



CFASPP

Continuing Florida Aviation System Planning Process



EAST CENTRAL FLORIDA METROPOLITAN AREA

KEVIN MCNAMARA, CHAIR

September 14, 2010

Dear Committee Members, Advisors, and Participants,

Subject: EAST CENTRAL FLORIDA METROPOLITAN AREA CFASPP
Committee Meeting
Date/Time: Wednesday, September 29, 2010 at 10:00 AM.
Location: City of Kissimmee, Central Services Building

It's hard to believe that we are once again nearing the end of another year in Florida aviation. Participants that attended our last Statewide meeting in Tampa were treated to an enlightening presentation that highlighted the significant infrastructure improvements that will be required to support aviation growth in Florida over the next fifty years. Unfortunately airport sponsors will likely find it difficult to meet these demands as revenue streams and capital budgets continue to fall. I hope that you will make time to attend and participate in the discussions at our next regional meeting as we cover several important topics affecting aviation in Florida.

Our next meeting will be held on September 29, 2010 at the Central Services Building in Kissimmee beginning at 10:00 AM. CFASPP Round 2010-3 will conclude with a Statewide Committee meeting on November 10th at Tampa International Airport. As always, if you have an item that you would like added to the agenda for discussion by the regional committee, please let me know prior to our scheduled meeting date

If you should have any questions or concerns prior to the meeting, please feel free to let me know or you may contact Dan Afghani, CFASPP Administrator via e-mail at CFASPP@aol.com. As always, information on meeting times, locations and on-going FDOT projects is available for your review on the internet at www.cfaspp.com.

Sincerely,

Kevin McNamara, Chair
East Central Florida Metropolitan Area

CFASPP

www.cfaspp.com

AGENDA

**EAST CENTRAL FLORIDA METROPOLITAN AREA
CFASPP STEERING COMMITTEE MEETING
City of Kissimmee – Central Services Building
100 North Alaska Avenue, Kissimmee, FL 34741
September 29, 2010, 10:00 AM**

1. **Call to Order / Introductions** CHAIR
2. **Approve Last Minutes** CHAIR
3. **Airport Updates/Roundtable**..... CHAIR
4. **Regional Issues/Concerns**..... CHAIR
5. **FDOT Aviation**FDOT
 - Aviation Office
 - Airport Compatible Land Use Study Phase III
 - Statewide Aviation Pavement Management Program
 - Airport Emergency Response Guidebook
 - CFASPP Web-site Upgrade
 - Statewide Pavement Painting Contract
 - Airport Stormwater Pond Modeling Study (*Presentation*)
 - FDOT District Announcements
6. **FAA Announcements** FAA
7. **MPO Comments**..... MPO
8. **FATA/CASA Announcements**..... FATA/CASA
9. **Old Business**..... CHAIR/FDOT
 - Action Items from Last Meeting
 - New Permitting Statute/Policy for Removal of Wildlife Hazards at Airports
 - EPA/DEP Air Quality Monitoring at Airports
 - City of Apopka New Airport Study/Development
 - Statewide Runway Painting Contract
 - Regional By-Laws Approval
10. **New Business** CHAIR
 - Agenda Items for Next Meeting
11. **Time & Place Next Meeting**..... CHAIR
12. **Adjournment** CHAIR

September 14, 2010

**CFASPP ROUND 2010-3
STEERING COMMITTEE
MEETING SCHEDULE**

<u>Committee</u>	<u>Region</u>	<u>Time</u>	<u>Place</u>
Southwest	7	September 21, 12:00 PM Tuesday	Sarasota/Bradenton International Airport Dan McClure Auditorium
Central	6	September 22, 10:00 AM Wednesday	Sebring Regional Airport Terminal Conference Room
West Central	5	September 23, 11:00 AM Thursday	Peter O. Knight Airport Annex Conference Room
Southeast	9	September 28, 10:00 AM Tuesday	Fort Lauderdale Executive Airport Administration Conference Room
East Central	4	September 29, 10:00 AM Wednesday	City of Kissimmee Central Services Building
Treasure Coast	8	September 30, 11:00 AM Thursday	Sebastian Municipal Airport Airport Terminal Building
Northeast	3	October 6, 10:00 AM Wednesday	Gainesville Regional Airport Terminal Conference Room
North Central	2	October 7, 1:30 PM Thursday	Jacksonville International Airport International Conference Room
Northwest	1	October 8, 10:00 AM (CDT) Friday	Northwest Florida Regional Airport Terminal Conference Room

Participants are invited to send ideas for meeting agenda items to their Regional Chairperson and/or Erik Treudt at Erik.Treudt@dot.state.fl.us.

