



CFASPP

Continuing Florida Aviation System Planning Process



EAST CENTRAL FLORIDA METROPOLITAN AREA

KEVIN MCNAMARA, CHAIR

May 15, 2010

Dear Committee Members, Advisors, and Participants,

**Subject: EAST CENTRAL FLORIDA METROPOLITAN AREA CFASPP
Committee Meeting**

Date/Time: Wednesday, June 2, 2010 at 10:00 AM.

Location: Flagler County Airport, Ginn Hangar

We are once again approaching the midpoint of another year in Florida aviation. Shrinking budgets and ever changing regulatory policies are making it more difficult than ever to plan and implement a solid capital improvement program. I hope that you will make time to attend and participate in the discussions at our next regional meeting as we cover several important topics affecting aviation in Florida.

Our next meeting will be held on June 2, 2010 at the Flagler County Chamber of Commerce in Palm Coast beginning at 10:00 AM. CFASPP Round 2010-2 will conclude with a Statewide Committee meeting on August 7th at the Tampa Marriott Waterside immediately prior to the FAC Annual Conference. As always, if you have an item that you would like added to the agenda for discussion by the regional committee, please let me know prior to our scheduled meeting date.

If you should have any questions or concerns prior to the meeting, please feel free to let me know or you may contact Dan Afghani, CFASPP Administrator via e-mail at CFASPP@aol.com. As always, information on meeting times, locations and on-going FDOT projects is available for your review on the internet at www.cfaspp.com.

Sincerely,

Kevin McNamara, Chair
East Central Florida Metropolitan Area

CFASPP

www.cfaspp.com

AGENDA

**EAST CENTRAL FLORIDA METROPOLITAN AREA
CFASPP STEERING COMMITTEE MEETING
Flagler County Airport, Ginn Hangar
150 Aviation Drive, Palm Coast, FL 32164
June 2, 2010, 10:00 AM**

1. **Call to Order / Introductions** CHAIR
2. **Approve Last Minutes** CHAIR
3. **Airport Updates/Roundtable**..... CHAIR
4. **Regional Issues/Concerns**..... CHAIR
5. **FDOT Aviation**.....FDOT
 - Aviation Office
 - Aviation Program Funding
 - 2060 FTP Brief/Workshops
 - Airport Compatible Land Use Study
 - Airport Master Plan Guidebook
 - Statewide & Regional Overviews
 - Economic Impact Study
 - FDOT District Announcements
6. **FAA Announcements** FAA
7. **MPO Comments**..... MPO
8. **FATA/CASA Announcements**..... FATA/CASA
9. **Old Business**..... CHAIR/FDOT
 - Action Items from Last Meeting
 - FAA Methodology for Operational Forecasting
 - Blanket Permitting for Removal of Wildlife Hazards at Airports
 - City of Apopka New Airport Study/Development
 - Statewide Runway Painting Contract
10. **New Business** CHAIR
 - Agenda Items for Next Meeting
 - Regional By-Laws Review
11. **Time & Place Next Meeting**..... CHAIR
12. **Adjournment** CHAIR

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May 15, 2010

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*CFASPP Statewide Chairperson

May 15, 2010

**CFASPP ROUND 2010-2
STEERING COMMITTEE
MEETING SCHEDULE**

<u>Committee</u>	<u>Region</u>	<u>Time</u>	<u>Place</u>
Northeast	3	May 25, 1:30 PM Tuesday	Craig Municipal Airport JAA Conference Room
North Central	2	May 26, 10:00 AM Wednesday	Lake City Municipal Airport Terminal/FBO Building
Northwest	1	May 27, 10:00 AM (CDT) Thursday	Northwest Florida Regional Airport Terminal Conference Room
Southeast	9	June 1, 10:00 AM Tuesday	Fort Lauderdale Executive Airport Administration Conference Room
East Central	4	June 2, 10:00 AM Wednesday	Flagler County Airport Ginn Hangar
Treasure Coast	8	June 3, 11:00 AM Thursday	Martin County Airport –Witham Field Maintenance Building
Southwest	7	June 8, 12:00 PM Tuesday	Southwest Florida International Airport Wright Brothers Conference Room
Central	6	June 9, 10:00 AM Wednesday	Lakeland Linder Regional Airport Terminal Conference Room
West Central	5	June 10, 11:00 AM Thursday	St. Petersburg-Clearwater Intl. Airport Terminal Conference Room

Participants are invited to send ideas for meeting agenda items to their Regional Chairperson and/or Mr. Erik Treudt at erik.treudt@dot.state.fl.us.

