

Meeting Minutes
NORTHWEST FLORIDA REGION
CFASPP STEERING COMMITTEE MEETING
March 6, 2008, 10:00 AM
Panama City – Bay County International Airport

1. **Call To Order / Introductions** – Chair Greg Donovan called the meeting to order at 10:04 a.m. and asked all in attendance to introduce themselves.

<u>Name</u>	<u>Representing</u>
Greg Donovan, Chair	Okaloosa County Airports
Randy Curtis, Vice-chair	Panama City-Bay County International Airport
Mike Clow	Tallahassee Regional Airport
Robert Fleck	Calhoun County Airport
Maxie Waldorff	Calhoun County Airport
Ted Mosteller	Apalachicola Regional Airport
Homer Sims	Marianna Municipal Airport
Leonard Costin	Costin Airport

In addition, the following people were in attendance:

<u>Name</u>	<u>Representing</u>
Jim Roncaglione	Tyndall AFB
Don Roswell	Eglin AFB
Bill Farris	FAA
Scott Walters	FDOT District 3
Philip Deal	FDOT District 3
Lee Lewis	Avcon, Inc.
Doug Hambrect	LPA Group, Inc.
Joe Smith	URS, Inc.
Joe Foster	WSA, Inc.
Gloria Loungeway	WSA, Inc.
Dan Afghani	CFASPP Administrator

Agencies/Organizations Not Represented:

Carrabelle-Thompson Airport	DeFuniak Springs Airport
Quincy Municipal Airport	Pensacola Regional Airport
Peter Prince Field	Tri County Airport
Wakulla County Airport	

2. **Approve Last Minutes** – Chair Donovan asked for a motion to accept the minutes as presented. Mr. Robert Fleck made a motion to accept the minutes as presented and it was passed by acclamation.
3. **Airport Updates / Roundtable**
 - **Panama City-Bay County International Airport** – Vice-chair Randy Curtis stated that after several legal challenges, construction of the new airport started in December 2007, noting that six hundred acres have already being cleared. He added that the project is presently ahead of schedule with a planned opening date of

mid 2010. At the current airport, he stated that US Airways will begin flights to/from Charlotte on April 6, 2008.

- **Tallahassee Regional Airport** – Mr. Mike Clow stated that airfield projects in design at TLH include an apron rehabilitation and multiple taxiway extensions. He noted that the line of sight issue on Runway 9-27 is currently being addressed. Mr. Clow stated that the City has completed approximately 1/3 of the twelve (12) year terminal renovation project.
- **Destin-Ft Walton Beach Airport** – Chair Donovan stated that a project to install a PAPI unit is underway at the airport.
- **Bob Sikes Airport** – Chair Donovan stated that rehabilitation of the runway has been reduced from three (3) to two (2) stages as a result of favorable bid prices. Chair Donovan noted that the project is approximately 50% complete at the present time. He added that they hope to finish the entire project by summertime and avoid potential rain delays. He stated that Fire Station and hangar development projects are expected to start in the coming months.
- **Okaloosa Regional Airport** – Chair Donovan stated that the consolidated rental car facility is currently under construction and that design of upgrades to the terminal is on-going.
- **Calhoun County Airport** – Mr. Bob Fleck stated that bids were recently received for the pavement improvement project and they came in considerably less than the engineer's estimate. He stated that they hope to approve the bid and begin construction within 60 days.
- **Apalachicola Regional Airport** – Mr. Ted Mosteller stated that the renovation of Runway 6-24 is still on-going. He added that construction of a corporate hangar is almost complete and another is scheduled to begin construction soon. Mr. Mosteller mentioned that the City is hoping to receive funds to purchase land adjacent to the airport from the FAA.

4. **Regional Issues / Concerns**

- **Proposed Destin ATC Tower** – Chair Donovan stated that they have submitted four (4) packages to the FAA for acceptance into the contract tower program. He noted that the Destin Airport handles approximately 50,000 operations per year ranging from C-152's to large corporate jets and sits just a few miles from a very large military installation. Mr. Don Roswell added that the area around Eglin AFB comprises some of the most complicated airspace in the United States. He added that the USAF has joined with the County on several proposed solutions that would result in a tower at the Destin Airport, even offering to provide USAF controllers to staff the facility at one point. Chair Donovan noted that the growth around the airport is further complicating air traffic in the region. He added that the cost benefit number is now over the FAA mandated 1.0 and they hope to receive approval for the tower after three (3) previous rejections.