Round 2010-3 Statewide CFASPP Meeting is set for Wednesday, November 10, 2010 at 1:00 PM at Tampa International Airport. See www.cfaspp.com for additional information.

CFASPP COMMITTEE CHAIRPERSONS

July 1, 2010

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Meeting Minutes
EAST CENTRAL FLORIDA METROPOLITAN AREA
CFASPP STEERING COMMITTEE MEETING
June 2, 2010, 10:00 AM
Flagler County Airport

1. **Call To Order / Introductions** – Chair Kevin McNamara called the meeting to order at 10:08 a.m. and asked all in attendance to introduce themselves.

<u>Name</u>	<u>Representing</u>
Kevin McNamara, Chair	GOAA – Executive Airport
Terry Lloyd, Vice-chair	Kissimmee Gateway Airport
Arlene Smith	Daytona Beach International Airport
Rhonda Walker	New Smyrna Beach Municipal Airport
Mikko Huttunen	GOAA – Orlando International Airport
Sally Sherman	Flagler County Airport
Roy Sieger	Flagler County Airport

In addition, the following people were in attendance:

<u>Name</u>	<u>Representing</u>
Jim Wikstrom	FDOT District 5
Jennifer Ganley	FAA Orlando ADO
Tim Shea	AVCON, Inc.
Doug DiCarlo	HTA
Brian Clark	C&S Companies
Jack Thompson	C&S Companies
Dave Goode	LPA Group, Inc.
Rob Hambrect	LPA Group, Inc.
Erik Treudt	FDOT Aviation Office
Andy Keith	FDOT Aviation Office
Dan Afghani	CFASPP Administrator

Agencies/Organizations Not Represented:

Leesburg International Airport	Melbourne International Airport
Umatilla Municipal Airport	Ormond Beach Municipal Airport
Orlando Sanford International Airport	Titusville-Cocoa Airport Authority
Pierson Municipal Airport	

2. **Approve Last Minutes** – Chair McNamara asked for a motion to accept the minutes as presented. Vice-chair Lloyd moved for approval of the minutes; it was seconded by Mr. Sieger and passed by acclamation.

3. **Airport Updates / Roundtable**

- **Executive Airport** – Chair McNamara stated that they continue to work with the FAA on the ILS installation for Runway 25. They learned that an existing duct bank will reduce the amount of work necessary to supply power to the ILS. He added that additional taxiway and drainage work at the airport is planned for later this year. Sheltair Aviation and GOAA have completed plans to build a new 20,000 square foot hangar on the west ramp. The restaurant lease sites on Colonial Drive (SR 50) are scheduled for demolition to simplify the re-development process once the economy picks up. He stated that fuel sales and operations seem to be picking up slowly and they are also working to re-open Kittinger Park on the southwest corner of the airport.