Round 2010-2 Statewide CFASPP Meeting is planned for Saturday, August 7, 2010 at the Tampa Marriott Waterside beginning at 1 PM. See www.cfaspp.com for additional information.

Meeting Minutes
EAST CENTRAL FLORIDA METROPOLITAN AREA
CFASPP STEERING COMMITTEE MEETING
February 24, 10:00 AM
Orlando Sanford International Airport

1. **Call To Order / Introductions** – Chair Kevin McNamara called the meeting to order at 10:07 a.m. and asked all in attendance to introduce themselves.

<u>Name</u>	<u>Representing</u>
Kevin McNamara, Chair	GOAA – Executive Airport
Larry Dale	Orlando Sanford International Airport
Bryant Garrett	Orlando Sanford International Airport
George Speake	Orlando Sanford International Airport
Mikko Huttunen	GOAA – Orlando International Airport
Steve Borowski	Valkaria Airport
Nick Landgraff	DeLand Municipal-Sidney H Taylor Field
Roy Sieger	Flagler County Airport

In addition, the following people were in attendance:

<u>Name</u>	<u>Representing</u>
Paula Raeburn	FATA
Jim Wikstrom	FDOT District 5
Jennifer Ganley	FAA Orlando ADO
Vernon Rupinta	FAA Orlando ADO
Sandeep Singh	AVCON, Inc.
Hilary Maull	AVCON, Inc.
Frank Aiello	Cardno TBE, Inc.
John Mafera*	CDM, Inc.
Leslie Turner	CDM, Inc.
Brian Clark	C&S Companies
Jack Thompson	C&S Companies
Dave Goode	LPA Group, Inc.
Aaron Lyon	Page One Consultants
Craig Sucich	PBS&J, Inc.
Joe Foster*	WSA, Inc.
Lori Steiner	WSA, Inc.
Andy Keith	FDOT Aviation Office
Dan Afghani	CFASPP Administrator

*Via teleconference

Agencies/Organizations Not Represented:

Daytona Beach International Airport	Kissimmee Gateway Airport
Leesburg International Airport	Melbourne International Airport
New Smyrna Beach Municipal Airport	Ormond Beach Municipal Airport
Pierson Municipal Airport	Titusville-Cocoa Airport Authority
Umatilla Municipal Airport	

2. **Approve Last Minutes** – Chair McNamara asked for a motion to accept the minutes as presented. Mr. Roy Sieger moved for approval of the minutes; it was seconded by Mr. Mikko Huttunen and passed by acclamation.

3. Airport Updates / Roundtable

- **Executive Airport** – Chair McNamara stated that the airport had a successful visit from the FAA Safety Team and he noted that only three (3) incursions were reported at the airport last year. He stated that they are preparing the approach end of Runway 25 for the ILS installation later this year. They had a drainage structure fail near a canal and it was replaced with a new concrete structure. Chair McNamara stated that they are working on a master drainage plan and the rehabilitation of Taxiway E and related airfield signage for the next round of capital improvements.
- **DeLand Municipal-Sidney H Taylor Field** – Mr. Nick Landgraff reported that Taxiway G is under construction and a runway safety area project is also underway. They are working on a fence project near the new north access development area and they are installing new cameras near multiple airfield access gates.
- **Orlando Sanford International Airport** – Mr. Bryant Garrett stated that the overlay of Runway 18/36 is wrapping up. He stated that new security projects are also underway and a project to paint new surface level warning signs on the pavement near all runway entrances will start in the next 30 days. Mr. Garrett added that they will be replacing a lot of the airfield lighting system with LED fixtures and new directional signs during the next 60 days.
- **Flagler County Airport** – Mr. Roy Sieger reported that they are re-marking all of the airport runways and finishing up a security improvement project. They are working with the FAA on relocation of Runway 11/29 and the new ATC tower is now in the 4th month of operation. He reported that they are averaging about 450 operations per day at this point. The “Wings over Flagler” Warbird fly-in is set for this March and Mr. Sieger reported that the airport has hired two (2) new consulting firms to serve the airport.
- **Valkaria Airport** – Mr. Steve Borowski stated that they recently submitted AIP applications and last weekend was the annual “Airfest” that was attended by more than 5000 people. Mr. Borowski reported that they recently hired two (2) new consulting firms to serve the airport, and they have received Federal Fish and Wildlife approval to take down the scrub jay habitat near midfield to improve safety.
- **Orlando International Airport** – Mr. Mikko Huttunen reported that OIA served more than 33.7 million passengers in 2009 and they had the best international traffic year in the airport’s history. Only Las Vegas and Los Angeles are larger origin and destination markets than Orlando International Airport. He reported that improvements to Airsides 1 and 3 are now complete. Improvements to the terminal loop road are now complete and the new in-line baggage system should be finished next month. The consolidated rental car facility turnaround area on the “A” side is scheduled for completion in April.

