

Meeting Minutes
EAST CENTRAL FLORIDA METROPOLITAN AREA
CFASPP STEERING COMMITTEE MEETING
June 2, 2010, 10:00 AM
Flagler County Airport

1. **Call To Order / Introductions** – Chair Kevin McNamara called the meeting to order at 10:08 a.m. and asked all in attendance to introduce themselves.

<u>Name</u>	<u>Representing</u>
Kevin McNamara, Chair	GOAA – Executive Airport
Terry Lloyd, Vice-chair	Kissimmee Gateway Airport
Arlene Smith	Daytona Beach International Airport
Rhonda Walker	New Smyrna Beach Municipal Airport
Mikko Huttunen	GOAA – Orlando International Airport
Sally Sherman	Flagler County Airport
Roy Sieger	Flagler County Airport

In addition, the following people were in attendance:

<u>Name</u>	<u>Representing</u>
Jim Wikstrom	FDOT District 5
Jennifer Ganley	FAA Orlando ADO
Tim Shea	AVCON, Inc.
Doug DiCarlo	HTA
Brian Clark	C&S Companies
Jack Thompson	C&S Companies
Dave Goode	LPA Group, Inc.
Rob Hambrect	LPA Group, Inc.
Erik Treudt	FDOT Aviation Office
Andy Keith	FDOT Aviation Office
Dan Afghani	CFASPP Administrator

Agencies/Organizations Not Represented:

Leesburg International Airport	Melbourne International Airport
Umatilla Municipal Airport	Ormond Beach Municipal Airport
Orlando Sanford International Airport	Titusville-Cocoa Airport Authority
Pierson Municipal Airport	

2. **Approve Last Minutes** – Chair McNamara asked for a motion to accept the minutes as presented. Vice-chair Lloyd moved for approval of the minutes; it was seconded by Mr. Sieger and passed by acclamation.

3. **Airport Updates / Roundtable**

- **Executive Airport** – Chair McNamara stated that they continue to work with the FAA on the ILS installation for Runway 25. They learned that an existing duct bank will reduce the amount of work necessary to supply power to the ILS. He added that additional taxiway and drainage work at the airport is planned for later this year. Sheltair Aviation and GOAA have completed plans to build a new 20,000 square foot hangar on the west ramp. The restaurant lease sites on Colonial Drive (SR 50) are scheduled for demolition to simplify the re-development process once the economy picks up. He stated that fuel sales and operations seem to be picking up slowly and they are also working to re-open Kittinger Park on the southwest corner of the airport.

- **Daytona Beach International Airport** – Ms. Arlene Smith stated that Phase 2 of the baggage system improvements is now underway. The restrooms in the terminal are finally being upgraded after eighteen (18) years. She stated that the airport is looking for information on the development process for a consolidated rental car facility as the current individual leases for car rental vendors are expiring soon. Ms. Smith stated that they will be installing an ILS on Runway 25R with a grant from the FAA. They are refurbishing jet bridges and painting new holding position signs and other areas of the airfield. The County is building the first set of airport operated T-hangars and she added that the Runway 7L-25R rehabilitation project is on the street for construction administration and RPR services. The 260 day project will have multiple displacements of the thresholds to keep the runway open during construction. They have upgraded perimeter fencing to current standards and they recently finished Phase 1 security improvements in the terminal. They are also working on a storm water master plan that will include resolving some drainage issues. She added that Mr. Dennis McGee retired from the airport in February. The airport is now part of the Aviation and Economic Resources department headed by Mr. Rick Karl.
- **New Smyrna Beach Municipal Airport** – Ms. Rhonda Walker stated that they are working on a Part 150 Noise Study and on the rehabilitation of Taxiway E. New runway lights on Runway 07/25 should be commissioned later this year and she mentioned the very successful Balloon Fest that brought 20,000 people out to the airport. They are looking for FDOT funding for an apron project and they have a new charter service (Airgate) Aviation, Inc. that has relocated to the airport from Orlando-Sanford International Airport.
- **Kissimmee Gateway Airport** – Vice Chair Lloyd reported that they have received a bid for a new flight school hangar and they are moving forward with an ATCT site study. The new tower will replace the existing one that is becoming quite antiquated. He added that various security improvements are underway including the installation of new cameras.
- **Flagler County Airport** – Mr. Roy Sieger reported that they are preparing to re-mark the majority of the airfield. He added that additional security fencing and a runway safety area project are planned for completion if enough grant money becomes available. He stated that today's meeting is being held in a hangar that was built for the Ginn Development Corporation. That company went bankrupt and the airport has taken the hangar back including all of the contents as payment for past due charges.
- **Orlando International Airport** – Mr. Mikko Huttunen reported that the GOAA Board heard a presentation on high speed rail in March. The first leg of the new rail system will connect Tampa and Orlando and is expected to include a stop at the Orlando International Airport.

