
Allison Delizia	FDOT District 5
Andy Keith	FDOT Aviation Office – Aviation Development Administrator
Erik Treudt	FDOT Aviation System Manager
Dan Afghani	CFASPP Administrator

\*Via teleconference

2. **Approve Last Minutes** – Chair Jewsbury asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Kevin McNamara, seconded by Mr. Todd Cox and passed by a unanimous vote of the members present.
  
3. **Regional Chairpersons Roundtable**
  - **Runway Pavement Friction Testing** - Chair Jewsbury updated the group on this topic noting that a proposal to require increased friction testing at airports is still being considered by the FAA. He added that it is his understanding that the FDOT Aviation Office is evaluating the merits of a statewide contract that would assist airports in complying with the new requirements should they be implemented. Chair Jewsbury encouraged airports to continue to monitor this important issue since the proposed changes would likely lead to an increase in maintenance expenditures at most facilities.
  - **Federal Funding of LED Airfield Lighting Projects** - Ms. Jennifer Ganley stated that the current FAA policy allows the LED fixtures to be bid as Alternate 1 and incandescent lighting as Alternate 2. Once the bids are received the airport sponsor is allowed to pay the difference in cost between the alternate bids should they desire to install higher priced LED fixtures. Ms. Ganley stated that additional work on the airfield vault required to support the LED installation should be included in Alternate 1 with the fixtures. She added that pavements that already have LED lighting installed may be expanded (added to) without an alternate bidding requirement. The sponsor should discuss this option with their program manager at the earliest opportunity.
  - **Flight Training Support for North Central Region** – Mr. Allan Penksa updated the group on a discussion at the North Central Region meeting regarding flight training. The airport sponsors in the region would like to increase training by marketing to foreign students. Florida has become a popular training destination for these students although most of them seem to attend the larger schools in more populated areas. Mr. Penksa stated that the North Central Region has a number of quality airports and a lower traffic volume than that found in most training environments around the state. He added that one of the issues preventing smaller flight schools from capitalizing on the foreign student market is the administrative work required to

clear these visitors to train in the United States. He noted that smaller flight schools might benefit from the establishment of some type of “clearinghouse” that would approve a student’s training credentials prior to their arrival in the United States.

- **New CFASPP Regional Chairs** – Chair Jewsbury took a moment to recognize the three (3) newly elected regional chairpersons. Mr. Todd Cox is the new Chairperson in the Treasure Coast Region. Ms. Melinda Crawford is the new Chairperson in the Northwest Region. Mr. Allan Penksa is the new Chairperson in the North Central Region.
- **Proposed Takeoff Fees for Airlines/Corporate Jets** – Chair Jewsbury updated the group on this proposal that is included in President Obama’s latest jobs bill. If implemented each airline/corporate jet departure would be subject to a \$100 fee. This fee would almost certainly have a negative impact on many aviation related businesses. He stated that both FAC and FATA are monitoring this issue closely and he encouraged other members of the aviation community to do the same.
- **Republican National Convention (RNC) Planning** – Chair Jewsbury reminded everyone that the RNC is coming to Tampa Bay in late August 2012. While the region has hosted multiple Super Bowl games this will be the first event that will have a multiday TFR in place. The TFR is likely to have a 10 nautical mile no fly zone for GA aircraft. Airports that lie outside the TFR limits are expected to handle a significant amount of overflow traffic. Mr. Ed Cooley stated that planning for this event has been in the works for a couple of years now. Local planning committees have been working with multiple federal agencies on a plan to handle aviation activities with minimal disruption to the extent possible.
- **FAA Wildlife Strike Prevention** – Mr. Cox commented on an FAA initiative to reduce wildlife strikes at airports. Vice-chair Lindner stated that Cecil Airport has had a number of strikes recently. He added that the FAA has informed the Jacksonville Aviation Authority (JAA) that additional funding to support wildlife strike prevention projects would be available once a Wildlife Hazard Assessment is completed.
- **FAA Airport Categorization** – Mr. Cox also commented on FAA efforts to place airports into one of five categories. He added that the study is on-going and he is aware that the originally proposed categories have been updated by the FAA. Mr. Cox encouraged airports to monitor this issue to ensure that they are categorized correctly once the final parameters are released.

#### 4. FDOT Aviation

- **Ongoing Projects**
  - **Fair Market Value Study** – Mr. Erik Treudt stated that Task 1 of the project titled “Literature Review” is now complete. Chair Jewsbury asked that CFASPP members be advised of upcoming meetings and opportunities to comment on this project. Mr. Treudt stated that a Fair Market Value reference manual will be available at project completion and posted on the FDOT Aviation Office website. Project completion is estimated in March 2012. Mr. Chris Rozansky stated that Venice was slated for an interview on the FMV..
  - **FASP 2025 Strategic Plan Update** - Mr. Treudt stated that completion of this project has been extended to maximize survey responses. Please complete an online survey by November 18, 2011 if you have not already done so. The survey is available at CFASPP.com. He added that the Performance Measures Task is now underway and the entire project is expected to be completed in January.