5. **FDOT Aviation**

- **Aviation Office**
 - o **General Information** – The CFASPP Administrator asked everyone to check their e-mail address and other information on the sign-in sheet as meeting

material is now being sent electronically to all participants except for regional chairs and vice-chairs. He stated that Ms. Debbie Hunt has been appointed as the new Assistant Secretary for Intermodal Systems Development. The Administrator noted that State Aviation Manager Bill Ashbaker has asked that airports make an effort to keep JACIP up to date so that data reported to decision makers by the Aviation Office throughout the year is always accurate.

- o **Next Generation Aircraft Project Update** – The Administrator stated that funding for this study has now become available and the Aviation Office plans to move forward with this project in the next month. He added that there will be some preliminary information available for Committee review by the CFASPP Statewide Meeting in July.
 - o **Airport Land Use Compatibility Project** – The Administrator stated that this project has now been given the okay to move forward by Assistant Secretary Hunt and that the FDOT Aviation Office plans to resume work on it as soon as possible.
 - o **Pavement Management Program** – The Administrator stated that the inspection phase of the project is complete. He noted that final reports are currently being sent to airports sponsors, FDOT District Offices and the FAA. He mentioned the project website (www.floridaairportpavement.com) where sponsors can view and update information on the pavement condition at their airports. He added that the FDOT Aviation Office still plans to conduct another sponsor training course later in the year at a location yet to be determined.
 - o **UNICOM Frequency Expansion Project** – The Administrator updated the group on this project via a PowerPoint presentation depicting approximately seventeen (17) airports that have agreed to change their UNICOM frequencies. He stated that now that a preliminary plan for changing the frequencies has been developed, Mr. Andy Keith plans to speak to the FCC to see if a streamlined process for implementing the switches might be possible.
 - o **FASP 2025 - Update of Regional Overviews** – The Administrator explained that this process is complete and that additional copies of the documents are available from the Aviation Office for distribution to decision makers.
 - **FDOT District Announcements**
 - o **District 3** – Mr. Scott Walters stated that they are preparing to build the Work Program and will be scheduling meetings with airports to discuss their priorities.
6. **FAA Announcements** – Mr. Bill Farris stated that it looks like Congress could remove the last two months of the fiscal year resulting in a necessity for grants to be executed by May. There is a possibility that entitlements could be reduced but no definitive action has been set to date. Mr. Farris stated that discretionary money (if any is available) will be allocated based on bids and the ability to execute a grant by the end of May.
7. **MPO Comments** – None.
8. **DoD Comments**
- **Eglin AFB** – Mr. Roswell reported that they are working on the installation of new radar that should be complete in September. They continue to work on pavement improvements at the base and they are working on an EIS for the increase in

personnel and activity. He stated that hurricane exercises will begin in May in preparation for the season. They are also encouraging the FAA to become more proactive in looking at the approaches for the new PFN as they will be within or very near several areas of restricted airspace.

- **Tyndall AFB** – Mr. Jim Roncaglione said that there will be an airshow and open house at the end of March. He noted that a new computer radar approach control is being installed at Tyndall. The new system will have weather radar on the screen for better pilot information. He stated that the safety team is still available to brief pilots on airspace in the region. Please make your request to Mr. Roncaglione. He added that an “ACOUS” study has been formalized over the past eighteen (18) months and is now in the U.S. Congress for approval. Mr. Roncaglione expressed interest in being part of the FDOT Compatible Land Use Project once it gets underway.

9. **Old Business** – None.

10. **New Business-**

- **Regional Bylaws Review** – The Administrator reviewed the bylaws with the committee suggesting a few changes to the text to bring them into line with current procedures. The committee determined that the best way to adopt updated bylaws was to receive the proposed changes via e-mail after the round. After reviewing the proposed updates in the coming months, the committee will vote on final approval of the changes at the next regional meeting.
- **Airfield Lighting School** – Chair Donovan mentioned that a class on airfield lighting sponsored by Crouse-Hines will be held in St. Petersburg later this year.
- **FAC Annual Conference** – Chair Donovan reminded the group about the conference in Palm Beach and encouraged all to register and attend.
- **Recycling at Airports** – Chair Donovan reviewed proposed legislation that if passed, would require airports to establish formal recycling programs. Chair Donovan stated that while recycling is fine, requiring a mandatory formal program may place unintended financial burdens on airports during what are already very lean times. He noted that most of Northwest Florida does not yet have a formal program for residential collection let alone for commercial operations. He suggested that this proposal may be better served in more urban areas like South Florida where recycling programs are already operating. In order to bring light to this proposal and the potential impacts, the committee elected to refer this issue to the Statewide Committee for discussion.

11. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the Northwest Region Steering Committee is June 5, 2008. The committee determined that the meeting would be held at the Okaloosa Regional Airport on that date beginning at 10:00 a.m. (C.D.T.)

12. **Adjournment** – Hearing no further business for the committee to consider, Chair Donovan adjourned the meeting at approximately 11:16 a.m.