4. Regional Issues / Concerns

- **Haitian Relief Efforts** – Chair McNamara congratulated the Sanford Airport Authority on their work with the Haitian Relief Effort. Mr. Bryant Garrett updated the group on Sanford’s support of hundreds of relief flights when they processed more than 10,000 foreign nationals. Chair McNamara stated that Executive Airport continues to operate flights to Haiti and the Southern Caribbean to help out. He stated that an X-ray machine was purchased by a local business man and sent via jet to Haiti to assist with medical work.

5. FDOT Aviation

• Aviation Office

- **Regional Overviews** – Mr. Keith noted that the Statewide and Regional Overviews are now complete and should be available for distribution by the end of the month. Mr. Keith stated that airports wishing to receive copies to distribute to legislators and other decision makers prior to the next round should contact him at the FDOT Aviation Office.
- **Haitian Relief Operations** – Mr. Andy Keith updated the group on FDOT Aviation Office involvement in the Haitian relief effort at the State Emergency Operations Center (SEOC). The Aviation Office staff coordinated with ATC, FAA and other governmental agencies on the tracking and other needs of aircraft arriving from Haiti. They performed rotating 24 hour shifts for more than a week providing assistance with a wide range of aviation related issues focusing on the “transfer of information”.
- **Economic Impact Study** – Mr. Keith stated that this project is winding down and the documents are now in the final review process. The Executive Summary and the main document will be produced along with an individual summary for each of 121 public use airports in the State of Florida. This type of individualized information will allow sponsors to educate local decision makers on the total economic impact of an airport on a particular area. Mr. Keith stated that the final documents should be available for distribution sometime in March.
- **Pavement Training Opportunities** – Mr. Keith stated Mr. Vu Trinh recently sent a letter out to the airport community regarding the time and location of the next pavement training sessions. The sessions will again be held in Orlando at the FDOT District 5 Urban Office on March 29-30 and May 17-18, 2010. The practical part of the course will be held at the Executive Airport and this year there will be a section of the course that focuses on pavement repair. Space is limited so those interested in attending one of the courses should contact Mr. Trinh at the FDOT Aviation Office as soon as possible to register.
- **CFASPP Statewide Meeting at FAC Annual Conference** – Mr. Keith explained that he and State Aviation Manager Mr. Aaron Smith were at the FAC Executive Board meeting where proposed changes to the FAC Annual Conference schedule were being discussed. He stated that the conference may end up being shortened by a day in future years. In order to accommodate these changes, Mr. Keith stated that FDOT has offered to move the time of the CFASPP Statewide Meeting if necessary to facilitate other conference activities. This year’s conference in Tampa will remain in the customary format and the date of the CFASPP Statewide Meeting has not changed.
- **FDOT District Announcements** – Mr. Jim Wikstrom stated that Mr. Brian Fallon has left the Department and he hopes to begin the process of filling his position in the near future. He mentioned that the City of Apopka is undertaking a feasibility study to develop a public airport. The most likely scenario would involve the take over of the existing Orlando-Apopka Airport located on US 441. Once complete the feasibility study will come to the East Central Florida CFASPP Committee for a recommendation to FDOT on acceptance of the new airport into the State System Plan. Mr. Vernon Rupinta stated that eligibility for FAA funds would not come until after the airport is accepted into the FASP, acceptance into the NPIAS and completion of an approved Master Plan/ALP document. The group discussed the

existing airport and the consequences of the “through the fence” operations that are currently in place.

