



CFASPP

Continuing Florida Aviation System Planning Process



NORTHEAST FLORIDA METROPOLITAN AREA

TODD LINDNER, CM., CHAIR

May 15, 2010

Dear Committee Members, Advisors, and Participants,

Subject: NORTHEAST FLORIDA METROPOLITAN AREA CFASPP Committee Meeting
Date/Time: Tuesday, May 25, 2010 at 1:30 PM.
Location: Craig Municipal Airport, JAA Conference Room

We are once again approaching the midpoint of another year in Florida aviation. Shrinking budgets and ever changing regulatory policies are making it more difficult than ever to plan and implement a solid capital improvement program. I hope that you will make time to attend and participate in the discussions at our next regional meeting as we cover several important topics affecting aviation in Florida.

Our next meeting will be held on May 25, 2010 at Craig Municipal Airport in Jacksonville beginning at 1:30 PM. CFASPP Round 2010-2 will conclude with a Statewide Committee meeting on August 7th at the Tampa Marriott Waterside immediately prior to the FAC Annual Conference. As always, if you have an item that you would like added to the agenda for discussion by the regional committee, please let me know prior to our scheduled meeting date.

If you should have any questions or concerns prior to the meeting, please feel free to let me know or you may contact Dan Afghani, CFASPP Administrator via e-mail at CFASPP@aol.com. As always, information on meeting times, locations and on-going FDOT projects is available for your review on the internet at www.cfaspp.com.

Sincerely,

Todd Lindner, CM.

Todd Lindner, CM., Chair
Northeast Florida Metropolitan Area

CFASPP

www.cfaspp.com

AGENDA

NORTHEAST FLORIDA METROPOLITAN AREA CFASPP STEERING COMMITTEE MEETING

Craig Municipal Airport

855-1 St. Johns Bluff Road N., Suite 500, Jacksonville, FL 32225

May 25, 2010, 1:30 PM

1. **Call to Order / Introductions** CHAIR
2. **Approve Last Minutes** CHAIR
3. **Airport Updates/Regional Presentation** CHAIR
 - Wildlife and Environmental Presentation
4. **Regional Issues/Concerns** CHAIR
5. **FDOT Aviation** FDOT
 - Aviation Office
 - Aviation Program Funding
 - 2060 FTP Brief/Workshops
 - Airport Compatible Land Use Study
 - Airport Master Plan Guidebook
 - Statewide & Regional Overviews
 - Economic Impact Study
 - FDOT District Announcements
6. **FAA Announcements** FAA
7. **MPO Comments** MPO
8. **DoD Comments** MILITARY REPRESENTATIVES
 - FACSFACJAX
9. **Old Business** CHAIR/FDOT
 - Action Items from Last Meeting
 - Collection of Operational Metrics Data for Regional Airports
10. **New Business** CHAIR
 - Agenda Items for Next Meeting
 - Regional By-Laws Review
11. **Time & Place Next Meeting** CHAIR
12. **Adjournment** CHAIR

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May 15, 2010

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*CFASPP Statewide Chairperson

May 15, 2010

**CFASPP ROUND 2010-2
STEERING COMMITTEE
MEETING SCHEDULE**

<u>Committee</u>	<u>Region</u>	<u>Time</u>	<u>Place</u>
Northeast	3	May 25, 1:30 PM Tuesday	Craig Municipal Airport JAA Conference Room
North Central	2	May 26, 10:00 AM Wednesday	Lake City Municipal Airport Terminal/FBO Building
Northwest	1	May 27, 10:00 AM (CDT) Thursday	Northwest Florida Regional Airport Terminal Conference Room
Southeast	9	June 1, 10:00 AM Tuesday	Fort Lauderdale Executive Airport Administration Conference Room
East Central	4	June 2, 10:00 AM Wednesday	Flagler County Chamber of Commerce Conference Room
Treasure Coast	8	June 3, 11:00 AM Thursday	Martin County Airport –Witham Field Maintenance Building
Southwest	7	June 8, 12:00 PM Tuesday	Southwest Florida International Airport Wright Brothers Conference Room
Central	6	June 9, 10:00 AM Wednesday	Lakeland Linder Regional Airport Terminal Conference Room
West Central	5	June 10, 11:00 AM Thursday	St. Petersburg-Clearwater Intl. Airport Terminal Conference Room

Participants are invited to send ideas for meeting agenda items to their Regional Chairperson and/or Mr. Erik Treudt at erik.treudt@dot.state.fl.us.