- **Daytona Beach International Airport** – Ms. Arlene Smith stated that Phase 2 of the baggage system improvements is now underway. The restrooms in the terminal are finally being upgraded after eighteen (18) years. She stated that the airport is looking for information on the development process for a consolidated rental car facility as the current individual leases for car rental vendors are expiring soon. Ms. Smith stated that they will be installing an ILS on Runway 25R with a grant from the FAA. They are refurbishing jet bridges and painting new holding position signs and other areas of the airfield. The County is building the first set of airport operated T-hangars and she added that the Runway 7L-25R rehabilitation project is on the street for construction administration and RPR services. The 260 day project will have multiple displacements of the thresholds to keep the runway open during construction. They have upgraded perimeter fencing to current standards and they recently finished Phase 1 security improvements in the terminal. They are also working on a storm water master plan that will include resolving some drainage issues. She added that Mr. Dennis McGee retired from the airport in February. The airport is now part of the Aviation and Economic Resources department headed by Mr. Rick Karl.
- **New Smyrna Beach Municipal Airport** – Ms. Rhonda Walker stated that they are working on a Part 150 Noise Study and on the rehabilitation of Taxiway E. New runway lights on Runway 07/25 should be commissioned later this year and she mentioned the very successful Balloon Fest that brought 20,000 people out to the airport. They are looking for FDOT funding for an apron project and they have a new charter service (Airgate) Aviation, Inc. that has relocated to the airport from Orlando-Sanford International Airport.
- **Kissimmee Gateway Airport** – Vice Chair Lloyd reported that they have received a bid for a new flight school hangar and they are moving forward with an ATCT site study. The new tower will replace the existing one that is becoming quite antiquated. He added that various security improvements are underway including the installation of new cameras.
- **Flagler County Airport** – Mr. Roy Sieger reported that they are preparing to re-mark the majority of the airfield. He added that additional security fencing and a runway safety area project are planned for completion if enough grant money becomes available. He stated that today's meeting is being held in a hangar that was built for the Ginn Development Corporation. That company went bankrupt and the airport has taken the hangar back including all of the contents as payment for past due charges.
- **Orlando International Airport** – Mr. Mikko Huttunen reported that the GOAA Board heard a presentation on high speed rail in March. The first leg of the new rail system will connect Tampa and Orlando and is expected to include a stop at the Orlando International Airport.

4. Regional Issues / Concerns –

- **Airborne Lead Emissions Issues** - Airborne lead emission monitoring procedures were recently discussed by Metroplan Orlando. Chair McNamara stated that Executive Airport might exceed limits if they were to change but they are okay at present. Ms. Smith stated that the Daytona Beach International Airport has been approached by the DEP/EPA about installing air quality monitoring equipment on the airport. The County is still in negotiations with the DEP/EPA on this issue. The ultimate goal seems to be a reduction in the use of AVGAS that contains lead. Vice-

chair Lloyd stated that the FAC Environmental Committee is also monitoring this issue.

- **Florida Global Airport Initiative** – Chair McNamara mentioned a proposal forwarded to him by Mr. Neil Cosentino regarding this initiative. Chair McNamara invited interested parties to pick up information on this topic from the handout table.
- **NASAO Aircraft Registration Collection-** NASAO has collected aircraft registration information for each airport around the country. There is now a website that lists aircraft that are shown to be based at more than one airport. The committee members commented on the extremely high number of aircraft that are shown to be based at more than one airport and the difficulties that tracking these aircraft presents for airport staff members.

5. FDOT Aviation

- **Aviation Office**
 - **Aviation Program Funding** – Mr. Erik Treudt stated that \$129,921,080 in aviation funding was passed (and later signed by the Governor) for FY2010-11. Mr. Treudt stated that the proposed \$160,000,000 sweep of the State Transportation Trust Fund was vetoed by the Governor but he added that revenue estimating conferences later this year may still affect the total amount of aviation funding.
 - **2060 FTP Brief/Workshops** – Mr. Treudt reviewed a slide presentation on the 2060 Florida Transportation Plan (FTP). He explained that this project outlines a policy framework for the implementation of transportation projects over the next fifty (50) years. He outlined the purpose of the 2060 FTP and identified the state, local and regional transportation stakeholders. He mentioned that FAC has appointed Mr. Sunil Harmon from Miami-Dade Aviation Department as the airport representative on the 2060 FTP Steering Committee. He reviewed the schedule for development of the plan highlighting the twelve (12) regional workshops that will be held around the State during this process. He added that final adoption of the plan is scheduled to be complete in December 2010.
 - **Airport Compatible Land Use Study** – Mr. Treudt stated that the Airport Compatible Land Use Guidebook was completed in March. He then reviewed the location of information on the study on the FDOT Aviation Office website. Mr. Keith stated that there will be a training phase for airport staff members later this year that will highlight the regulations/procedures outlined in the Guidebook. Mr. Treudt stated that questions on this project can be directed to Mr. Sergey Kireyev at the FDOT Aviation Office.
 - **Airport Master Plan Guidebook** – Mr. Treudt reviewed the location of the electronic version of the Airport Master Plan Guidebook on the FDOT Aviation Office website. He stated that questions on this project can be directed to Mr. Abdul Hatim at the FDOT Aviation Office.
 - **Statewide & Regional Overviews** – Mr. Treudt briefly reviewed the location of the electronic versions of the Statewide & Regional Overviews. He showed the group the location of a link on the FDOT Aviation Office website that carries you to www.CFASPP.com where the documents are available for viewing or download.