4. Regional Issues / Concerns –

- **Airborne Lead Emissions Issues** - Airborne lead emission monitoring procedures were recently discussed by Metroplan Orlando. Chair McNamara stated that Executive Airport might exceed limits if they were to change but they are okay at present. Ms. Smith stated that the Daytona Beach International Airport has been approached by the DEP/EPA about installing air quality monitoring equipment on the airport. The County is still in negotiations with the DEP/EPA on this issue. The ultimate goal seems to be a reduction in the use of AVGAS that contains lead. Vice-

chair Lloyd stated that the FAC Environmental Committee is also monitoring this issue.

- **Florida Global Airport Initiative** – Chair McNamara mentioned a proposal forwarded to him by Mr. Neil Cosentino regarding this initiative. Chair McNamara invited interested parties to pick up information on this topic from the handout table.
- **NASAO Aircraft Registration Collection-** NASAO has collected aircraft registration information for each airport around the country. There is now a website that lists aircraft that are shown to be based at more than one airport. The committee members commented on the extremely high number of aircraft that are shown to be based at more than one airport and the difficulties that tracking these aircraft presents for airport staff members.

5. FDOT Aviation

- **Aviation Office**
 - **Aviation Program Funding** – Mr. Erik Treudt stated that \$129,921,080 in aviation funding was passed (and later signed by the Governor) for FY2010-11. Mr. Treudt stated that the proposed \$160,000,000 sweep of the State Transportation Trust Fund was vetoed by the Governor but he added that revenue estimating conferences later this year may still affect the total amount of aviation funding.
 - **2060 FTP Brief/Workshops** – Mr. Treudt reviewed a slide presentation on the 2060 Florida Transportation Plan (FTP). He explained that this project outlines a policy framework for the implementation of transportation projects over the next fifty (50) years. He outlined the purpose of the 2060 FTP and identified the state, local and regional transportation stakeholders. He mentioned that FAC has appointed Mr. Sunil Harmon from Miami-Dade Aviation Department as the airport representative on the 2060 FTP Steering Committee. He reviewed the schedule for development of the plan highlighting the twelve (12) regional workshops that will be held around the State during this process. He added that final adoption of the plan is scheduled to be complete in December 2010.
 - **Airport Compatible Land Use Study** – Mr. Treudt stated that the Airport Compatible Land Use Guidebook was completed in March. He then reviewed the location of information on the study on the FDOT Aviation Office website. Mr. Keith stated that there will be a training phase for airport staff members later this year that will highlight the regulations/procedures outlined in the Guidebook. Mr. Treudt stated that questions on this project can be directed to Mr. Sergey Kireyev at the FDOT Aviation Office.
 - **Airport Master Plan Guidebook** – Mr. Treudt reviewed the location of the electronic version of the Airport Master Plan Guidebook on the FDOT Aviation Office website. He stated that questions on this project can be directed to Mr. Abdul Hatim at the FDOT Aviation Office.
 - **Statewide & Regional Overviews** – Mr. Treudt briefly reviewed the location of the electronic versions of the Statewide & Regional Overviews. He showed the group the location of a link on the FDOT Aviation Office website that carries you to www.CFASPP.com where the documents are available for viewing or download.

