

Meeting Minutes
SOUTHEAST FLORIDA METROPOLITAN AREA
CFASPP STEERING COMMITTEE MEETING
September 28, 2010, 10:00 a.m.
Fort Lauderdale Executive Airport

1. **Call To Order / Introductions** – Chair Chris McArthur called the meeting to order at 10:04 a.m. and asked all in attendance to introduce themselves.

<u>Name</u>	<u>Representing</u>
Chris McArthur, Chair	Miami-Dade Aviation Department – OPF/TNT
Steve Rocco, Vice-Chair	Pompano Beach Airpark
Kim Singer	Boca Raton Airport
Roberto Gomez	Miami Seaplane Base
Clara Bennett	Fort Lauderdale Executive Airport
Rufus James	Fort Lauderdale Executive Airport
Gary Sypek*	Palm Beach County Dept. of Airports
Nina Demeo*	Broward County Aviation Department
Steve Rogers	Homestead ARB

*Via teleconference
In addition, the following people were in attendance:

<u>Name</u>	<u>Representing</u>
Nelson Rhodes	AOPA
Nicole Notz	FDOT District 4
Dionne Henry*	FDOT District 6
David Curry	Homestead ARB - ATC
Tim Shea	AVCON, Inc.
Dave Rickerson	PTI
Dave Chalaire	LPA Group, Inc.
Liz Lago	Hanson Professional Services
Erik Treudt	FDOT Aviation Office
Suzanne Harper*	Harper's FBO
Dan Afghani	CFASPP Administrator

Agencies/Organizations Not Represented:

Monroe County Airports

2. **Approve Last Minutes** – Chair McArthur made a motion to accept the minutes as presented. Hearing no requests for changes he determined that the minutes were approved by acclamation of the members present.
3. **Airport Updates / Roundtable**
- **Boca Raton Airport-** Ms. Kim Singer reported that the Airport Administration has moved across to an FAU facility and she added that they are about to put a bid out for a new gate access point. They are also in the process of updating the electronics in the air traffic control tower. She mentioned that they are designing a set of blast fences to assist with noise mitigation efforts.
 - **Fort Lauderdale Executive Airport** – Ms. Clara Bennett reported that they have an airfield observation area that is about to open. The new maintenance facility is under construction adjacent to the Administration Building. She added that the design

- effort for the rehabilitation of Taxiways C and D is about to get underway. The Taxiway B resurfacing and re-striping has started and runway re-striping will be next. She reported that they are at 30% plans for the new customs facility and an ATC site survey is also underway.
- **Pompano Beach Airpark-** Vice-Chair Rocco stated that they have received approval to cut down twenty-eight (28) trees and to begin mitigation efforts for the Runway 15/33 safety area improvement project. The rehabilitation of Runway 15/33 will include a 500' extension and the establishment of a displaced threshold on the south end to bring available takeoff distance to over 5000'. They have a lease proposal with an FBO that will bring new hangars to the airport if approved by the City Commission.
 - **Miami Seaplane Base** – Mr. Roberto Gomez reported that they have completed two successful inspections from FDOT. They have cleaned up the old Chalks Administration Building. He added that there are currently two commercial operators and a flight instruction school at the base. They are working with the neighboring helicopters and seaplanes to safely coordinate operations and radio communications.
 - **Palm Beach International Airport** – Mr. Gary Sypek reported that the Taxiway F extension should be complete in the November/December timeframe. He added that a major pavement repair program is now underway with FDOT funding. The final design for the extension of Taxiway L should be out to bid in early 2011. He reported that the departure end of Runway 14 will get a nonstandard EMAS installation to improve the safety area. Mr. Sypek reported that they are conducting a security evaluation for the airport and that the EIS should be complete in 2011.
 - **North Palm Beach County Airport**– Mr. Sypek reported that the construction of some new hangars should be completed in October.
 - **North Perry Airport** - Ms. Nina Demeo reported that they are in the middle of a fence replacement project and landscaping improvements are about to begin. They are installing eight (8) sets of runway guard lights and the overlay of Runways 18L/36R and 09L/27R will both begin in January 2011. She added that an airport signage project will be under design shortly and mentioned that they have been receiving a lot of interest in development at the airport. Ms. Demeo reported that operations were down this summer but have been picking up. They may get a U.S. Customs facility while the runway upgrades are being completed at Fort Lauderdale-Hollywood International Airport.
 - **Palm Beach County Park (Lantana)**- Mr. Sypek reported that they are about to begin design of major pavement rehabilitation project at Lantana.
 - **Pahokee Airport** – Mr. Sypek reported that the airport is up and running. There are not a lot of projects going on since the facility was just rebuilt after the hurricanes a few years back.
 - **Miami International Airport** – Chair McArthur reported that the new people mover is operational and the new Concourse A has opened to passenger traffic.
 - **Kendall-Tamiami Airport** – Chair McArthur reported that the Runway 09R extension is underway including the relocation of the ILS and access road. The access road and ILS relocation will open up more land for aviation development at the airport.
 - **Opa-locka Executive Airport** – Chair McArthur reported that a CCTV camera project is just about finished and the new air traffic control tower is about a year away from completion. He added that developers are rehabilitating an old hangar for corporate use. The old tower cab will become part of a new restaurant at the airport.