- **Economic Impact Study** – Mr. Treudt reviewed a PowerPoint presentation on the recently completed Economic Impact Study. He highlighted several findings from the study noting that the overall impact of aviation to the Florida economy is approximately \$115 billion annually. He added that the study found that more than 1.2 million jobs in Florida are currently supported by aviation. Mr. Treudt then reviewed the location of the electronic version of the study on the FDOT Aviation Office website and he invited the group to direct any questions on the project to Mr. Abdul Hatim at the FDOT Aviation Office.
 - **Pavement Management Program Website** – Mr. Treudt quickly showed the group a page from www.floridaairportpavement.com and asked if any of the regional airports have been using the site for pavement management activities. Mr. Treudt explained that they are conducting a survey of users to determine the procedure and timeframe for combining this information into a more central location within the Florida Aviation Database. Mr. Keith briefly updated the group on the Pavement Management Program noting that a grant from the FAA has made it possible to begin on-site pavement inspections later this summer.
 - **FAA Pond Study** – Ms. Smith asked about the status of the FDOT analysis of FAA stormwater pond guidelines. Mr. Keith stated that this project is under the management of Mr. Abdul Hatim and will include the development of laboratory based pond at the University of Florida. The first phase is expected to be complete this October. The second phase of this FAA project will likely include the construction of an on airport test pond.
 - **FDOT District Announcements** – Mr. Jim Wikstrom stated that they are approaching the start of the 2011 fiscal year and that any new grants won't be issued until after July 1st. He added that they will be setting up Work Program gaming meetings with airports beginning in July. The \$160,000,000 million veto by the Governor was a good thing but reductions could still take place at revenue estimating conferences scheduled for later this year. The budget for District 5 Aviation in 2011 is lean so he encouraged airports to be prudent in their project planning.
6. **FAA Announcements** – Ms. Jennifer Ganley stated that the Part C program is now available and airports with bids for projects under this program should be submitted at this time. Those airports wishing to defer money until next year should contact their program managers as soon as possible. She added that there is very limited discretionary funding available this year.
7. **MPO Comments** – None.
8. **Old Business**
- **Executive Summary on Wildlife Hazards at Airports** – Chair McNamara stated that this issue is still in the draft rule making process. The last action was in April 2010 and the new language suggests that some immediate actions for wildlife control within the airport safety area would now be permitted. This issue is currently under review by the State Fish and Wildlife Commission.
 - **City of Apopka New Airport Study/Development-** The City of Apopka has a consultant on board and has asked the FDOT District 5 to briefly review this Study. The West Orange Airport Authority is working with the City of Apopka and has produced several comments on the Study and passed them on to the City.

- **Statewide Runway Painting Contract-** Mr. Keith stated that this initiative should be ready to go out to the RFP process very soon. The FDOT Aviation Office will monitor this contract for usage by airports and provide support as needed in an effort to simplify and reduce the cost associated with the airfield painting process.

9. New Business

- **Regional By-Laws Review** – Chair McNamara asked the members to review the existing By-Laws and forward any proposed changes to his attention. The committee will expect to perform a formal ratification of the By-Laws at the next scheduled meeting in September.

- 10. Time & Place Next Meeting** – Mr. Keith stated that the next scheduled meeting of the East Central Metro Area Steering Committee is scheduled for September 29, 2010. The committee determined that the meeting will be held at the Kissimmee Gateway Airport on that date beginning at 10:00 a.m.

- 11. Adjournment** – Hearing no further business for the committee to consider, Chair McNamara adjourned the meeting at approximately 11:38 a.m.

**Meeting Minutes
CFASPP STATEWIDE
STEERING COMMITTEE MEETING
August 7, 2010, 1:00 PM
Tampa Marriott Waterside**

1. **Call To Order / Introductions** --Chair Tom Jewsbury called the meeting to order at 1:05 p.m. and asked all in attendance to introduce themselves.

