



# CFASPP

Continuing Florida Aviation System Planning Process



## *CENTRAL FLORIDA REGION*

*GENE CONRAD, CHAIR*

May 15, 2010

Dear Committee Members, Advisors, and Participants,

**Subject:** CENTRAL FLORIDA REGION CFASPP Committee Meeting  
**Date/Time:** Wednesday, June 9, 2010 at 10:00 AM.  
**Location:** Lakeland Linder Regional Airport, Terminal Conference Room

We are once again approaching the midpoint of another year in Florida aviation. Shrinking budgets and ever changing regulatory policies are making it more difficult than ever to plan and implement a solid capital improvement program. I hope that you will make time to attend and participate in the discussions at our next regional meeting as we cover several important topics affecting aviation in Florida.

Our next meeting will be held on June 9, 2010 at the Lakeland Linder Regional Airport beginning at 10:00 AM. CFASPP Round 2010-2 will conclude with a Statewide Committee meeting on August 7th at the Tampa Marriott Waterside immediately prior to the FAC Annual Conference. As always, if you have an item that you would like added to the agenda for discussion by the regional committee, please let me know prior to our scheduled meeting date.

If you should have any questions or concerns prior to the meeting, please feel free to let me know or you may contact Dan Afghani, CFASPP Administrator via e-mail at [CFASPP@aol.com](mailto:CFASPP@aol.com). As always, information on meeting times, locations and on-going FDOT projects is available for your review on the internet at [www.cfaspp.com](http://www.cfaspp.com).

Sincerely,

*Gene Conrad*

Gene Conrad, Chair  
Central Florida Region

**CFASPP**

[www.cfaspp.com](http://www.cfaspp.com)

# AGENDA

**CENTRAL FLORIDA REGION  
CFASPP STEERING COMMITTEE MEETING  
Lakeland Linder Regional Airport  
3900 Don Emerson Drive, Suite 210, Lakeland, FL 33811  
June 9, 2010, 10:00 AM**

1. **Call to Order / Introductions** ..... CHAIR
2. **Approve Last Minutes** ..... CHAIR
3. **Airport Updates/Roundtable**..... CHAIR
4. **Regional Issues/Concerns**..... CHAIR
5. **FDOT Aviation** .....FDOT
  - Aviation Office
    - Aviation Program Funding FY 11
    - 2060 FTP Brief/Workshops
    - Airport Compatible Land Use Study
    - Airport Master Plan Guidebook
    - Statewide & Regional Overviews
    - Economic Impact Study
  - FDOT District Announcements
6. **FAA Announcements** ..... FAA
7. **MPO Comments**..... MPO
8. **DoD Comments**..... MILITARY REPRESENTATIVES
  - Avon Park Range
  - Civil Air Patrol
9. **Old Business**..... CHAIR/FDOT
  - Action Items from Last Meeting
  - Statewide Pavement Painting Contract
10. **New Business** ..... CHAIR
  - Agenda Items for Next Meeting
  - Regional By-Laws Review
11. **Time & Place Next Meeting**..... CHAIR
12. **Adjournment** ..... CHAIR

# CFASPP COMMITTEE CHAIRPERSONS

May 15, 2010

## **NORTHWEST FLORIDA**

Greg Donovan  
Director of Airports  
Okaloosa County Airports  
1701 State Road 85N  
Eglin AFB, FL 32542-1413  
(850) 651-7160, FAX (850) 651-7164

## **NORTH CENTRAL FLORIDA**

D. Tom Sawyer  
Asst. City Manager/Airport Manager  
Lake City Municipal Airport  
205 North Marion Avenue  
Lake City, FL 32055  
(386) 752-2031 x 240; FAX (386) 752-4896

## **NORTHEAST FLORIDA METRO**

Todd Lindner  
Administrator Planning & Grants  
Jacksonville Aviation Authority  
Jacksonville International Airport  
14201 Pecan Park Road  
Jacksonville, FL 32218  
(904) 741-2228; FAX 741-2224

## **EAST CENTRAL FLORIDA METRO**

Kevin McNamara  
Director of General Aviation  
Greater Orlando Airport Authority  
Executive Airport  
501 Herndon Ave., Suite G  
Orlando, FL 32803  
(407) 894-9831; FAX (407) 896-5699