- **Economic Impact Study** – Mr. Treudt reviewed a PowerPoint presentation on the recently completed Economic Impact Study. He highlighted several findings from the study noting that the overall impact of aviation to the Florida economy is approximately \$115 billion annually. He added that the study found that more than 1.2 million jobs in Florida are currently supported by aviation. Mr. Treudt then reviewed the location of the electronic version of the study on the FDOT Aviation Office website and he invited the group to direct any questions on the project to Mr. Abdul Hatim at the FDOT Aviation Office.
 - **Pavement Management Program Website** – Mr. Treudt quickly showed the group a page from www.floridaairportpavement.com and asked if any of the regional airports have been using the site for pavement management activities. Mr. Treudt explained that they are conducting a survey of users to determine the procedure and timeframe for combining this information into a more central location within the Florida Aviation Database. Mr. Keith briefly updated the group on the Pavement Management Program noting that a grant from the FAA has made it possible to begin on-site pavement inspections later this summer.
 - **FAA Pond Study** – Ms. Smith asked about the status of the FDOT analysis of FAA stormwater pond guidelines. Mr. Keith stated that this project is under the management of Mr. Abdul Hatim and will include the development of laboratory based pond at the University of Florida. The first phase is expected to be complete this October. The second phase of this FAA project will likely include the construction of an on airport test pond.
 - **FDOT District Announcements** – Mr. Jim Wikstrom stated that they are approaching the start of the 2011 fiscal year and that any new grants won't be issued until after July 1st. He added that they will be setting up Work Program gaming meetings with airports beginning in July. The \$160,000,000 million veto by the Governor was a good thing but reductions could still take place at revenue estimating conferences scheduled for later this year. The budget for District 5 Aviation in 2011 is lean so he encouraged airports to be prudent in their project planning.
6. **FAA Announcements** – Ms. Jennifer Ganley stated that the Part C program is now available and airports with bids for projects under this program should be submitted at this time. Those airports wishing to defer money until next year should contact their program managers as soon as possible. She added that there is very limited discretionary funding available this year.
7. **MPO Comments** – None.
8. **Old Business**
- **Executive Summary on Wildlife Hazards at Airports** – Chair McNamara stated that this issue is still in the draft rule making process. The last action was in April 2010 and the new language suggests that some immediate actions for wildlife control within the airport safety area would now be permitted. This issue is currently under review by the State Fish and Wildlife Commission.
 - **City of Apopka New Airport Study/Development-** The City of Apopka has a consultant on board and has asked the FDOT District 5 to briefly review this Study. The West Orange Airport Authority is working with the City of Apopka and has produced several comments on the Study and passed them on to the City.

- **Statewide Runway Painting Contract-** Mr. Keith stated that this initiative should be ready to go out to the RFP process very soon. The FDOT Aviation Office will monitor this contract for usage by airports and provide support as needed in an effort to simplify and reduce the cost associated with the airfield painting process.

9. New Business

- **Regional By-Laws Review** – Chair McNamara asked the members to review the existing By-Laws and forward any proposed changes to his attention. The committee will expect to perform a formal ratification of the By-Laws at the next scheduled meeting in September.
- 10. Time & Place Next Meeting** – Mr. Keith stated that the next scheduled meeting of the East Central Metro Area Steering Committee is scheduled for September 29, 2010. The committee determined that the meeting will be held at the Kissimmee Gateway Airport on that date beginning at 10:00 a.m.
- 11. Adjournment** – Hearing no further business for the committee to consider, Chair McNamara adjourned the meeting at approximately 11:38 a.m.