

Meeting Minutes
SOUTHWEST FLORIDA REGION CFASPP
STEERING COMMITTEE MEETING
March 4, 2014, 12:00 PM
Venice City Hall

1. **Call To Order / Introductions** –Vice-chair Gary Quill called the meeting to order at 12:12 p.m. and asked everyone to introduce themselves.

Name	Representing
Ellen Lindblad, Chair	Lee County Port Authority
Gary Quill, Vice-chair*	Punta Gorda Airport
Kerry Keith	Naples Municipal Airport
Marta Ugas Carpenter	Venice Municipal Airport
Lionel Guilbert	Sarasota/Bradenton International Airport
Bob Tweedie*	Collier County Airport Authority
Josh Philpott	Lee County Port Authority

In addition, the following people were in attendance:

Name	Representing
Robert Palm	AVCON, Inc.
Doug Hambrecht	Michael Baker, Jr., Corporation
Lisa Mastropieri	AID, Inc.
Tim Parker	Hanson Professional Services
Brad Dunn	Hi-Lite Airfield Services, LLC
Brian Scott	Arclarity, LLC
Matthew Serynck	RS&H, Inc.
Justin Edwards*	Parsons Brinckerhoff, Inc.
Jay Scalise	Kutchins-Groh
Zach Nelson	Passero & Associates
Kristi Smith	FDOT District 1
Wendy Sands	FDOT District 1
Erik Treudt	FDOT Aviation System Manager
Dan Afghani	CFASPP Administrator

*Via teleconference

Agencies/Organizations Not Represented:

Hendry County Airports

Buchan Airport

2. **Approve Last Minutes** – Vice-chair Quill asked for a motion to approve the minutes as presented. Mr. Kerry Keith made a motion to approve the minutes that was passed by a unanimous vote of the members present.

3. Airport Updates / Roundtable

- **Naples Municipal Airport** - Mr. Kerry Keith stated that they are still working on the large stormwater project noting that they will begin the pond “de-mucking” process tomorrow. Mr. Keith invited the group to attend a presentation on the project from Mr. Scott Brady in association with the FAC Environmental Committee Meeting on March 18th. He added that the design of the Runway 14/32 rehabilitation is approaching completion with construction expected to begin in the fall. Mr. Keith noted that a 2nd pond is being designed and should provide additional drainage improvements at the airport once complete. He mentioned that traffic is up about 10% so far this year and fuel sales have increased significantly having risen 35% during the same period.
- **Sarasota/Bradenton International Airport** - Mr. Lionel Guilbert reported that they have replaced sixty (60) signs on the airfield and work continues on the installation of new PAPI's. He stated that construction activity on the terminal renovation project would begin this summer. He added that an FIS expansion project would begin in April in an effort to attract international traffic to the airport. Mr. Guilbert reported that traffic is up about 9% this year, fuel sales are flat and the T-hangar occupancy rate is at about 80%.
- **Venice Municipal Airport** – Ms. Marta Ugas Carpenter welcomed everyone to the meeting at Venice. Citing the unplanned absence of Airport Administrator Mr. Chris Rozansky, she did not provide an update on activities at Venice.
- **Page Field** – Chair Lindblad reported that construction has started on a new perimeter road at the airport. This project has been in the works since the terminal was relocated to the northwest side of the field a few years ago.
- **Southwest Florida International Airport** – Chair Lindblad reported that the I-75 connector to Southwest Florida International airport is expected to open later this year. She reported that design of a new midfield air traffic control tower would commence shortly. Chair Lindblad mentioned that a multi-phase wildlife mitigation project is underway at the airport. She added that passenger traffic numbers so far this year are up slightly over last year's totals.
- **Collier County Airports** – Mr. Tweedie reported that the Marco Island Executive Airport has been closed for the construction of Runway 17/35 and north apron rehabilitation since January 13th. The airport is expected to reopen on April 12, 2014 with a brand new runway and ramp area. As a result of the airport closure, revenues are down a bit this season. Mr. Tweedie reported that the Runway 09/27 rehabilitation project at Immokalee Regional Airport started in December. The approach end of Runway 27 is being extended to the east by 400 feet. The project is on schedule and should be complete in late May or early June. He added that drainage improvements and new runway lights are included in the project. Mr. Tweedie mentioned that the south taxiway extension at Everglades Airpark is about to begin with an expected duration of three (3) months.
- **Punta Gorda Airport** – Vice-chair Quill stated that design of a terminal expansion is underway as they work to keep up with increasing passenger totals. He noted that traffic at the airport is up about 144% this year and Allegiant Air continues to add flights. He stated that they are purchasing a new ARFF vehicle for the airport. Vice-chair Quill mentioned that Cheney Brothers would be opening a 350,000 square foot facility at the airport.

4. Regional Issues / Concerns

- **Florida Senate Bill 320 (Regulation of Parasailing Activity)** – Mr. Guilbert reported that this bill is being considered by the legislature again this year and is expected to pass. The resulting statutory amendments would prohibit parasailing within 5 miles of airports and somewhat mirror the FAA regulations on kite flying.