## **WEST CENTRAL FLORIDA METRO**

Thomas R. Jewsbury\*  
Deputy Airport Director, Operations & Facilities  
St. Petersburg-Clearwater Int'l Airport  
14700 Terminal Blvd, Suite 221  
Clearwater, FL 33762  
(727) 453-7802; FAX (727) 453-7846

## **CENTRAL FLORIDA**

Gene Conrad  
Airport Director  
City of Lakeland  
Lakeland Linder Regional Airport  
3900 Don Emerson Drive, Suite 210  
Lakeland, FL 33811  
(863) 834-3298; FAX (863) 648-3274

## **SOUTHWEST FLORIDA**

Gary Duncan  
Division Director - Aviation  
11000 Terminal Access Road  
Suite 8671  
Fort Myers, FL 33913-8899  
(239) 590-4400; FAX (239) 768-4912

## **TREASURE COAST**

Mike Moon  
Airport Director  
Witham Field  
1871 S.E. Airport Rd.  
Stuart, FL 34996  
(772) 221-2374; FAX (772) 221-2381

## **SOUTHEAST FLORIDA METRO**

Chris McArthur  
Airport Manager  
Miami-Dade Aviation Department  
Opa-locka Airport  
14201 N.W. LeJune Road  
Opa-locka, FL 33054  
(305) 869-1660; FAX (305) 869-1666

\*CFASPP Statewide Chairperson

May 15, 2010

**CFASPP ROUND 2010-2  
STEERING COMMITTEE  
MEETING SCHEDULE**

<b><u>Committee</u></b>	<b><u>Region</u></b>	<b><u>Time</u></b>	<b><u>Place</u></b>
Northeast	3	May 25, 1:30 PM Tuesday	Craig Municipal Airport JAA Conference Room
North Central	2	May 26, 10:00 AM Wednesday	Lake City Municipal Airport Terminal/FBO Building
Northwest	1	May 27, 10:00 AM (CDT) Thursday	Northwest Florida Regional Airport Terminal Conference Room
Southeast	9	June 1, 10:00 AM Tuesday	Fort Lauderdale Executive Airport Administration Conference Room
East Central	4	June 2, 10:00 AM Wednesday	Flagler County Chamber of Commerce Conference Room
Treasure Coast	8	June 3, 11:00 AM Thursday	Martin County Airport –Witham Field Maintenance Building
Southwest	7	June 8, 12:00 PM Tuesday	Southwest Florida International Airport Wright Brothers Conference Room
Central	6	June 9, 10:00 AM Wednesday	Lakeland Linder Regional Airport Terminal Conference Room
West Central	5	June 10, 11:00 AM Thursday	St. Petersburg-Clearwater Intl. Airport Terminal Conference Room

Participants are invited to send ideas for meeting agenda items to their Regional Chairperson and/or Mr. Erik Treudt at [erik.treudt@dot.state.fl.us](mailto:erik.treudt@dot.state.fl.us).

**Round 2010-2** Statewide CFASPP Meeting is planned for Saturday, August 7, 2010 at the Tampa Marriott Waterside beginning at 1 PM. See [www.cfaspp.com](http://www.cfaspp.com) for additional information.

**Meeting Minutes**  
**CENTRAL FLORIDA REGION CFASPP**  
**STEERING COMMITTEE MEETING**  
**February 17, 2010, 10:30 a.m.**  
**Bartow Municipal Airport**

1. **Call To Order / Introductions** – Due to the retirement of Chair C.B. Shirey, Ms. Cindy Barrow called the meeting to order at 10:37 a.m. and asked everyone to introduce themselves.

<u>Name</u>	<u>Representing</u>
Cindy Barrow	Bartow Municipal Airport
Carl Saunders	Wauchula Municipal Airport
Cheryl Connor	Winter Haven's Gilbert Airport
Curtis Knowles	Polk TPO

In addition, the following people were in attendance:

<u>Name</u>	<u>Representing</u>
Jeff Leopold	FDOT District 1
Kristi Smith	FDOT District 1
Annabelle DiCarlo	AVCON, Inc.
Tim Shea	AVCON, Inc.
Frank Aiello	Cardno TBE
John Mafera	CDM, Inc.
Leslie Turner	CDM, Inc.
Bruce Clark	C&S Companies
Brian Clark	C&S Companies
Barry Stem	Duratek Precast Technologies
Dave Goode	LPA Group, Inc.
Mark Kistler	LPA Group, Inc.
Bill McGrew	PBS&J, Inc.
Andy Keith	FDOT Aviation Office
Dan Afghani	CFASPP Administrator

