

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
July 16, 2011, 1:00 PM
Westin Diplomat Resort & Spa**

1. **Call To Order / Introductions** --Chair Tom Jewsbury called the meeting to order at 1:07 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Tom Jewsbury, Chair	Statewide Chair	St. Petersburg-Clearwater Intl. Airport
Todd Lindner, V-Chair	Northeast Chair	Jacksonville Aviation Authority
Greg Donovan	Northwest Region	Okaloosa County Airports
Terry Lloyd	East Central V-Chair	Kissimmee Gateway Airport
Gene Conrad	Central Chair	Lakeland Linder Regional Airport
Chris McArthur	Southeast Chair	Miami-Dade Aviation Department
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Todd Cox	Treasure Coast V-Chair	St. Lucie County International Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
<i>Other Airports Represented</i>		
Don Silvernell	West Central	Hernando County Airport
Ed Dingley	East Central	Valkaria Airport
Luis Olivero	East Central	GOAA – Orlando International Airport
Kathy Anderson	East Central	GOAA – Orlando International Airport
Jose Ramos	Southeast	Miami-Dade Aviation Department
Larry Dale	East Central	Orlando Sanford International Airport
Diane Crews	East Central	Orlando Sanford International Airport
Bryant Garrett	East Central	Orlando Sanford International Airport
Darcy Foster	West Central	Hillsborough County Aviation Authority
Allan Penksa	North Central	Gainesville Regional Airport
Randy Curtis	Northwest	Northwest Florida Beaches Intl. Airport
Gary Quill	Southwest	Punta Gorda Airport
Paul Phillips	West Central	Hillsborough County Aviation Authority
Cindy Barrow	Central	Bartow Municipal Airport
Steve Borowski	East Central	Valkaria Airport
Bryan Cooper	Northeast	St. Augustine Airport
Peter Modys	Southwest	Lee County Port Authority
George Speake	East Central	Orlando Sanford International Airport
Nina Demeo	Southeast	Broward County Aviation Department
Rufus James	Southeast	Fort Lauderdale Executive Airport
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Roy Sieger	East Central	Flagler County Airport
Dave Freudenberg	Southeast	Boca Raton Airport
Ryan Frost	Southwest	Naples Municipal Airport

In addition, the following people were in attendance:

Name	Representing
Mark Kistler	LPA Group, Inc.
Jeff Leopold	Lionshold Consultancy, LLC
Tim Shea	AVCON, Inc.
Jerry Roberts	Planning Technology, Inc.
Sandeep Singh	AVCON, Inc.
Harry Downing	WSA, Inc.
Joe Foster	WSA, Inc.

Michael C. Moon	Hanson Professional Services
Bart Vernace	FAA Orlando ADO
Mary Soderstrum	AVCON, Inc.
Jack Thompson	C&S Companies
Ken Chalaire	LPA Group, Inc.
Paula Raeburn	FATA
Craig Sucich	Atkins, Inc.
Dave Byers	UNO
Brian Clark	C&S Companies
Tim Parker	Hanson Professional Services
Nelson Rhodes	AOPA
Hilary Maull	AVCON, Inc.
Mark Jansen	Kimley-Horn, Inc.
Brad Dunn	Hi-Lite Markings
Scott Brady	Hanson Professional Services
Bill McGrew	Atkins, Inc.
Gene Lamm	FDOT District 2
Jennifer Stults	FDOT District 1
Jim Wikstrom	FDOT District 5
Roland Luster	FDOT District 2
Aaron N. Smith	FDOT State Aviation Manager
Andy Keith	FDOT Aviation Office – Aviation Development Administrator
Erik Treudt	FDOT Aviation System Manager
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Jewsbury asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Todd Lindner, seconded by Mr. Tom Sawyer and passed by a unanimous vote of the members present.