Name	Region	Representing
Tom Jewsbury, Chair	West Central Chair	St. Petersburg-Clearwater Intl. Airport
Todd Lindner, V-Chair	Northeast Chair	Jacksonville Aviation Authority
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Terry Lloyd	East Central V-Chair	Kissimmee Gateway Airport
Gene Conrad	Central Chair	Lakeland Linder Regional Airport
Greg Donovan	Northwest Chair	Northwest Florida Regional Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
<i>Other Airports Represented</i>		
Allan Penksa	North Central	Gainesville Regional Airport
Steve Borowski	East Central	Valkaria Airport
Ed Dingley	East Central	Valkaria Airport
Ed Cooley	West Central	Hillsborough County Aviation Authority
Larry Dale	East Central	Sanford Airport Authority
Diane Crews	East Central	Sanford Airport Authority
Mark Stuckey	Southwest	Sarasota-Bradenton International Airport
George Speake	East Central	Sanford Airport Authority
Nadine Jones	West Central	Hillsborough County Aviation Authority
Darcy Foster	West Central	Hillsborough County Aviation Authority
Don Silvernell	West Central	Hernando County Airport
Lisha Harris	Northeast	Jacksonville Aviation Authority
Marilyn Gauthier	West Central	Hillsborough County Aviation Authority
Todd Cox	Treasure Coast	St. Lucie County International Airport
Carl Schweizer	East Central	Daytona Beach International Airport
Roy Sieger	East Central	Flagler County Airport

In addition, the following people were in attendance:

Name	Representing
Sandeep Singh	AVCON, Inc.
Tim Shea	AVCON, Inc.
Ronald Colas	Burns & McDonnell, Inc.
Joe Foster	Wilbur Smith Associates
Harry Downing	Wilbur Smith Associates
Ken Chalaine	LPA Group, Inc.
Mark Kistler	LPA Group, Inc.
Sabina Mohammadi	AID, Inc.
Mohsen Mohammadi	AID, Inc.
Robert Ori	Planning Technology, Inc.
Jack Reynolds	Consultant
Paula Raeburn	FATA
Jerry Roberts	Planning Technology, Inc.
Jack Thompson	C&S Companies
Rud Mueller	URS Corporation
Brian Clark	C&S Companies
Tim Parker	Hanson Professional Services

Mark Jansen	Kimley-Horn & Associates
Mariben Andersen	LPA Group, Inc.
Kelly Rubino	Hanson Professional Services
Chip Seymour	HES Global Services, Inc.
Sara Massey	Passero Associates
Don Ramdass	Passero Associates
Lisa Waters	Hanson Professional Services
Neil Cosentino	FASTA
Bart Varnace	FAA Orlando Airports District Office
Brian Hunter	FDOT District 7
Ray Clark	FDOT District 7
Jim Wikstrom	FDOT District 5
Aaron Smith	FDOT Aviation Office – State Aviation Manager
Erik Treudt	FDOT Aviation Office – Aviation System Manager
Andy Keith	FDOT Aviation Office – Aviation Development Administrator
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Jewsbury asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Terry Lloyd, seconded by Mr. Todd Lindner and passed by a unanimous vote of the members present.
3. **Regional Chairpersons Roundtable**
 - **Review of FDOT Joint Participation Agreement (JPA)** – The Administrator updated the group on this issue that was raised by former Treasure Coast Chair Mike Moon. Mr. Moon is interested in simplifying the FDOT grant document to make it easier for airport sponsors to understand and comply with applicable regulations. Mr. Andy Keith informed the group that this issue is being considered (along with a number of others) by a committee at the FDOT Central Office in Tallahassee. He reminded everyone that changing the document is a complicated process as it is used for all modes of Public Transportation and not just to issue aviation grants.
 - **Miami Class B Airspace Modifications** – In the absence of Mr. McArthur, the Administrator updated the group on this issue from the Southeast Committee. The committee heard a presentation from the FAA at the Round 2010-1 meeting outlining the process to modify the airspace. A report at the last regional meeting indicated that the public involvement process is coming to a close and that little or no changes to the proposed modifications are expected. The most noticeable changes to the current airspace will include a two (2) mile extension of the lowest Class B shelves on both the east and west sides of Miami International Airport. There will also be an extension to the west of the Fort Lauderdale area and this could impact areas that are currently used for flight training. If the process continues on track these changes should be in place toward the end of 2010 or early in 2011.
 - **Proposed EPA Changes to Water and Air Monitoring standards** – Mr. Larry Dale stated that he was contacted by the EPA about monitoring of general aviation aircraft. He stated that Daytona Beach, Orlando-Sanford and the Executive Airport in Orlando have been targeted as airports that have high air quality output numbers. Mr. Lloyd added that this is primarily tied to an effort to reduce lead in fuels and could lead to the reduction or elimination of 100LL aircraft fuel. Mr. Gene Conrad recommended that airports identified by the EPA for monitoring should be in touch with AOPA for legislative action/representation.