**Agencies/Organizations Not Represented:**

Arcadia Municipal Airport	Avon Park Executive Airport
Lake Wales Municipal Airport	Lakeland Linder Regional Airport
Sebring Regional Airport	

2. **Approve Last Minutes** – Ms. Barrow asked for a motion to approve the minutes as presented. Mr. Carl Saunders made a motion to approve the minutes that was seconded by Ms. Cheryl Connor and passed by acclamation. Mr. Curtis Knowles asked for a minor change from the MPO section that was accepted by the committee.

3. **Airport Updates / Roundtable**

- **Bartow Municipal Airport** – Ms. Cindy Barrow stated that a perimeter fencing project is being completed with this year's FAA AIP funds. She stated that they are out to bid for two (2) new fuel trucks and they hope to get started with a clearing project later this year. Other planned projects include the rehabilitation of Taxiway A and an ALP Update. She added that the Industrial Park still has a lot of vacancies and they are taking this opportunity to renovate the unoccupied buildings. They have

- three (3) new tenants lined up for the newly renovated buildings and they are also completing roof repairs on other airport buildings.
- **Avon Park Executive Airport** – Chair Shirey announced via e-mail that he was retiring from the City effective February 12, 2010. Mr. Jeff Leopold stated that Avon Park is currently in the process of re-marking Runway 04/22 to 05/23 and Runway 09/27 to 10/28 as a result of magnetic variation. He stated that the FAA has suspended the existing instrument approach to the airport until this work is completed.
  - **Winter Haven’s Gilbert Airport** – Ms. Cheryl Connor stated that Runway 04/22 was completely rehabilitated and renumbered to Runway 05/23. She added that they are in the process of completing a fencing project. There are also a few hangars available for lease although it seems that business is picking up thanks to an upturn in jet traffic at the airport.
  - **Wauchula Municipal Airport** – Mr. Carl Saunders said that they recently finished a hangar project at the airport, but final approval has been held up as a result of issues raised by the fire marshal. There was an additional \$25,000 cost to install an alarm system at the marshal’s request. He stated that Harvest Aviation is operating at the airport and they continue to make supply mission trips to Central America. They continue to have strong fuel sales with average revenue of about \$3,000 a month.
4. **Regional Issues / Concerns** - None
5. **FDOT Aviation**
- **Aviation Office**
    - **Regional Overviews** – Mr. Keith noted that the Statewide and Regional Overviews are now complete and should be available for distribution by the end of the month. Mr. Keith stated that airports wishing to receive copies to distribute to legislators and other decision makers prior to the next round should contact him at the FDOT Aviation Office.
    - **Haitian Relief Operations** – Mr. Andy Keith updated the group on FDOT Aviation Office involvement in the Haitian relief effort at the State Emergency Operations Center (SEOC). The Aviation Office staff coordinated with ATC, FAA and other governmental agencies on the tracking and other needs of aircraft arriving from Haiti. They performed rotating 24 hour shifts for more than a week providing assistance with a wide range of aviation related issues focusing on the “transfer of information”.
    - **Economic Impact Study** – Mr. Keith stated that this project is winding down and the documents are now in the final review process. The Executive Summary and the main document will be produced along with an individual summary for each of 121 public use airports in the State of Florida. This type of individualized information will allow sponsors to educate local decision makers on the total economic impact of an airport on a particular area. Mr. Keith stated that the final documents should be available for distribution sometime in March.
    - **Pavement Training Opportunities** – Mr. Keith stated Mr. Vu Trinh recently sent a letter out to the airport community regarding the time and location of the next pavement training sessions. The sessions will again be held in Orlando at the FDOT District 5 Urban Office on March 29-30 and May 17-18, 2010. The practical part of the course will be held at the Executive Airport and this year

there will be a section of the course that focuses on pavement repair. Space is limited so those interested in attending one of the courses should contact Mr. Trinh at the FDOT Aviation Office as soon as possible to register.