Round 2010-2 Statewide CFASPP Meeting is planned for Saturday, August 7, 2010 at the Tampa Marriott Waterside beginning at 1 PM. See www.cfaspp.com for additional information.

Meeting Minutes
NORTHEAST FLORIDA METROPOLITAN AREA
CFASPP STEERING COMMITTEE MEETING
March 8, 2010, 1:30 PM
St. Augustine Airport

1. **Call To Order / Introductions** – Chair Todd Lindner called the meeting to order at 1:35 p.m. and asked all in attendance to introduce themselves.

<u>Name</u>	<u>Representing</u>
Todd Lindner, Chair	Jacksonville Aviation Authority - Planning
Bryan Cooper, Vice-Chair	St. Augustine Airport
Kelly Petticourt	Jacksonville Airport Authority – Cecil Field
Doug Faour	Jacksonville Airport Authority – Herlong Airport
Richard Johnson	Fernandina Beach Municipal Airport
John Youell	Palatka Municipal – LT Kay Larkin Field

In addition, the following people were in attendance:

<u>Name</u>	<u>Representing</u>
Vernon Rupinta	FAA Orlando ADO
Gene Lampp	FDOT District 2
Paula Raeburn	FATA
Tim Parker	Hanson Professional Services
Tim Shea	AVCON, Inc.
Jack Thompson	C & S Companies
John Mafera	CDM, Inc.
Andrew Holesko	Passero & Associates
Russ Owen	RS&H, Inc.
Joe Foster *	WSA, Inc.
Andy Keith *	FDOT Aviation Office
Dan Afghani	CFASPP Administrator

*Via teleconference

Agencies/Organizations Not Represented:

Hilliard Airpark

Keystone Airpark

2. **Approve Last Minutes** – Chair Lindner asked for a motion to accept the minutes as presented. Mr. Richard Johnson made a motion that was seconded by Vice-chair Bryan Cooper and passed by acclamation.

3. **Airport Updates / Regional Presentation**

- **Fernandina Beach Municipal Airport** – Mr. Richard Johnson stated that Runway 13/31 rehabilitation is scheduled to begin on Monday. The Concord Weekend is Sunday and that will bring much needed parking revenue to the airport. The east side drainage project is underway and the Taxiway B rehabilitation is scheduled to begin this summer. The FBO litigation is complete and the City was pleased with the outcome.
- **Jacksonville International Airport** – Chair Lindner stated that they are in the process of completing the terminal renovations with installation of an escalator between the ticketing and courtyard area. He mentioned that future projects include rehabilitation of both runways and the air cargo apron. The National Guard would like to bring in F-35's and that will require some environmental work. He added that