- **Impact of Gulf Oil Spill on Tourism/Aviation** – Chair Jewsbury updated the group on the impact of the spill on tourism in the Tampa Bay area noting that area businesses have noticed a dip. Mr. Donovan stated that Northwest Florida is suffering a drop in tourism estimated to be around 40%. He stated that many residents and business owners are convinced that the downturn has been made worse by the continued negative media coverage. Mr. Donovan stated that the airports in the region have not been affected as much noting that a lot of tourists come to the area by car.
- **Central Florida Aerospace Academy** – Mr. Gene Conrad updated the group on the Academy that is run by the Polk County Schools and located on the Sun-N-Fun campus at the airport. He stated that it's a great opportunity for the airport and Sun-N-Fun to expand knowledge of aviation in the community with a homegrown talent base. The aviation focused school will allow student access to the many aviation related tenants at the airport increasing the opportunity for internships and exposure to other beneficial activities.

4. **FDOT Aviation**

- **Ongoing Projects**

- **Aviation Program Funding FY 2010-11** – Mr. Erik Treudt stated that \$129,921,080 in aviation funding was passed by the legislature and signed by the Governor for FY 2010-11. Mr. Treudt briefly reviewed a slide projecting aviation project funding through 2015 noting that this funding is always subject to final legislative approval.
- **2060 FTP Brief Update** – Mr. Treudt gave a brief overview of the project noting that a Statewide Summit is scheduled for August 19, 2010 in Orlando. Mr. Sunil Harmon from the Miami Dade Aviation Department is the aviation representative appointed to the 2060 FTP Steering Committee. Later in the program Mr. Harmon gave the group an in depth presentation highlighting the challenges that airports will face as they attempt to plan and construct the infrastructure required to adequately meet the needs of next generation aircraft from now until 2060.
- **SIS 2040 Unfunded Needs Plan Update-** Mr. Treudt updated the group on the plan that is being developed by the FDOT System Planning Office. He stated that the SIS 2040 Multimodal Unfunded Needs Plan will compile long term unfunded needs into one document. The SIS Multimodal Needs Plan publication will be complete and distributed to all stakeholders and partners in mid 2011. Ms. Darcy Foster asked Mr. Aaron Smith to clarify the origin of the funding estimates shown in the presentation as unfunded needs. She added that the Florida Association of Counties should be included as a project participant if they are not already.
- **Airport Compatible Land Use Study** – Mr. Treudt stated that the Airport Compatible Land Use Guidebook was completed in March. He stated that Informative Brochures and Summary Booklets are now available for distribution to airport sponsors and stakeholders. He then reviewed the location of information on the FDOT Aviation Office website. He added that multiple "Webinars" for airport/FDOT staff members are planned for later this year and they will highlight the regulations/procedures outlined in the Guidebook. Mr. Treudt stated that questions on this project can be directed to Mr. Sergey Kireyev at the FDOT Aviation Office at 850-414-4502 or email sergey.kireyev@dot.state.fl.us.