6. **FAA Announcements** – Ms. Jennifer Ganley stated that they have a Part “A” program and applications should be received from airport sponsors by next Monday. The grant execution timeframe is very short so she asked for airports cooperation in expediting the process. Mr. Borowski expressed his concerns about the short time frame and Ms. Ganley suggested that he contact his program manager to discuss alternative options if he is unable to meet the proposed deadlines. There is no schedule out for a Part “B” program.
7. **MPO Comments** – Mr. Larry Dale stated that he received a letter of support for FAA reauthorization from the local MPO to send to legislators in Washington, D.C. He mentioned that the MPO is investigating possible EPA changes to Water and Air Monitoring standards at airports.
8. **FATA Comments** – Ms. Paula Raeburn stated that they are again working with the Florida Legislature to pass an exemption to the aircraft use tax. The FATA conference in St. Augustine will have a breakfast meeting titled “Aviation beyond the Runway” to highlight the benefits that airports bring to the local community. The FATA annual conference is scheduled for June 14th to 16th at World Golf Village.
9. **Old Business**
 - **FAA Methodology for Operational Forecasting** – The Administrator informed the group that this item was discussed at the last Statewide meeting, but in the absence of an FAA representative to brief the group on existing procedures the Chair elected to take no action. The group decided that this item should be added to the next CFASPP Statewide Meeting agenda.
 - **Executive Summary on Wildlife Hazards at Airports** – Mr. Dale asked about this issue that was discussed at the Statewide Meeting. In the absence of a person to brief the item no action was taken by the Statewide Committee. A review of the minutes from the 2009-2 CFASPP Statewide Meeting in Miami showed that Chair Seymour elected to table the item until such time as a procedure for moving this idea forward could be developed.
10. **New Business**
 - **Advisory Activity Report** – Chair McNamara passed out an activity report showing operational/fuel sales data for airports in the region over the past quarter. He mentioned the value received from knowing how things are going for other nearby airports. Chair McNamara invited other airports in the region to consider utilizing this method to get a snapshot of how things are going for aviation in their areas.
11. **Time & Place Next Meeting** – Mr. Keith stated that the next scheduled meeting of the East Central Metro Area Steering Committee is scheduled for June 2, 2010. The committee determined that the meeting will be held at Flagler County Airport on that date beginning at 10:00 a.m.
12. **Adjournment** – Hearing no further business for the committee to consider, Chair McNamara adjourned the meeting at approximately 11:35 a.m.

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
April 8, 2010, 1:00 PM
Orlando International Airport**

1. **Call To Order / Introductions** --Chair Chip Seymour called the meeting to order at 1:04 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Chip Seymour, Chair	Statewide Chair	Jacksonville Aviation Authority
Tom Jewsbury, V-chair	West Central Chair	St. Petersburg-Clearwater Intl. Airport
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Todd Lindner	Northeast Chair	Jacksonville Aviation Authority
Kevin McNamara	East Central Chair	Greater Orlando Aviation Authority
Cindy Barrow	Central V-chair	Bartow Municipal Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
<i>Other Airports Represented</i>		
Michael Iguina	North Central	Gainesville Regional Airport
Steve Borowski	East Central	Valkaria Airport
Ed Dingley	East Central	Valkaria Airport
Terry Lloyd	East Central	Kissimmee Gateway Airport
Luis Olivera	East Central	Greater Orlando Aviation Authority
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Mark Stuckey	Southwest	Sarasota-Bradenton International Airport
Gary Spraggins	Southwest	Sarasota County – Buchan Airport
Ellen Lindblad	Southwest	Lee County Port Authority

In addition, the following people were in attendance:

Name	Representing
Jim Wikstrom	Florida Department of Transportation, District Five
George Boyle	Florida Department of Transportation, District Seven
Ray Clark	Florida Department of Transportation, District Seven
Sandeep Singh	AVCON, Inc.
Tim Shea	AVCON, Inc.
Ronald Colas	Burns & McDonnell, Inc.
Frank Aiello	Cardno TBE
Mason Ecker	Clean Energy Fuels, Inc.
Ilya Simonov	FIT
Scott Brady	Hanson Professional Services
Tim Parker	Hanson Professional Services
Wilbur Mathurin	HTA, Inc.
Doug DiCarlo	HTA, Inc.
Mark Jansen	Kimley-Horn & Associates
Rudolph Mueller	URS, Inc.
Lori Steiner	WSA, Inc.
Andy Keith	FDOT Aviation Office – Aviation Development Administrator
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Seymour asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Tom Sawyer, seconded by Mr. Kevin McNamara and passed by a unanimous vote of the members present.

3. Regional Chairpersons Roundtable

- **Proposed EPA Changes to Water and Air Monitoring standards** – The Administrator updated the group on discussions regarding this proposal at the last round of meetings. It appears that this proposal is making its way through the various administrative channels and the Administrator noted that Northwest Region Chair Mr. Greg Donovan encouraged CFASPP participants in that region to monitor the issue for potential negative impacts for airports.
- **Runway Changes due to Magnetic Variation** – The committee briefly discussed this on-going issue and Vice-chair Jewsbury stated that multiple airports are still dealing with this issue in the West Central Metro Area. He added that there is significant expense involved in making these changes particularly at larger airports. The Administrator noted that Mr. Ed Cooley reported that Tampa International Airport has a plan in place to complete this process prior to their deadline of January 2011.
- **Airport Hazard and Obstruction Issues** – Mr. Gary Duncan stated that Lee County Port Authority (LCPA) staff is reviewing the latest version of the Airport Land Use Compatible Guidebook to determine if their comments have been appropriately addressed. He noted that there are some inconsistencies present in the current FDOT/FAA regulations that can put airports in a tough situation when addressing certain aspects of land use compatibility. He cited an example where a developer might receive a determination of “no hazard” from the FAA, but still violate certain State regulations as well as exceed Part 77 standards. Mr. Duncan stated that the FDOT needs to be brought into the review/approval process at an earlier stage and many of the LCPA comments focused on this point. Following Mr. Duncan’s comments, Mr. Keith invited concerned airport sponsors to contact Mr. Sergey Kireyev or Mr. David Roberts at the FDOT Aviation Office for technical guidance on these issues.
- **Haitian Relief Efforts** – Chair Seymour briefly covered this issue applauding the airport community for their efforts in handling this large rescue and recovery effort. He noted that this unfortunate situation enabled many airports around the State to gain valuable real time experience with successful implementation and execution of their emergency plans.

4. FDOT Aviation

- **Ongoing Projects**
 - **2060 Florida Transportation Plan** – Mr. Keith reviewed a PowerPoint presentation on the 2060 Florida Transportation Plan highlighting the scope of work, stakeholders and the implementation schedule. He concluded the presentation by inviting anyone with questions or comments on the presentation to contact him at the FDOT Aviation Office.
 - **Statewide & Regional Overviews** – Mr. Keith noted that the Statewide and Regional Overviews are now complete and available for distribution. He added that the FDOT will not be sending these documents directly to decision makers this time noting that they are generally more effective when they come directly from a local airport staff member. Mr. Keith stated that airports wishing to receive copies to distribute to their legislators and other decision makers should contact him at the FDOT Aviation Office.
 - **Economic Impact Study** – Mr. Keith reported that this project is now complete and the results were positive despite the current economic downturn. He invited the attendees to take home copies of the Executive Summary on the table at the

back of the room. He noted that the study has determined that more than 1 million jobs (13% of all jobs) around the State are tied to aviation in some manner. He added that there is approximately \$115 billion dollars of economic impact annually in the State of Florida that is attributable to aviation in some form or another. He added that FDOT Aviation Office staff was happy with the final product and they feel it expresses three important messages to decision makers around the State. 1. *Aviation helps to facilitate intrastate, national, and international travel and commerce.* 2. *Aviation adds immeasurably to Florida's economic infrastructure.* 3. *Aviation is a vital economic catalyst to the State economy each year.*