- operations are down only slightly over last year so they are hoping that is the start of an upturn.
- **Craig Municipal Airport** – Ms. Kelly Petticourt reported that fuel sales are down but operations are up due to increased flight training activity.
 - **Herlong Airport** – Mr. Doug Faour reported that business at Herlong has slowed down but that all hangars are full. They have decided not to build a new set of hangars this year. In response to Vice-chair Cooper's inquiry, he reported that fuel sales are tracked carefully and they are in the 7th straight year of declining sales. He added that they are happy to share this information with other airports when requested. Mr. Faour reported that they are designing a roof rehabilitation project and the Runway 07/25 resurfacing is complete.
 - **Palatka Municipal - LT Kay Larkin Field** – Mr. John Youell stated that most of the major construction and improvement projects are complete. They are putting some fine tuning on the terminal and they are working with the FAA on an AWOS frequency issue. There is no waiting list for the available T-hangars and they are looking for a tenant in a corporate hangar. He expects that operations will begin to pick-up in the near future. Mr. Youell stated that Palatka received special recognition from the North Florida Regional Planning Council for excellent work on many projects that were completed in a simultaneous manner last year.
 - **St. Augustine Airport** – Vice-chair Cooper advised the group about a downturn in revenue at the airport and people falling off the hangar waiting list. He expressed an interest in learning about statistical data at other airports in the region for operational/economic metrics. The Administrator advised Vice-chair Cooper about a spreadsheet in use in the East Central Region that helps share this type of information among regional airports. Vice-chair Cooper stated that he would contact East Central Chair Kevin McNamara for more information on this issue.
 - **Cecil Field** – Ms. Kelly Petticourt reported that operations always outweigh fuel sales due to the extensive jet and military traffic. They started laying asphalt today on Runway 09R/27L and it should be complete by August. They are reviewing plans for the 18R/36L overlay scheduled to begin later this year. They are busy upgrading hangars and participating in the security upgrades project with Herlong. Chair Lindner stated that Cecil received a Spaceport License on January 11, 2010. He updated the group on the process involved in getting the license.

4. Regional Issues / Concerns

- **FAA Wildlife Conference** – Vice-chair Cooper updated the group on his visit to the conference noting that the FAA Manual on Wildlife is being re-written. He stated that wildlife issues at Part 139 airports have risen to the top of the FAA issues list. Discussion at the conference centered on changes to the program for this year and things that will be required in the future. Most 139 airports will need to have a Wildlife Management Plan. Vice-chair Cooper reported that it looks like the FAA will begin to make more funding available for these projects and fixes that are required as recommendations from approved plans. After the Part 139 airports have been addressed, the focus will turn to GA Airports that serve jet aircraft. Ms. Kelly Petticourt stated that Cecil Field has some deer and other wildlife presenting issues for aircraft. She attended a course on wildlife plans in Orlando that was lacking in airport operations participants and attended more by biologists seeking certification

in airport wildlife dispensation. Mr. Doug Faour reported that they currently have a fairly minimal wildlife impact at Herlong Airport.

- **ACI/AAAE Legislative Affairs Conference** – Chair Lindner reported on his trip to Washington D.C. for this conference noting that the large issue was the unavailability of FAA funding as a result of the hold up in Congress. Other issues discussed included a hike in the PFC limit to \$7.50 and having the FAA pay for space that they occupy at airports. There was discussion about funding support for the installation of in-line baggage systems.

5. FDOT Aviation

- **Aviation Office**

- **Regional Overviews** – Mr. Keith noted that the Statewide and Regional Overviews are now complete and should be available for distribution by the end of the month. Mr. Keith stated that airports wishing to receive copies to distribute to legislators and other decision makers prior to the next round should contact him at the FDOT Aviation Office.
- **Haitian Relief Operations** – Mr. Andy Keith updated the group on FDOT Aviation Office involvement in the Haitian relief effort at the State Emergency Operations Center (SEOC). The Aviation Office staff coordinated with ATC, FAA and other governmental agencies on the tracking and other needs of aircraft arriving from Haiti. They performed rotating 24 hour shifts for more than a week providing assistance with a wide range of aviation related issues focusing on the “transfer of information”.
- **Economic Impact Study** – Mr. Keith stated that this project is winding down and the documents are now in the final review process. The Executive Summary and the main document will be produced along with an individual summary for each of 121 public use airports in the State of Florida. This type of individualized information will allow sponsors to educate local decision makers on the total economic impact of an airport on a particular area. Mr. Keith stated that the final documents should be available for distribution sometime in March.
- **Pavement Training Opportunities** – Mr. Keith stated Mr. Vu Trinh recently sent a letter out to the airport community regarding the time and location of the next pavement training sessions. The sessions will again be held in Orlando at the FDOT District 5 Urban Office on March 29-30 and May 17-18, 2010. The practical part of the course will be held at the Executive Airport and this year there will be a section of the course that focuses on pavement repair. Space is limited so those interested in attending one of the courses should contact Mr. Trinh at the FDOT Aviation Office as soon as possible to register.
- **CFASPP Statewide Meeting at FAC Annual Conference** – Mr. Keith explained that he and State Aviation Manager Mr. Aaron Smith were at the FAC Executive Board meeting where proposed changes to the FAC Annual Conference schedule were being discussed. He stated that the conference may end up being shortened by a day in future years. In order to accommodate these changes, Mr. Keith stated that FDOT has offered to move the time of the CFASPP Statewide Meeting if necessary to facilitate other conference activities. This year’s conference in Tampa will remain in the customary format and the date of the CFASPP Statewide Meeting has not changed.