5. FDOT Aviation and Spaceports

○ General Statewide Items

- **Statewide Airport Runway Painting Contract** – Mr. Treudt reported that they have executed a contract with Hi-Lite Airfield Services. He showed the participants the location of a web link to the contract information on the CFASPP website. Mr. Treudt invited the airport sponsors to contact him or Mr. Brad Dunn of Hi-Lite Airfield Services for additional information on utilizing the contract.
- **FDOT Airport Engineering Manager Position** – Mr. Treudt stated that the FDOT Aviation and Spaceports Office is advertising for the open Airport Engineering Manager position. He showed the group a brief position description along with information on where to apply.
- **Statewide Airfield Pavement Management Program / Inspection and Distress Repair Training** – Mr. Treudt reported that two training classes would be held this year in Orlando. The classes will again take place at the FDOT Urban Office with field work occurring at Executive Airport. The first class will be held on June 9th to 12th and the second class will take place on October 6th to 9th. He added that Phase 2 of airport pavement inspections would begin in June. Mr. Treudt mentioned that he is handling this program until a new Airport Engineering Manager is hired and invited participants with questions on the training or inspections to contact him at the FDOT Aviation and Spaceports Office.
- **Economic Impact Study** – Mr. Treudt stated that this project is on-going and he referenced a survey that airport sponsors were asked to participate in to support data collection for the project. Mr. Treudt indicated that some airports had been unable to complete the surveys due to short staffing or other time constraints. He added that the project consultant may be able to assist with data collection in these cases. Airports interested in receiving assistance with the survey should contact Mr. Treudt at the FDOT Aviation and Spaceports Office. Mr. Treudt mentioned that the project is expected to be complete in September.
- **Florida Aviation Project Handbook** - Mr. Treudt advised the airport members that an update to the Florida Aviation Project Handbook is scheduled to begin this summer. He mentioned that the FDOT Aviation and Spaceports Office is seeking input from airport sponsors to support the update. Mr. Treudt invited the airport members to contact him with any suggestions that they may have for the handbook.

- **Aviation and Spaceports Office**
 - **Strategic Airport Investments Initiative** – Mr. Treudt updated the group on this initiative that is part of the FDOT General Bill (Senate Bill 696). If approved, this initiative would provide up to 100% funding for strategic access and on airport capacity improvements. Approved projects would need to be consistent with state goals for an Integrated Intermodal Transportation System.
 - **Florida Freight Mobility and Trade Plan** – Mr. Treudt updated the group on this project noting that it is now in the Investment Element Phase. He reviewed the requirements for inclusion of a project on the Florida Freight Network. He then briefly reviewed the Freight Needs Survey noting that a prioritized project list would be prepared with survey data for presentation at the Business Forum 2 in Orlando on April 2, 2014.
 - **Airport Leadership Development Course Update** – Mr. Treudt stated that four (4) classes have now been completed and the response from attendees has been overwhelmingly positive. The classes are held in Tampa and conducted in cooperation with the Florida Airports Council (FAC) and the Center for Urban Transportation Research (CUTR) at USF. The FDOT is planning to sponsor at least one more class in 2014. This is expected to be in the fall but the dates have not been finalized at this point. Mr. Treudt invited participants with questions on the class to contact him at the FDOT Aviation and Spaceports Office.
- **FDOT District Announcements** – Ms. Kristi Smith reported that JACIP will open up for project inputs around the 2nd week in July and DOT Work Program gaming will begin shortly thereafter.

6. **FAA Announcements** – None.

7. **MPO Comments** - None.

8. **Old Business**

- **TSA Exit Lane Manning Status Update** – Mr. Guilbert reported that the TSA proposal was rescinded with a retroactive date of December 1, 2013. This means that the TSA will continue to monitor existing exit lanes in place on that date. Mr. Guilbert added that it remains unclear if this issue will come up again or if this is a permanent solution.

9. **New Business**

- **Wildlife Hazard Training/Assessments** – Chair Lindblad mentioned that she was aware that one or more of these tasks were under consideration and asked Mr. Treudt to provide an update. Mr. Treudt stated that FDOT Airport Inspection and Licensing Manager, Mr. Jason Myers would be contacting the airport members to collect some preliminary information for wildlife training sessions. Mr. Treudt advised the committee that there was no information to share at this time regarding FDOT involvement in wildlife hazard assessments. The group then proceeded to discuss potential changes to FAA Advisory Circular guidance on wildlife hazards that may impact airports over coming year.

- **Fuel Standards for Generators at Airports** – Chair Lindblad asked the committee members for any information they may be able to offer on this issue. Mr. Keith advised that he was familiar with some of the requirements. Led by Mr. Keith, the group had a brief discussion on the topic. Chair Lindblad collected some information from the discussion and thanked the members for their assistance.
10. **Time & Place of Next Meeting** – Mr. Treudt stated that the next scheduled meeting of the Southwest Florida Region Steering Committee is June 3, 2014. Chair Lindblad and the committee determined that the Punta Gorda Airport would host the next meeting on that date beginning at 12:00 p.m.
 11. **Adjournment** – Hearing no further business for the committee to consider, Chair Lindblad adjourned the meeting at approximately at 1:16 p.m.