- **CFASPP Statewide Meeting at FAC Annual Conference** – Mr. Keith explained that he and State Aviation Manager Mr. Aaron Smith were at the FAC Executive Board meeting where proposed changes to the FAC Annual Conference schedule were being discussed. He stated that the conference may end up being shortened by a day in future years. In order to accommodate these changes, Mr. Keith stated that FDOT has offered to move the time of the CFASPP Statewide Meeting if necessary to facilitate other conference activities. This year's conference in Tampa will remain in the customary format and the date of the CFASPP Statewide Meeting has not changed.
  - **FDOT District Announcements** – Mr. Jeff Leopold asked if the new DRA (Deferred Reimbursement JPA's) process had been discussed with the CFASPP members. Ms. Barrow noted that Mr. Keith covered this item at the last meeting. Mr. Leopold and Mr. Keith then briefly highlighted some aspects of the new procedures.
6. **FAA Announcements** – None.
  7. **MPO Comments** – Mr. Curtis Knowles distributed the Polk TPO Mobility Vision Plan newsletter with a survey inside. He stated that Question No. 8 is for open suggestions and this would be an appropriate place to speak about aviation needs in the region. Mr. Jeff Leopold asked Mr. Knowles about the proposed landfill being considered by the BOCC and whether or not it had been vetted for aviation. Mr. Knowles stated that it has not and would only be vetted once it reaches a "higher level" in the permitting process.
  8. **DoD Comments** – None
  9. **Old Business** – None
  10. **New Business**
    - **Election of a new Chairperson and Vice-chairperson** – Due to the unexpected retirement of Chair Shirey and the open Vice-chair position, the group began the process of filling these vacancies. Mr. Gene Conrad of the Lakeland Linder Regional Airport was nominated to the position of Chair. He was not present at the meeting, but later accepted the group's nomination and will begin his term as Chair at the next meeting. Ms. Cindy Barrow was then elected to the position of Vice-chair by a unanimous vote of the members present.
    - **Property Appraiser Issues** – Ms. Cindy Barrow stated that the county has reduced the tax due on some of the vacant buildings after performing reappraisals. This will result in a savings to the airport of about \$15,000 annually.
  11. **Time & Place Next Meeting** – The next scheduled meeting of the Central Florida Region Steering Committee is June 9, 2010. The committee determined that Lakeland Linder Regional Airport would host the meeting on that date beginning at 10:30 a.m.
  12. **Adjournment** – Hearing no further business for the committee to consider, Ms. Barrow adjourned the meeting at approximately 12:18 p.m.

**Meeting Minutes  
CFASPP STATEWIDE  
STEERING COMMITTEE MEETING  
April 8, 2010, 1:00 PM  
Orlando International Airport**

1. **Call To Order / Introductions** --Chair Chip Seymour called the meeting to order at 1:04 p.m. and asked all in attendance to introduce themselves.

<b>Name</b>	<b>Region</b>	<b>Representing</b>
Chip Seymour, Chair	Statewide Chair	Jacksonville Aviation Authority
Tom Jewsbury, V-chair	West Central Chair	St. Petersburg-Clearwater Intl. Airport
Tom Sawyer	North Central Chair	Lake City Municipal Airport
Todd Lindner	Northeast Chair	Jacksonville Aviation Authority
Kevin McNamara	East Central Chair	Greater Orlando Aviation Authority
Cindy Barrow	Central V-chair	Bartow Municipal Airport
Gary Duncan	Southwest Chair	Lee County Port Authority
<i>Other Airports Represented</i>		
Michael Iguina	North Central	Gainesville Regional Airport
Steve Borowski	East Central	Valkaria Airport
Ed Dingley	East Central	Valkaria Airport
Terry Lloyd	East Central	Kissimmee Gateway Airport
Luis Olivera	East Central	Greater Orlando Aviation Authority
Eric Menger	Treasure Coast	Vero Beach Municipal Airport
Mark Stuckey	Southwest	Sarasota-Bradenton International Airport
Gary Spraggins	Southwest	Sarasota County – Buchan Airport
Ellen Lindblad	Southwest	Lee County Port Authority

In addition, the following people were in attendance:

<b>Name</b>	<b>Representing</b>
Jim Wikstrom	Florida Department of Transportation, District Five
George Boyle	Florida Department of Transportation, District Seven
Ray Clark	Florida Department of Transportation, District Seven
Sandeep Singh	AVCON, Inc.
Tim Shea	AVCON, Inc.
Ronald Colas	Burns & McDonnell, Inc.
Frank Aiello	Cardno TBE
Mason Ecker	Clean Energy Fuels, Inc.
Ilya Simonov	FIT
Scott Brady	Hanson Professional Services
Tim Parker	Hanson Professional Services
Wilbur Mathurin	HTA, Inc.
Doug DiCarlo	HTA, Inc.
Mark Jansen	Kimley-Horn & Associates
Rudolph Mueller	URS, Inc.
Lori Steiner	WSA, Inc.
Andy Keith	FDOT Aviation Office – Aviation Development Administrator
Dan Afghani	CFASPP Administrator

2. **Approve Last Minutes** – Chair Seymour asked for a motion to approve the last minutes. A motion to approve the minutes was made by Mr. Tom Sawyer, seconded by Mr. Kevin McNamara and passed by a unanimous vote of the members present.

### 3. Regional Chairpersons Roundtable

- **Proposed EPA Changes to Water and Air Monitoring standards** – The Administrator updated the group on discussions regarding this proposal at the last round of meetings. It appears that this proposal is making its way through the various administrative channels and the Administrator noted that Northwest Region Chair Mr. Greg Donovan encouraged CFASPP participants in that region to monitor the issue for potential negative impacts for airports.
- **Runway Changes due to Magnetic Variation** – The committee briefly discussed this on-going issue and Vice-chair Jewsbury stated that multiple airports are still dealing with this issue in the West Central Metro Area. He added that there is significant expense involved in making these changes particularly at larger airports. The Administrator noted that Mr. Ed Cooley reported that Tampa International Airport has a plan in place to complete this process prior to their deadline of January 2011.
- **Airport Hazard and Obstruction Issues** – Mr. Gary Duncan stated that Lee County Port Authority (LCPA) staff is reviewing the latest version of the Airport Land Use Compatible Guidebook to determine if their comments have been appropriately addressed. He noted that there are some inconsistencies present in the current FDOT/FAA regulations that can put airports in a tough situation when addressing certain aspects of land use compatibility. He cited an example where a developer might receive a determination of “no hazard” from the FAA, but still violate certain State regulations as well as exceed Part 77 standards. Mr. Duncan stated that the FDOT needs to be brought into the review/approval process at an earlier stage and many of the LCPA comments focused on this point. Following Mr. Duncan’s comments, Mr. Keith invited concerned airport sponsors to contact Mr. Sergey Kireyev or Mr. David Roberts at the FDOT Aviation Office for technical guidance on these issues.
- **Haitian Relief Efforts** – Chair Seymour briefly covered this issue applauding the airport community for their efforts in handling this large rescue and recovery effort. He noted that this unfortunate situation enabled many airports around the State to gain valuable real time experience with successful implementation and execution of their emergency plans.

### 4. FDOT Aviation

- **Ongoing Projects**
  - **2060 Florida Transportation Plan** – Mr. Keith reviewed a PowerPoint presentation on the 2060 Florida Transportation Plan highlighting the scope of work, stakeholders and the implementation schedule. He concluded the presentation by inviting anyone with questions or comments on the presentation to contact him at the FDOT Aviation Office.
  - **Statewide & Regional Overviews** – Mr. Keith noted that the Statewide and Regional Overviews are now complete and available for distribution. He added that the FDOT will not be sending these documents directly to decision makers this time noting that they are generally more effective when they come directly from a local airport staff member. Mr. Keith stated that airports wishing to receive copies to distribute to their legislators and other decision makers should contact him at the FDOT Aviation Office.
  - **Economic Impact Study** – Mr. Keith reported that this project is now complete and the results were positive despite the current economic downturn. He invited the attendees to take home copies of the Executive Summary on the table at the

back of the room. He noted that the study has determined that more than 1 million jobs (13% of all jobs) around the State are tied to aviation in some manner. He added that there is approximately \$115 billion dollars of economic impact annually in the State of Florida that is attributable to aviation in some form or another. He added that FDOT Aviation Office staff was happy with the final product and they feel it expresses three important messages to decision makers around the State. 1. *Aviation helps to facilitate intrastate, national, and international travel and commerce.* 2. *Aviation adds immeasurably to Florida's economic infrastructure.* 3. *Aviation is a vital economic catalyst to the State economy each year.*

