

3. **Airport Updates/Roundtable**

- **Jacksonville International Airport** – Chair Lindner reported that work continues on access road improvements near the airport. He noted that the JAA is working with the TSA on an \$18 million baggage screening upgrade project that will result in the installation a number of new screening units. Chair Lindner reported that enplanements are up 3% year over year and that Allegiant Air has started service from JIA to Pittsburgh and Cincinnati.
- **Jacksonville Executive at Craig** – Ms. Tiffany Gillem reported that obstruction clearing adjacent to the runway approaches is approximately 80% complete. The Wildlife Hazard Management Plan for the airport was recently approved. She noted that the airport is working with the neighboring golf course in a cooperative marketing effort.
- **Cecil Airport** – Vice-chair Dollarhide reported that the JAA is entering a lease with the Navy to temporarily host between 30 and 60 aircraft and related personnel during the upcoming runway rehabilitation project at Navy JAX. She stated that development on the east side of the airport is on-going and that Cecil Airport received a Spaceport License in January.
- **Herlong Recreational Airport** – Chair Lindner reported that the JAA is completing a \$2.4 million apron rehabilitation project and airfield lighting upgrades at Herlong.
- **Fernandina Beach Municipal Airport** – Mr. Andrew Holesko reported that the City has started work on an Master Plan Update and Business Plan for the airport.
- **Palatka Municipal Airport-LT Kay Larkin Field** – Mr. Holesko reported that the City is constructing two (2) bulk hangars and two (2) sets of T-hangars at Palatka Municipal Airport-LT Kay Larkin Field.

4. **Regional Issues** – None.

5. **FDOT Aviation**

- **Aviation and Spaceports Office**
 - **Florida Transportation Plan (FTP) / Strategic Intermodal System (SIS) Plan Updates** – Mr. Halley reviewed a presentation on the concurrent updates to the FTP and SIS, which are being directed by the FDOT Office of Policy Planning. The Florida Transportation Plan (FTP) is the state's long-range transportation plan. The Florida Aviation System Plan is incorporated as the aviation component of the FTP. The Strategic Intermodal System (SIS) comprises the state's largest and most strategic transportation facilities, including major air, space, water, rail, and highway facilities. Mr. Halley noted that the criteria for designation as a SIS facility will be evaluated as part of this update, as will funding priorities and policy elements. Additional information on these projects is available online by visiting the project website at www.FloridaTransportationPlan.com.
 - **Florida Aviation System Plan (FASP) Update** – Mr. Halley reported that the FDOT is in the final stages of scope development for a comprehensive update to the FASP. The project will involve an extensive stakeholder outreach effort involving a broad range of aviation

professionals to help identify and validate project priorities and industry standards. He explained that the update would take approximately eighteen (18) months to complete. Each CFASPP chairperson will be asked to nominate 2-3 members from their region to serve on a Comprehensive Review Team (CRT). The CRT is expected to meet twice during the project development period at a central location in the state. CFASPP committees will continue to receive project updates during the normally scheduled regional and statewide meetings.