- **Airport Master Plan Guidebook** – Mr. Treudt reviewed the location of the electronic version of the Airport Master Plan Guidebook on the FDOT Aviation Office website. He stated that questions on this project can be directed to Mr. Abdul Hatim at the FDOT Aviation Office at 850-414-4504 or email Abdul.hatim@dot.state.fl.us.
 - **Statewide Aviation Pavement Management Program-** Mr. Treudt stated that the FDOT Aviation Office will conduct an additional training course on pavement inspection and pavement distress repair at the Tallahassee Regional Airport on August 12th and 13th. He added that formal pavement inspections are expected to begin at airports around the State this fall. State Aviation Manager Mr. Aaron Smith thanked Mr. Bart Varnace and the staff at the FAA Orlando ADO for their assistance in securing a grant for this program. Mr. Treudt invited those with questions on this project to contact Mr. Vu Trinh at the FDOT Aviation Office at 850-414-4510 or email vu.trinh@dot.state.fl.us.
 - **Airport Emergency Response Guidebook** – Mr. Treudt updated the group on this project that will result in the development of a guidebook to assist emergency responders to aircraft incidents both on and off airports. He stated that Phase I is underway and includes gathering data on the various types of aviation emergencies that can occur on and off airport property. He added that an informational brochure will be completed in early 2011. He also advised that these guidebooks are not intended for ARFF personnel. Those with questions on this project are invited to contact Mr. David Roberts, Aviation Operations Administrator, at the FDOT Aviation Office at 850-414-4507 or email david.roberts@dot.state.fl.us for more information.
 - **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – Mr. Bart Varnace of the FAA Orlando Airports District Office stated that they still have about \$16 million in uncommitted funds so he encouraged airports to speak with their respective program managers if they have project funds to expend. He announced that a position in the ADO for an Environmental Specialist will be advertised shortly. They have forty-five (45) grants that need to be closed and he added that reauthorization from Congress has still not occurred. Mr. Varnace stated that an AGIS program is set for implementation. There is a pilot program underway to develop Advisory Circular guidance for implementation of this new technology. There will be some flexibility in the application of the guidance in the AC's and airports should work with their program managers on these issues. Mr. Varnace stated that guidance on Risk Management Evaluations is being incorporated into an AC that should be out by the end of the year. Mandatory compliance with this AC is likely to be required by 2014. He stated that Wildlife Hazard Assessments for Part 139 airports are now required to be completed. The NTSB has requested guidance from the FAA on a procedure to implement a similar process at general aviation airports. He stated that it is likely that GA airports will be grouped into four (4) categories that will determine a timeframe for completion of a Wildlife Assessment. Mr. Varnace added that the program managers have asked to receive sponsor PFC applications at least sixty (60) days in advance to allow enough time for processing. Mr. Duncan asked about the compliance dates for the Risk Management Program. Mr. Varnace stated that 2011 seems to be the proposed timeframe although this doesn't give much time for airports to work on this issue.
6. **Old Business/New Business**

- **FAA Aviation Forecasting Procedures** – Mr. Dale explained his view that current forecasting procedures being utilized by the FAA might not be accurately portraying the impacts of the latest economic downturn on aviation in Florida. He noted that an overly harsh interpretation of the recession as it pertains to future forecasted growth can inhibit an airport sponsor's ability to attract and compete for future grant funding. He encouraged the FAA staff members to work with airport sponsors on forecasting estimates/models prior to publication to determine if all relevant factors have been considered.
- **Expiration of Safe Council** – Chair Jewsbury explained that funding for this program has come from the "United We Stand" license plates. Language in the rules governing the program prohibits use of these funds for administrative purposes making it difficult to accomplish certain security related efforts. As a result the SAFE Council will be allowed to expire and the funds will be transferred to the FDOT Aviation Office for use on security related projects at Florida airports.
- **Statewide Pavement Painting Contract** – Mr. Treudt stated that work with the FDOT Procurement Office has been completed and that this contract will be let by the end of August. The FDOT Aviation Office will monitor the contract usage by airports going forward to see if it might make sense to include other grant eligible items under a similar bulk type contract.
- **Wildlife Hazard Removal Exemption (Blanket Permitting)** – Mr. Dale stated that after a lot of effort a new Statute has been passed that will allow airports operating under a Wildlife Management Plan to take any type of wildlife that is a danger to aircraft based on the view of the airport management. This has been endorsed by the Florida Fish and Wildlife Department via a new policy (aligning with the new Statute) effective July 27, 2010. Ms. Mariben Andersen further explained that the new legislation applies to species protected by Florida law and not Federal law. Mr. Dale then encouraged all to read the new law prior to acting to ensure compliance.

7. **Open Forum**

- **FATA** – Ms. Raeburn reported on the FATA program to promote the benefits of aviation to members of the business community. She stated that there were about forty (40) representatives at the first meeting and future events are on the calendar at different locations around the State.
8. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is November 10, 2010 at the Tampa International Airport. The meeting will begin at 1:00 p.m. in the HCAA Board Room.
9. **Adjournment** – Hearing no further business for the committee to consider, Chair Jewsbury adjourned the meeting at approximately 2:47 p.m.