- **Airport Compatible Land Use Guidebook** – Mr. Keith updated the group on this on-going project and thanked the aviation sponsors for their comments to date. Questions can be directed to Mr. Sergey Kireyev at the FDOT Aviation Office. He added that a training outreach program will begin this May in an effort to educate stakeholders on the origin of data used in the project and how to apply it to real world situations.
  - **Pavement Management Program** – Mr. Keith reported that the first round of pavement training was held in Orlando at the end of March. The next session is scheduled for May 17-18 and will again be held in Orlando at the FDOT District 5 Urban Office with practical training at Executive Airport. There are already forty (40) people signed up for the next class. Attendance is limited to fifty (50) participants so those wishing to attend should fill out a registration form (link at CFASPP.com) and return it to Mr. Vu Trinh at the FDOT Aviation Office as soon as possible. Mr. Keith announced that airport pavement inspections will again commence this July thanks to a grant from the FAA. This will be a two (2) year process and should be complete in July 2012.
  - **FDOT District Announcements** – None.
5. **FAA ADO Comments / Presentations** – None.
6. **Old Business/New Business**
- **Election of a New Chairperson** – Due to the pending retirement of Chair Seymour, the group acted to elect a new Chairperson. Following a nomination from Mr. Gary Duncan and a second from Mr. Todd Lindner, current Statewide Vice-chair Thomas R. Jewsbury was elected as the next Statewide Chairperson by a unanimous vote of the members present. The election of Chair Jewsbury created a vacancy in the Vice-chair position which the committee immediately acted to fill. Following a nomination from Chair Jewsbury and a second from Mr. Gary Duncan, Mr. Todd Lindner of the Jacksonville Aviation Authority was elected to the position of Statewide Vice-chairperson by a unanimous vote of the members present.
  - **Resolution to recognize service of departing Chairperson Mr. Chip Seymour** – In his first official act in the position, Chair Jewsbury read a copy of a proposed resolution recognizing the outgoing Chair for his service leading the committee. He then asked for a motion to adopt the resolution as presented. Mr. Sawyer made a motion to adopt the resolution that was seconded by Vice-chair Todd Lindner and passed by acclamation. The participants further recognized Chair Seymour's efforts with a round of applause.
  - **FAC Washington Trip** – Mr. Luis Olivera of the Greater Orlando Aviation Authority (GOAA) updated the group on FAC activities at the AAAE/ACI conference in

Washington D.C. He noted that they were able to hold nine (9) different meetings with legislators regarding the importance of Aviation in Florida in just a day and half period. Mr. Olivera covered some of the issues discussed at the meetings including the importance of FAA reauthorization, PFC increases and the on-going ARFF staffing issue. Following Mr. Olivera's presentation, Chair Seymour commented on the importance of getting federal funding approved quickly to be ready for the upcoming construction season and he encouraged airports sponsors to highlight the importance of this issue with their respective legislators.

- **Statewide Painting Contract** – Mr. Keith stated that he is still working with the FDOT Procurement Office on this issue and he expects to release a draft proposal on implementation procedures in the next couple of weeks.
- **Wildlife Hazard Removal Exemption (Blanket Permitting)** – Chair Seymour read an e-mail document from East Central Florida Committee Member Mr. Larry Dale on this topic. He stated that Mr. Dale is interested in a blanket type of permit that would allow airports to act to remove certain wildlife hazards to protect the public without the need for a separate permit. Chair Seymour commented that excerpts of various correspondence attached to the e-mail suggest that Mr. Dale seems to be making some pretty good headway with certain agencies on this matter.

7. **Open Forum**

- **2010 Florida Legislative Session** – Chair Jewsbury stated that the session is now underway in Tallahassee and he encouraged all airport sponsors to work hard to protect aviation funding levels for the next fiscal year.

8. **Time & Place Next Meeting** – The Administrator stated that the next scheduled meeting of the CFASPP Statewide Steering Committee is planned for August 7, 2010 at the Tampa Marriott Waterside. The meeting will begin at 1:00 p.m. at a room location yet to be determined.

9. **Adjournment** – Hearing no further business for the committee to consider, Chair Jewsbury adjourned the meeting at approximately 2:20 p.m.