- **Chapter 333 F.S. Revisions** – Mr. Halley reported that the revised version of Chapter 333 has been presented to the Florida Legislature for consideration during this session. He stated that he would notify the CFASPP membership once the legislature acts to adopt or reject the revised version of the statute.
- **FDOT Sponsored Training**
 - a. **ALDC 101 and 201** – Mr. Halley reported that the FDOT Aviation and Spaceports Office (ASO) will again be sponsoring Airport Leadership Development Courses (ALDC) in 2015. The courses are conducted by the Center for Urban Transportation Research (CUTR) at the University of South Florida (USF) in Tampa and the cost of attendance is \$200 per person. The curriculum for a new, higher level version of the leadership course (ALDC 201) has been developed. The first class has been scheduled for early March and has already been filled with a pre-selected list of attendees that have already completed the first course. The first ALDC 101 course of the year is scheduled for April 19-22 and a registration link will be posted on the CFASPP website once it's available.
 - b. **Florida Aviation Professional Academy (FAPA)** – Mr. Halley mentioned that the FDOT ASO is also developing the curriculum for this course which will familiarize participants with various aspects of the FDOT Aviation Program. This will include instruction on grant program policies and procedures and use of the Florida Aviation Database (FAD) modules. Stay tuned for additional information on this program. In the interim, participants with questions on the academy are invited to contact Mr. Todd Cox, Aviation Program Development Manager, at the ASO.
 - c. **Pavement Inspection and Repair Training** – Mr. Halley reported that the FDOT ASO will again be sponsoring pavement inspection and repair training this year. Once the class dates are finalized, a registration link will be available on the CFASPP website. Participants with questions on pavement training opportunities are invited to contact Dr. Abdul Hatim, Aviation Engineering Manager, at the ASO.
- **Guidebook for Airport Master Planning-** Mr. Halley stated that the FDOTASO is preparing to undertake an update of the *Guidebook for Airport Master Planning* and the FDOT Master Plan Procedure. Aviation Program Development Manager, Mr. Todd Cox, is leading both of these efforts. Participants with questions on these projects are invited to contact Mr. Cox at the ASO.

- **State Infrastructure Bank (SIB) Program** – Mr. Halley updated the group on this loan program, which is available to assist qualifying entities (public and private) with the financing of important infrastructure projects at competitive interest rates. Mr. Halley noted that preliminary letters of interest for 2016 are due by May 29, 2015. Final negotiations with qualified candidates are expected to commence on November 30, 2015. Participants with interest in this program are invited to contact Ms. Jennifer G. Weeks, State Infrastructure Bank Program Manager, at the FDOT in Tallahassee via e-mail at Jenniferg.weeks@dot.state.fl.us or by phone at (850) 414-4459.
 - **FDOT District 2** – No comments for the group.
6. **FAA Comment / Announcements** – On behalf of the FAA, Mr. Halley provided the group with some important information and critical dates related to the grant application process.
7. **DoD Comments**
- **FACSFACJAX** – Mr. Ron McNeal reported that it has been a busy year for military training exercises in the region following the successful deployment of an airspace reconfiguration that was completed last year. He mentioned that they are expecting an aircraft carrier exercise in conjunction with assets from Cecil Airport to begin soon. Additional carrier battle group training is expected to commence in June.
8. **Old Business** – No items held over for discussion.
9. **New Business**
- **Unmanned Aircraft Systems (UAS) Operations in the Vicinity of Airports** – Following a brief introduction by Mr. Halley, Chair Lindner and the group discussed this issue noting the increased use of “drones” or small radio controlled (RC) aircraft in the vicinity of airports in the region. Chair Lindner noted the importance of segregating the regulation of government “drones” from the small RC versions being purchased by civilians. Mr. Halley mentioned that the comment period for the recently released NPRM on UAS operations is open until April 24, 2015. Mr. Halley also briefed the committee on guidance that was issued by the FAA to assist local law enforcement agencies with handling unauthorized UAS operations.
 - **Installation Complex Encroachment Management Action Plan (ICEMAP)** – Mr. Halley mentioned that consultants working on the ICEMAP recently contacted the FDOT. He explained that they were interested in system planning activities in the military heavy areas of northern Florida. Following Mr. Halley’s remarks, Mr. McNeal mentioned that proponents of the USAF Gulf Regional Airspace Strategic Initiative (GRASI) would soon begin to examine airspace configurations off the coast of Northeast Florida.
10. **Time & Place of Next Meeting** – The Administrator stated that the next meeting of the Northeast Florida Metro Area Committee is scheduled for June 16, 2015. After a brief

discussion, the committee ultimately determined that the Palatka Municipal Airport-LT Kay Larkin Field would host the meeting on that date beginning at 1:30 p.m.

11. **Adjournment** – Hearing no further business for the committee to consider, Chair Lindner adjourned the meeting at 2:38 p.m.