The final project report is expected to be presented at the next statewide meeting in April.

- **Airport Security Training – Web Based (RFP)** Mr. Erik Treudt stated that the training modules are still under revision and should be available for use by the airport community in the next month. Questions on the project can be directed to Mr. Fred Karuga at the FDOT Aviation Office.
- **GA Security Assessments** - Mr. Treudt updated the group on a new project underway to assist GA airports determine compliance with TSA and FAC standards for airport security. He stated that this project is being managed by Mr. Jim Wikstrom in FDOT District 5. Mr. Cox reminded the group that the 100% security funding provision from FDOT is set to expire in June 2012.
- **Pavement Management Program** – Mr. Treudt reported that Phase 1 is now complete. Phase 2 is just underway with inspections scheduled for completion between November 1, 2011 and May 1, 2012. He reminded the airport members to update the network definition maps for the pavement at their facilities. These maps have been distributed to the appropriate contacts at each participating airport. Mr. Treudt stated that pavement training sessions will again be conducted in 2012. This first of two sessions will be held at Executive Airport in Orlando. The second session is tentatively planned to be held at the Marianna Municipal Airport. The FDOT Aviation Office will release the schedule once it is finalized.
- **FDOT Secretary Direction for CPR** – Mr. Treudt explained FDOT Secretary Prasad's "CPR" philosophy that will bring improved consistency, predictability and repeatability throughout the agency.
  - **FDOT District Announcements** – None.
- **FAA ADO Comments / Presentations** – Ms. Ganley stated that there will be no FAA workshop this year. She invited the participants to submit ideas for the FAA newsletter to her attention. She reminded the airport sponsors about the importance of submitting quarterly reports in a timely and consistent manner noting that they are a focus point for the OIG. Ms. Ganley stated that reimbursement requests for administration costs should be accompanied by timesheets from the people working on the projects.

## 5. Old Business

- **Statewide By-laws Review** – The Administrator noted that it was time to conduct a review of the Statewide Committee By-laws. Chair Jewsbury asked that a copy of the document be sent to the committee members for mark-up. The committee would consider any proposed changes/updates at the next meeting in April.

## 6. New Business

- **Statewide Committee Chairperson** – Chair Jewsbury stated that his two (2) year term as Chair is set to expire in April 2012. He noted that Vice-chair Todd Lindner would customarily take over as Chairperson at that time. It would then be necessary to select a new Vice-chairperson from the current regional chairpersons.
- **Martin County Airshow** – Mr. Eric Menger reminded the group about the airshow being held this weekend at Witham Field. He added that the Vero Beach Municipal Airport will be hosting "Airport Day" on March 17, 2012.

- **Ed Cooley Retirement** – The committee congratulated Mr. Ed Cooley of the Hillsborough County Aviation Authority on his upcoming retirement following nearly 37 years of service.

## 7. **Open Forum**

- **FATA** – Ms. Paula Raeburn stated that they are monitoring the GA User Fee issue proposed for airline/corporate jets. She added that they are busy promoting the industry to non-aviation businesses.
- **Florida Airports Council (FAC)** – Chair Jewsbury stated that there will be no FAC State Summit in 2012 due to the early legislative session. He mentioned that FAC priorities for the coming year include supporting funding at currently programmed levels, extension of the FDOT 100% security project funding (5 year extension) and continues support of stormwater management initiatives. He reminded the group about the FAC specialty conferences scheduled for the week of March 5-9, 2012 in Orlando. The Noise and Environmental Conference will be held on the 5<sup>th</sup> to 7<sup>th</sup> and the Facilities and IT will follow on the 7<sup>th</sup> to 9<sup>th</sup>.
- **West Orange Airport Authority (WOAA)** – Mr. Guy Haggard made a presentation about the proposed airport in northwestern Orange County. He stated that the WOAA consists of a nine (9) member board. Three (3) members are appointed by the Governor, three (3) are from Orange County and the cities of Apopka, Winter Garden and Ocoee each appoint one (1) member. Mr. Haggard stated that WOAA has been deeded a runway at an existing privately held facility in the area. Additional development of the proposed airport is expected to center around this runway. His presentation highlighted the physical characteristics of the proposed airport and the economic benefits it would bring to a somewhat rural area of Orange County.
- **FASTA-** Mr. Neil Cosentino stated that there will be a “No Party Affiliation” (NPA) convention in Tampa on August 24-27, 2012. The NPA group has 2.1 million voters registered in Florida. He added that there will be a sunrise fly out to the Bahamas on April 8, 2012 (Easter). Mr. Cosentino stated that the Florida Global Airport sponsors will be contacting local decision makers to educate them about the benefits of having global airports. FASTA thinks that 8-10 global airports will be required in the USA in the coming years. These airports will be accessible to all types of aircraft large and small.

8. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is April 4, 2012 at Orlando International Airport.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Jewsbury adjourned the meeting at approximately 2:21 p.m.