3. **Regional Chairpersons Roundtable**

- **West Central Florida Metro Area** - Chair Jewsbury reported on preparations for the Republican National Convention (RNC) that will be held in the Bay Area in August 2012. He noted that this event is expected to bring a significant amount of aviation traffic to the region. Security and logistics planning for this event is already well underway. They expect that a number of TFR's will be in place during the event.
- **Northeast Florida Metro Area** - Mr. Lindner reported that a major topic of interest in the region is the modification of compatible land use guidelines impacting airports. He added that airports in the region are also monitoring the progress of the FAA SMS program.
- **North Central Florida Region** – Mr. Sawyer reported that land use issues continue to be an issue in the region. He mentioned that there is an interest in improving flight training options at airports in the region. They also discussed the possible establishment of clearinghouse to make it easier for foreign students to begin training.
- **Central Florida Region** – Mr. Gene Conrad reported that a topic of interest among airports in the region is the ultimate implementation process and timing of the FAA SMS program. Mr. Conrad stated that SMS is playing a significant role in the transition to commercial service at the Lakeland Linder Regional Airport.
- **Treasure Coast Region** – Mr. Todd Cox stated that the main issue of interest in the region is the on going noise study. He added that Ms. Kathy Scott has left the

Okeechobee County Airport and he was elected as the new Vice-Chair of the Treasure Coast Region CFASPP Steering Committee.

- **Southeast Florida Metro Area** – Mr. Chris McArthur reported that a number of airports in the region are in the process of renumbering their runways due to magnetic variation. He added that there is a high level of construction underway at a number of airports in the region and that could be a sign of improving economic conditions.
- **East Central Florida Metro Area** – Mr. Terry Lloyd reported that the main issue of interest in the region seems to involve the monitoring of lead emissions at airports. He noted that two (2) airports in the region were targeted for monitoring, but were ultimately not included in the program. Mr. Lloyd also reported that they are evaluating the potential impacts of an SMS program at GA airports.
- **Northwest Florida Region** – Mr. Greg Donovan reported that things have turned around over the last year in Northwest Florida. He noted that the oil spills are in the past and passenger numbers are now on the rise at commercial service airports in the region. He added that several construction projects are underway in the region and that they have had an increase in military traffic at both Eglin and Tyndall AFB's.
- **Southwest Florida Region** – Mr. Gary Duncan reported that traffic numbers are up by approximately 6% at the Lee County airports and at Naples Municipal Airport as well.

4. FDOT Aviation

- **Ongoing Projects**
 - **2060 FTP Implementation Plan** – Ms. Huiwei Shen of the FDOT Office of Policy Planning gave a brief presentation on the recently completed 2060 FTP Plan. She stated that the goals of the plan focus on four different areas. These areas are safety and security, maintenance and operations, economic competitiveness and transportation mobility. She stated that the SIS system in Florida faces significant funding shortfalls noting a current unfunded needs deficit estimated at \$53 billion. Ms. Shen stated that the next steps in the implementation process include the inclusion of FTP goals in the development of the FASP 2025 Strategic Plan Update.
 - **FASP 2025 Strategic Plan Update** - Mr. Harry Downing of Wilbur Smith Associates updated the group on the continued progress of the FASP 2025 Strategic Plan Update. He briefly covered the project goals and identified several topics affecting aviation that are being evaluated in the study. He thanked the participants for the valuable input that was received during the workshops held at the regional meetings. Mr. Downing mentioned that they will soon be deploying an online survey to collect additional input from stakeholders for the project. Ms. Darcy Foster asked if land use compatibility was being studied as part of this effort. Mr. Downing stated that they have received comments regarding the need to touch on various aspects of land use compatibility in the project and they intend to do so.
 - **Airport Compatible Land Use Study (Phase 4)** – Mr. Artie White of Kimley-Horn & Associates gave a presentation on progress to date of the Land Use Compatibility Project – Phase 4. This effort focuses on public, local government and stakeholder outreach/ education. Mr. White highlighted some recently enacted legislative changes noting that the Department of Community Affairs (DCA) is now the Department of Community Development within the newly

created Department of Economic Opportunity. He noted that while there were a number of changes to the Plan Amendment Process, Chapters 330 and 333 F.S. were not changed. Following Mr. White's presentation, Mr. Todd Cox encouraged airport members to be aware of wind turbine (meteorological) towers that may impact aviation.