- **FDOT District Announcements**
 - **District 2** – Mr. Gene Lampp stated that the 2010 Legislative Session has started and while they are hoping for the best, airports should be prepared for a “bumpy ride”.
- 6. **FAA Announcements** – Mr. Vernon Rupinta stated that grants for Part A should be finalized by March 17th and that JACIP is currently locked down for review.
- 7. **MPO Comments** – None.
- 8. **DoD Comments**
 - **FACSFACJAX** – The Administrator received an e-mail from Mr. Ron McNeal explaining that he wouldn't be able to make the meeting. He wanted to report that that a shuttle launch is scheduled for April 5th and an Atlas rocket will go off on April 19th. There is a Delta rocket scheduled for May 17th and another shuttle launch set for May 20th. Mr. McNeal reported that things are very busy off shore with large range exercises and extensive aircraft carrier operations on-going throughout the summer.
- 9. **Old Business** – None
- 10. **New Business**
 - **FATA Annual Conference** - Ms. Paula Raeburn reported on the Annual FATA Meeting at World Golf Village in June. A free breakfast called “Beyond the Runway” is scheduled for June 16th in an effort to bring in non-aviation businesses and educate them on the value of aviation to the local community.
 - **Airport Role in the Local EOC** – Vice-chair Cooper suggested this item for discussion at the next meeting of the Northeast Metro Area CFASPP Steering Committee.
- 11. **Time & Place Next Meeting** – The next scheduled meeting of the Northeast Metro Area Steering Committee is May 25, 2010. The committee determined that the meeting would be held at Craig Field – Building 1 on that date beginning at 1:30 p.m.
- 12. **Adjournment** – Hearing no further business for the committee to consider, Chair Lindner adjourned the meeting at approximately 3:09 p.m.

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
April 8, 2010, 1:00 PM
Orlando International Airport**

1. **Call To Order / Introductions** --Chair Chip Seymour called the meeting to order at 1:04 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Chip Seymour, Chair	Statewide Chair	Jacksonville Aviation Authority
Tom Jewsbury, V-chair	West Central Chair	St. Petersburg-Clearwater Intl. Airport
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Todd Lindner	Northeast Chair	Jacksonville Aviation Authority
Kevin McNamara	East Central Chair	Greater Orlando Aviation Authority
Cindy Barrow	Central V-chair	Bartow Municipal Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
<i>Other Airports Represented</i>		
Michael Iguina	North Central	Gainesville Regional Airport
Steve Borowski	East Central	Valkaria Airport
Ed Dingley	East Central	Valkaria Airport
Terry Lloyd	East Central	Kissimmee Gateway Airport
Luis Olivera	East Central	Greater Orlando Aviation Authority
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Mark Stuckey	Southwest	Sarasota-Bradenton International Airport
Gary Spraggins	Southwest	Sarasota County – Buchan Airport
Ellen Lindblad	Southwest	Lee County Port Authority

In addition, the following people were in attendance:

Name	Representing
Jim Wikstrom	Florida Department of Transportation, District Five
George Boyle	Florida Department of Transportation, District Seven
Ray Clark	Florida Department of Transportation, District Seven
Sandeep Singh	AVCON, Inc.
Tim Shea	AVCON, Inc.
Ronald Colas	Burns & McDonnell, Inc.
Frank Aiello	Cardno TBE
Mason Ecker	Clean Energy Fuels, Inc.
Ilya Simonov	FIT
Scott Brady	Hanson Professional Services
Tim Parker	Hanson Professional Services
Wilbur Mathurin	HTA, Inc.
Doug DiCarlo	HTA, Inc.
Mark Jansen	Kimley-Horn & Associates
Rudolph Mueller	URS, Inc.
Lori Steiner	WSA, Inc.
Andy Keith	FDOT Aviation Office – Aviation Development Administrator
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Seymour asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Tom Sawyer, seconded by Mr. Kevin McNamara and passed by a unanimous vote of the members present.

3. Regional Chairpersons Roundtable

- **Proposed EPA Changes to Water and Air Monitoring standards** – The Administrator updated the group on discussions regarding this proposal at the last round of meetings. It appears that this proposal is making its way through the various administrative channels and the Administrator noted that Northwest Region Chair Mr. Greg Donovan encouraged CFASPP participants in that region to monitor the issue for potential negative impacts for airports.
- **Runway Changes due to Magnetic Variation** – The committee briefly discussed this on-going issue and Vice-chair Jewsbury stated that multiple airports are still dealing with this issue in the West Central Metro Area. He added that there is significant expense involved in making these changes particularly at larger airports. The Administrator noted that Mr. Ed Cooley reported that Tampa International Airport has a plan in place to complete this process prior to their deadline of January 2011.
- **Airport Hazard and Obstruction Issues** – Mr. Gary Duncan stated that Lee County Port Authority (LCPA) staff is reviewing the latest version of the Airport Land Use Compatible Guidebook to determine if their comments have been appropriately addressed. He noted that there are some inconsistencies present in the current FDOT/FAA regulations that can put airports in a tough situation when addressing certain aspects of land use compatibility. He cited an example where a developer might receive a determination of “no hazard” from the FAA, but still violate certain State regulations as well as exceed Part 77 standards. Mr. Duncan stated that the FDOT needs to be brought into the review/approval process at an earlier stage and many of the LCPA comments focused on this point. Following Mr. Duncan’s comments, Mr. Keith invited concerned airport sponsors to contact Mr. Sergey Kireyev or Mr. David Roberts at the FDOT Aviation Office for technical guidance on these issues.
- **Haitian Relief Efforts** – Chair Seymour briefly covered this issue applauding the airport community for their efforts in handling this large rescue and recovery effort. He noted that this unfortunate situation enabled many airports around the State to gain valuable real time experience with successful implementation and execution of their emergency plans.

4. FDOT Aviation

- **Ongoing Projects**
 - **2060 Florida Transportation Plan** – Mr. Keith reviewed a PowerPoint presentation on the 2060 Florida Transportation Plan highlighting the scope of work, stakeholders and the implementation schedule. He concluded the presentation by inviting anyone with questions or comments on the presentation to contact him at the FDOT Aviation Office.
 - **Statewide & Regional Overviews** – Mr. Keith noted that the Statewide and Regional Overviews are now complete and available for distribution. He added that the FDOT will not be sending these documents directly to decision makers this time noting that they are generally more effective when they come directly from a local airport staff member. Mr. Keith stated that airports wishing to receive copies to distribute to their legislators and other decision makers should contact him at the FDOT Aviation Office.
 - **Economic Impact Study** – Mr. Keith reported that this project is now complete and the results were positive despite the current economic downturn. He invited the attendees to take home copies of the Executive Summary on the table at the

back of the room. He noted that the study has determined that more than 1 million jobs (13% of all jobs) around the State are tied to aviation in some manner. He added that there is approximately \$115 billion dollars of economic impact annually in the State of Florida that is attributable to aviation in some form or another. He added that FDOT Aviation Office staff was happy with the final product and they feel it expresses three important messages to decision makers around the State. 1. *Aviation helps to facilitate intrastate, national, and international travel and commerce.* 2. *Aviation adds immeasurably to Florida's economic infrastructure.* 3. *Aviation is a vital economic catalyst to the State economy each year.*