They are about to begin Phase 2 of the roadway improvement plan and Banyan will be building a new \$27 million facility at Opa-locka.

4. **Regional Issues / Concerns – None.**

5. **FDOT Aviation**

• **Aviation Office**

- **Airport Compatible Land Use Study Phase 3** – Mr. Treudt stated that webinars, and local workshops have been held to educate stakeholders about this project and responses have been positive so far. He added that brochures and primer booklets for this project are available for download via a link from the FDOT Aviation Office website at <http://www.dot.state.fl.us/aviation/flpub.shtm>. Mr. Treudt mentioned that he brought a limited amount of these materials with him for distribution today and they are available on the handout table. He invited those participants with questions on this project to contact Mr. Sergey Kireyev at the FDOT Aviation Office
- **Airport Emergency Response Guidebook** – Mr. Treudt reviewed this new project underway at the FDOT Aviation Office. This project will provide guidance on the proper handling of off airport aviation emergencies to staff and first responders at smaller airports around the State. He mentioned that the project manager for FDOT is Mr. David Roberts, Aviation Operations Administrator. Participants with questions on this project are invited to contact Mr. Roberts at the FDOT Aviation Office in Tallahassee at (850) 414-4507.
- **CFASPP Website Upgrade** – Mr. Treudt stated that the FDOT Aviation Office is undertaking a project to upgrade the CFASPP website. He noted that Section 508 of the ADA Compliance Manual requires sponsors to make certain allowances for the disabled when upgrading web facilities and this project will address these requirements. Participants with comments on how to improve the website should direct them to Mr. Treudt at the FDOT Aviation Office.
- **Statewide Pavement Painting Contract** – Mr. Treudt stated that an issue with the scoring process has resulted in the project being re-bid. Bids will now be received by the FDOT Procurement Office on September 30, 2010. Pending a successful bid at that time the contract is scheduled to be let on October 6, 2010. Once a firm has been selected Mr. Treudt will notify everyone that the contract is available for use.
- **Statewide Aviation Pavement Management Program** – Mr. Treudt stated that a training class was recently completed at Tallahassee Regional Airport and twenty-four (24) airports were represented. He stated that physical inspections at airports around the State are scheduled to begin this fall. Mr. Treudt asked that airports that might have projects to complete prior to a scheduled pavement inspection should contact Mr. Vu Trinh at the FDOT Aviation Office so appropriate schedule modifications can be made.
- **Airport Stormwater Pond Modeling Study (Presentation)** - Mr. Treudt reviewed a slide presentation with the group highlighting changes to this study which was originally completed in 2005. At the conclusion of his presentation Mr. Treudt reminded the group that a training session on the study findings is planned for March 2011. He added that participants with questions regarding this project may contact Mr. Abdul Hatim at the FDOT Aviation Office for more information.

- **FDOT District Announcements**
 - **District 4** - Ms. Nicole Notz stated project compliance documents should begin being uploaded to the Florida Aviation Database (FAD). She added that Mr. Mike Moon from the Martin County Airport – Witham Field is retiring at the end of the month.
 - **District 6**- Ms. Dionne Henry reported that they are working on development of new 5th year of the Work Program.
- 6. **MPO Comments** – None.
- 7. **DoD Comments**
 - **Homestead ARB** – Mr. Steve Rogers reported that airshow will be held in November with Blue Angels coming in as the featured attraction. The website for information on the show is www.wingsoverhomestead.com.
- 8. **Old Business**
 - **Miami Class B Airspace Modifications** – Chair McArthur reported that all of the recommendations have been made and the proposed modifications are now at the FAA for final approval.
 - **Regional By-Laws Review**- Chair McArthur stated that he did not receive any suggested changes to the By-Laws since the last meeting. He made a motion to accept the By-Laws in the current format. The motion was passed by acclamation of the members present.
- 9. **New Business**
 - **Runway Numbering** – Chair McArthur asked if any of the members have changed runway numbers as a result of magnetic variation. Mr. Sypek reported that they completed this process last year at Palm Beach International Airport. The Administrator reported that several airports around the State are now completing this process.
 - **Derelict Junk Removal** – Chair McArthur reported that there is now a detailed process to remove junk aircraft from airports via Chapter 705 F.S.
 - **FAC General Aviation (GA) Committee Meetings** - Ms. Clara Bennett stated that the GA committee has considered meeting following regional CFASPP meetings to discuss GA issues.
 - **Flight Schools Closing** - Mr. Nelson Rhodes and Ms. Bennett commented on a proposal to regulate flight schools. Multiple schools have closed without notice taking the students money with them. Many of these students are from foreign countries and they are unaware that a school could close when they arrive and put up large deposits for flight time. Mr. Rhodes added that Florida is a top destination for flight training and this issue needs to be addressed before it has a negative effect on our reputation.
- 10. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the Southeast Metro Area Steering Committee is February 22, 2011. The committee

determined that Fort Lauderdale Executive Airport would host the meeting on that date beginning at 10:00 a.m.

11. **Adjournment** – Hearing no further business for the committee to consider, Chair McArthur adjourned the meeting at approximately 11:41 a.m.