- **Airport Emergency Response Guidebook** – Mr. White updated the group on this project that will result in the development of guidebook to assist smaller airports with responses to on-airport aviation emergencies. Mr. White stated that the final version of the guidebook will be available for download on the FDOT Aviation Office website once it is complete. He invited those with questions on this project to contact Mr. Jason Myers, Airport Inspection & Safety Manager, at the FDOT Aviation Office at 850-414-4515 or via email at jason.myers@dot.state.fl.us.
- **Airport Security Training – Web Based (RFP)** Mr. Erik Treudt briefly updated the group on this project noting that it will be available to all GA and commercial service airports when completed. He stated that the contract for this effort has been awarded to Safety and Security Instruction, Inc. (SSI) and a website with basic information on the project is now available by visiting <http://fl.secureairport.net>. He added that there is expected to be approximately twelve (12) education modules available.
- **Aviation Program Funding FY 2011-2012** - Mr. Treudt mentioned that the legislature has approved a budget of \$187 million. He added that there is some proviso language attached that identifies funding for a few specific projects. He encouraged the attendees to pick up a copy of the Aviation Program Legislation Summary from the back table.
 - **FDOT District Announcements** – None.

5. **FAA ADO Comments / Presentations** – Orlando ADO Assistant Manager Mr. Bart Vernace addressed the group noting that another temporary extension will likely be approved to keep the FAA operational until the middle of September. There have been twenty (20) extensions to date and Mr. Vernace thanked everyone for their patience in dealing with the piece meal programs that have been in place for the last four (4) years. He addressed the issue of LED airfield lights noting that these projects will now require a life cycle cost analysis prior to approval. There is a formula in place that must be followed and he encouraged airports to work with their program managers on this issue. Wildlife Hazard Assessments for larger GA airports are expected to be in place by 2015. The FAA is awaiting guidance on scope and review requirements for these assessments and will make this information available as soon as possible. He added that the closeout of grants is still very important and he encouraged airport sponsors to be vigilant in this area. The OIG office is still reviewing airport projects around the State. The FAA Airports Division may undergo some shifts in geographical areas. The Orlando ADO is likely to lose Puerto Rico and the US Virgin Islands to Atlanta. The ADO would then only be dealing with airports in Florida. Mr. Duncan asked Mr. Vernace what he might have heard about SMS implementation. Mr. Vernace stated that they understand that it will likely begin with "Large Hub" airports.

6. **Old Business/New Business**

- **FAA NPRM on Safety Management System (SMS)** – The majority of the discussion on this topic was completed under the FAA agenda item. Chair Jewsbury mentioned that St. Petersburg-Clearwater International Airport had a project in the

ATC tower that was subject to the SRM (Risk Management) program. He added that if that process is similar to SMS it will be rather involved. It has not yet been determined if SMS will remain limited to Large Hub Airports.

- **EPA Testing of Lead Emissions at Airports** - Chair Jewsbury reported that the testing is underway at airports around the country. A total of fifteen (15) airports around the nation were selected for testing. Multiple airports in Florida were originally identified for testing but none were ultimately selected.
- **FAA NPRM on Runway Pavement Survey Evaluation**- Chair Jewsbury reported that the comment period on this NPRM has closed. If implemented it may require frequent friction testing. The committee discussed the possibility of starting a statewide effort with FDOT to support this requirement if it is ultimately implemented by the FAA.

7. **Open Forum**

- **AOPA** – Mr. Nelson Rhodes commented on the ongoing pursuit of a full tax exemption for visiting aircraft. He stated that AOPA is very concerned about the AVGAS pollution issue raised in California that is related to EPA testing that has started.
- **FATA** – Ms. Paula Raeburn had no comments for the group.
- **Farewell to Mike Handrahan** – Mr. McArthur recognized the service and contributions to aviation of Mr. Mike Handrahan who will be leaving the Miami-Dade Aviation Department after 25 years of service.

8. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is November 10, 2011 at Tampa International Airport.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Jewsbury adjourned the meeting at approximately 2:48 p.m.