- **Airport Compatible Land Use Guidebook** – Mr. Keith updated the group on this on-going project and thanked the aviation sponsors for their comments to date. Questions can be directed to Mr. Sergey Kireyev at the FDOT Aviation Office. He added that a training outreach program will begin this May in an effort to educate stakeholders on the origin of data used in the project and how to apply it to real world situations.
 - **Pavement Management Program** – Mr. Keith reported that the first round of pavement training was held in Orlando at the end of March. The next session is scheduled for May 17-18 and will again be held in Orlando at the FDOT District 5 Urban Office with practical training at Executive Airport. There are already forty (40) people signed up for the next class. Attendance is limited to fifty (50) participants so those wishing to attend should fill out a registration form (link at CFASPP.com) and return it to Mr. Vu Trinh at the FDOT Aviation Office as soon as possible. Mr. Keith announced that airport pavement inspections will again commence this July thanks to a grant from the FAA. This will be a two (2) year process and should be complete in July 2012.
 - **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – None.
6. **Old Business/New Business**
- **Election of a New Chairperson** – Due to the pending retirement of Chair Seymour, the group acted to elect a new Chairperson. Following a nomination from Mr. Gary Duncan and a second from Mr. Todd Lindner, current Statewide Vice-chair Thomas R. Jewsbury was elected as the next Statewide Chairperson by a unanimous vote of the members present. The election of Chair Jewsbury created a vacancy in the Vice-chair position which the committee immediately acted to fill. Following a nomination from Chair Jewsbury and a second from Mr. Gary Duncan, Mr. Todd Lindner of the Jacksonville Aviation Authority was elected to the position of Statewide Vice-chairperson by a unanimous vote of the members present.
 - **Resolution to recognize service of departing Chairperson Mr. Chip Seymour** – In his first official act in the position, Chair Jewsbury read a copy of a proposed resolution recognizing the outgoing Chair for his service leading the committee. He then asked for a motion to adopt the resolution as presented. Mr. Sawyer made a motion to adopt the resolution that was seconded by Vice-chair Todd Lindner and passed by acclamation. The participants further recognized Chair Seymour's efforts with a round of applause.
 - **FAC Washington Trip** – Mr. Luis Olivera of the Greater Orlando Aviation Authority (GOAA) updated the group on FAC activities at the AAAE/ACI conference in

Washington D.C. He noted that they were able to hold nine (9) different meetings with legislators regarding the importance of Aviation in Florida in just a day and half period. Mr. Olivera covered some of the issues discussed at the meetings including the importance of FAA reauthorization, PFC increases and the on-going ARFF staffing issue. Following Mr. Olivera's presentation, Chair Seymour commented on the importance of getting federal funding approved quickly to be ready for the upcoming construction season and he encouraged airports sponsors to highlight the importance of this issue with their respective legislators.

- **Statewide Painting Contract** – Mr. Keith stated that he is still working with the FDOT Procurement Office on this issue and he expects to release a draft proposal on implementation procedures in the next couple of weeks.
- **Wildlife Hazard Removal Exemption (Blanket Permitting)** – Chair Seymour read an e-mail document from East Central Florida Committee Member Mr. Larry Dale on this topic. He stated that Mr. Dale is interested in a blanket type of permit that would allow airports to act to remove certain wildlife hazards to protect the public without the need for a separate permit. Chair Seymour commented that excerpts of various correspondence attached to the e-mail suggest that Mr. Dale seems to be making some pretty good headway with certain agencies on this matter.

7. **Open Forum**

- **2010 Florida Legislative Session** – Chair Jewsbury stated that the session is now underway in Tallahassee and he encouraged all airport sponsors to work hard to protect aviation funding levels for the next fiscal year.

8. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is planned for August 7, 2010 at the Tampa Marriott Waterside. The meeting will begin at 1:00 p.m. at a room location yet to be determined.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Jewsbury adjourned the meeting at approximately 2:20 p.m.