- **Airport Compatible Land Use Guidebook** – Mr. Keith updated the group on this on-going project and thanked the aviation sponsors for their comments to date. Questions can be directed to Mr. Sergey Kireyev at the FDOT Aviation Office. He added that a training outreach program will begin this May in an effort to educate stakeholders on the origin of data used in the project and how to apply it to real world situations.
 - **Pavement Management Program** – Mr. Keith reported that the first round of pavement training was held in Orlando at the end of March. The next session is scheduled for May 17-18 and will again be held in Orlando at the FDOT District 5 Urban Office with practical training at Executive Airport. There are already forty (40) people signed up for the next class. Attendance is limited to fifty (50) participants so those wishing to attend should fill out a registration form (link at CFASPP.com) and return it to Mr. Vu Trinh at the FDOT Aviation Office as soon as possible. Mr. Keith announced that airport pavement inspections will again commence this July thanks to a grant from the FAA. This will be a two (2) year process and should be complete in July 2012.
 - **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – None.
6. **Old Business/New Business**
- **Election of a New Chairperson** – Due to the pending retirement of Chair Seymour, the group acted to elect a new Chairperson. Following a nomination from Mr. Gary Duncan and a second from Mr. Todd Lindner, current Statewide Vice-chair Thomas R. Jewsbury was elected as the next Statewide Chairperson by a unanimous vote of the members present. The election of Chair Jewsbury created a vacancy in the Vice-chair position which the committee immediately acted to fill. Following a nomination from Chair Jewsbury and a second from Mr. Gary Duncan, Mr. Todd Lindner of the Jacksonville Aviation Authority was elected to the position of Statewide Vice-chairperson by a unanimous vote of the members present.
 - **Resolution to recognize service of departing Chairperson Mr. Chip Seymour** – In his first official act in the position, Chair Jewsbury read a copy of a proposed resolution recognizing the outgoing Chair for his service leading the committee. He then asked for a motion to adopt the resolution as presented. Mr. Sawyer made a motion to adopt the resolution that was seconded by Vice-chair Todd Lindner and passed by acclamation. The participants further recognized Chair Seymour's efforts with a round of applause.
 - **FAC Washington Trip** – Mr. Luis Olivera of the Greater Orlando Aviation Authority (GOAA) updated the group on FAC activities at the AAAE/ACI conference in

Washington D.C. He noted that they were able to hold nine (9) different meetings with legislators regarding the importance of Aviation in Florida in just a day and half period. Mr. Olivera covered some of the issues discussed at the meetings including the importance of FAA reauthorization, PFC increases and the on-going ARFF staffing issue. Following Mr. Olivera's presentation, Chair Seymour commented on the importance of getting federal funding approved quickly to be ready for the upcoming construction season and he encouraged airports sponsors to highlight the importance of this issue with their respective legislators.

- **Statewide Painting Contract** – Mr. Keith stated that he is still working with the FDOT Procurement Office on this issue and he expects to release a draft proposal on implementation procedures in the next couple of weeks.
- **Wildlife Hazard Removal Exemption (Blanket Permitting)** – Chair Seymour read an e-mail document from East Central Florida Committee Member Mr. Larry Dale on this topic. He stated that Mr. Dale is interested in a blanket type of permit that would allow airports to act to remove certain wildlife hazards to protect the public without the need for a separate permit. Chair Seymour commented that excerpts of various correspondence attached to the e-mail suggest that Mr. Dale seems to be making some pretty good headway with certain agencies on this matter.

7. **Open Forum**

- **2010 Florida Legislative Session** – Chair Jewsbury stated that the session is now underway in Tallahassee and he encouraged all airport sponsors to work hard to protect aviation funding levels for the next fiscal year.

8. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is planned for August 7, 2010 at the Tampa Marriott Waterside. The meeting will begin at 1:00 p.m. at a room location yet to be determined.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Jewsbury adjourned the meeting at approximately 2:20 p.m.